

PARISH COUNCIL MINUTES OF MELDRETH PARISH COUNCIL

Minutes unApproved of the Parish Council Meeting held on Thursday 5th March 2020 at 7.30 pm in the Green Room of Meldreth Village Hall.

Present: Cllr R Goddin- Chairman (**RG**) - Chairman, Cllr RA Searles- Vice Chairman (**RAS**), Cllr P Gilmore (**PG**), Cllr C A Land (**CAL**), Cllr A Young (**AY**), Cllr N Pellatt (**NP**), Cllr J Fallon (**JF**), Cllr R James (**RJ**), Cllr N Garner (**NG**)

In attendance: J Damant (Clerk/Proper Officer)

5 Members of the Public; Cllr S van de Ven (CCC) Cllr Hales (SCDC)

Motion to exclude: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item 189/11/19 it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

39/03/20 **To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
No apologies were received. Cllr James was welcomed back.

40/03/20 **Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**
There were no interests declared.

41/03/20 **Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
Five members of the public in attendance. Comments were raised on the following:

- Tree Survey: see below (53/03/20).
- Tree Planting: Cllrs advised of progress in suggesting sites. Agenda item scheduled for April.
- Coronavirus: PC will follow any Government advice issued. Cllr van de Ven advised that CCC has posted links to NHS 111 and the Addenbrookes Hospital website.

42/03/20 **To approve and sign Minutes of the Meeting 6th February 2020**
Proposed by Cllr Land; seconded by Cllr Gilmore; all in favour.

43/03/20 **District and County Councillor Reports: Appendix 1**
The report had been circulated to Councillors.

- Street drainage issues need to be addressed. Cllr van de Ven will circulate dates for drainage inspection (*post meeting note*: inspection arranged for 24.4.20). Several flooded drain reports have been entered on to Highways website. RAS suggested developing village drain map. **(Action: PG)**
- Discussion took place on zero carbon budgets (at Parish, District and County levels). Any grants should be allocated to community projects.

44/02/20 **Railway Issues:** Cllr van de Ven was thanked for her contribution on behalf of the village regarding the East-West Rail route.

45/02/20 **Community Rail Partnership:** A request for £700 towards the Partnership was discussed. This money would go toward funding a professional Project Officer. The Partnership has been running for 3 years (see Live Action Plan). The contribution was proposed by RJ; seconded by CAL. This cost will be taken from the precept. Proposed by RAS; seconded by PG. Cllr van de Ven will provide Clerk with payment details.

(Action: Cllr van de Ven and Clerk)

Working Group Updates/Reports:

46/02/20 **Burial Ground:** A self-seeded Ash tree was causing concern to nearby grave owner. As the PC is responsible for maintenance of the space it was proposed the tree be removed and stump killed. A replacement tree will be planted in the vicinity. Proposed by AY; seconded by PG; all in favour.

(Action: Clerk)

47/03/20 **Recreation Ground Working Group & Pavilion:**
Report from Cllr Fallon: The recent wet weather has resulted in some very muddy areas. Four Counties to be asked to quote for providing bark mulch as temporary solution around play equipment and gate. Three football matches had also been cancelled due to sodden ground.

The Saturday Football Club has been invoiced as follows:

August/September	£100
January	£100
May	£100

Management Plan: The Finance Group is looking into how the S106 monies can be utilised.

Fencing:

- CAL has inspected the fencing and suggested no further action needed at present. PG has identified some ditch clearing/maintenance work required. Quotes to be obtained. **(Action: Clerk)**
- Cllr Jose Hales to ask SCDC if posts on the site can be removed. **(Action: Cllr Hales)**
- Item carried forward from February (28/02/20): Clerk to seek advice on fencing options and advice from CAPALC on public areas with open waterways. **(Action: Clerk)**

**Planning:
48/03/20**

Planning: (Town and Country Planning Act 1990 schedule 1, paragraph 8)
(Full Planning Minutes are available via the Clerk, website or notice board).
5th March (no Planning Meeting on 20th February)

Ongoing Projects

49/03/20

Recreation Ground:

- Quotes for tarmac between the netball posts will be requested once the ground has dried after recent wet weather. **(Action: Clerk)**
- Margaret Lynch was thanked for arranging tree purchase. Cllr Young was thanked for collecting the trees. Tree guards for new planting to be purchased. **(Action: Clerk)**

Administrative /Other

50/03/20

Correspondence and Clerk's Report:

- Gate repairs: PG was thanked for arranging contract for repair to kissing gate and entrance gate at burial ground.
- Dog fouling: Continues to be a problem, specifically in Whitecroft Road.

Finance

51/03/20

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff salaries/PAYE/NI & pensions	3055.55	0	January 2020 Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	721.66	0	December Grass and verge cutting	OSA 1906 s9/10	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Melbourn Mobile Warden Scheme	375.00		Contribution towards membership	S137	Bacs
E-On	62.23		Pavilion electricity	LGA 1972 s133	DD
Haven Power	177.35	8.46	Streetlighting energy	HA 1980 s301	Bacs
J Damant	110.63		Clerk expenses	LGA 1972 s111	Bacs
Meldreth Village Hall	147.12		Hall hire July-Dec 19	LGA 1972 s111	Bacs

Payment approved retrospectively

P. Gilmore	11.99	0	Expenses	LGA 1972 s111	Bacs
------------	-------	---	----------	---------------	------

Finances were proposed to be correct by RG; seconded by CAL; all in favour.

53/03/20

Annual Tree survey:

- AY to prepare list of works based on Annual Tree survey submitted by Acacia Tree Surgery. Two further quotes to be requested. Proposed by NP; seconded by JF; all in favour. **(Action: Clerk, and AY)**
- Tree planting to be added to April Agenda. **(Action: Clerk)**

54/03/20

Highway Volunteer Working Group: Former Parish Council/CCC group was disbanded. PG would

like to reinstate as community activity. PG to action and report back in April meeting.

(Action: PG)

55/03/20

Councillors' Reports:

Cllr Gilmore:

Pat will be stepping down from MAYD. She was thanked for all her help to the group. Cllr. Garner will see if another volunteer can be found. (Action: NG)

It was noted that foliage needs to be cut back in July after nesting season.

VE Day 8th May: Application for a grant of £1,000 is to be made to fund a commemorative bench. Further discussion required but initial proposal is to site outside village hall.

(Action: PG)

Cllr James: Currently catching up on recent activities.

Cllr Fallon: Confirmed that fault on lamp post near the crossroads has been reported. The WI will fold in November due to poor membership.

Cllr Land: There is a considerable amount of straw on the road in the area of Malton Lane (Orwell) where loading takes place. This contributes to blocked drains. Farm to be contacted and asked to address the problem. (Action: Clerk)

Cllr Searles: Trees behind Chiswick End are being removed, Clerk to check with the Enforcement Officer to investigate agreed works. Badger sett had been moved humanely.

Cllr Goddin: Further to discussions re. Country Park it was agreed that the Parish Council cannot, at this stage, commit to specific involvement in planning stages due to vested interest (Mettle Hill).

56/03/20

Agenda items for the next meeting:

Financial Regulations and Standing Orders were approved. Proposed by NP; seconded by AY; all in favour.

57/03/20

There being no further business the Chairman closed the meeting at 9.35pm. The next meeting will be on the 2nd April 2020 at the Village Hall (Green Room)

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Meldreth Parish Council are those signed in Public