

PARISH COUNCIL MINUTES OF MELDRETH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 3rd February 2022 at 7.30pm in the Community Rooms on Elin Way.

Present: Cllr R Goddin- Chairman (**RG**), Cllr A Bostanci (**AB**), Cllr J Fallon (**JF**), Cllr N Garner (**NG**), Cllr R James (**RJ**) and Cllr C A Land (**CAL**),

In attendance: Mrs J Damant (Clerk) and Cllr J Hales (SCDC)

- 210/02/22** **To receive any apologies for absence:** (LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
Apologies have been received from Cllr Searles, McGarry and Pellatt (personal matters). These were all accepted and agreed.
- 211/02/22** **Pecuniary Interests:** Councilor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda.
There were no interests declared.
- 212/02/22** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 213/02/22** **To Approve and Sign Minutes of Meeting held on 20th January 2022:**
The minutes were proposed by Cllr Fallon, seconded by Cllr James and agreed by all. The Chairman then signed the minutes as a true record.
- 214/02/22** **Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
- 215/02/22** **District and County Reports: (Cllrs van de Ven, Hales and Hart)**
Report had previously been circulated and there were no questions from the parish councillors.
- 216/02/22** **Greater Cambridge Local Plan: Strategic Planning Issue**
Cllr James attended the zoom meeting which was held prior to the Parish Council meeting tonight. This was organised by SCDC to ensure that up to date information is provided to local representatives. Issues discussed included the Greater Cambridge Local Plan, the Oxford Cambridge Arc proposals and the statements made by Thakeham with regard to a major "new town" development. With regard to the latter no proposals have been produced and there has been no further news; the same appears to be the case with regard to the "Arc". The Local Plan was the subject of a consultation in the Autumn and the next steps are awaited.
In the original plan, which was to have 37,500 new dwellings built by 2031 is now seen as not being achievable. The new plan has added a further 11,900 new dwellings, so the total amount of dwelling to be built by a new date of 2041 if 49,400 is still not achievable. In the last plan there were 900 call for sites put forward of which only 19 were accepted.
There continues to be major concerns related to water supplies and drainage.
There are no proposals in the Local Plan concerning the village of Meldreth.
- 217/02/22** **Proposal for 25k houses in the local area by Thakeham Developer (Standard item)**
See item 216/02
- 218/02/22** **Oxford-Cambridgeshire Arc Consultation:**
See item 216/02

- 219/02/22 Covid-19:(standard item)**
There are still cases of covid in the village and staff shortages are causing concern for some of the business. At the moment there is still modest activity on the support team so it will remain to offer help to those that still need it.
- 220/02/22 Flambards:**
Cllr Goddin suggested this topic be discussed at the next meeting when Cllr Searles will be in attendance. A meeting with Cllrs Goddin and Searles with the Flambards Association is still to be arranged.
Action: RG/RAS/Flambards Resident Association
- 221/02/22 Recreation Ground:**
- January's inspection report from Cllr Fallon. All items appear to be in good working order.
 - Two litter bins have been received and are with the Clerk. It was suggested that one could be placed in Flambards. Cllr Land will walk around the village to see where the bins would be best placed. It was felt that at the moment there are enough in the Recreation Ground.
Action: CAL
 - The bench has arrived and awaiting to be installed on the corner of Howard and Whitecroft Road.
 - Clerk has received a quote from HAGS with regards to placing another gate near the hopscotch and have a new closing fitted on the existing small gate so it will self close. Clerk to contact further companies for two further tenders.
Action: Clerk
 - Zip wire will be tightened by Sovereign on the week commencing the 4th March
 - Quotes for seesaw still ongoing
Action: Clerk
 - Cllr Fallon also reported that the guttering at the front of the pavilion needs to be done urgently. Clerk has notified Mr Skuce and is awaiting a quote for this along with other works that are needed. (installation of bench, securing the plastic ball apparatus, pavilion guttering, pavilion anti access for the roof, extra matting for the zip wire and new matting for the basket ball areas)
Action: Clerk
- 222/02/22 Traffic Working Group:**
There is nothing to report. Clerk is in the process of checking members. **Action: Clerk**
- 223/02/22 Village Infrastructure:**
- The cable that is overhanging footpath (8) is an electric cable. Site meeting with Highways on February 4th.
 - Cllr Land reported that the road signs along Whitecroft Road at the Fenny Lane crossroads and on the High Streethave now been reinstated.
 - Ownership of verges in the village. The verge at Flambards has now been confirmed by Highways to be their responsibility. The verge on the opposite side running towards the war memorial is still under investigation. Site meeting with Highways on February 4th.
- 224/02/22 Churchyard Projects:**
Cllr James has received the Health and Safety report for Ligtas. This report to now be sent to the Church Wardens and a meeting to be set up in order for the report to be discussed. The main area of concern is regarding the outside electrics for the lights. The matter of the boundary wall was not seen to be of a major concern and could be rectified with some notices. The matter of foliage being kept was also seen to be a positive and not to remove it. Therefore, it was suggested by Cllr Goddin and agreed by all that until the Health and Safety report has been discussed that the installation of the bench be delayed. Cost of installing the church bench will be approximately the same as the parish council bench due to be installed, there maybe slight differences with regards to fixtures and fittings.
Action: RG/RJ/church wardens
- 226/02/22 Queen's Jubilee 2022:**
The clerk reported that Mrs Joan Gane will be putting something into Meldreth Matters along with the Parish Council. It is hoped that residents, organisations and companies will begin to put their names forward. Once it is know what response there is, within the village, further meetings and discussions can be arranged. Clerk will act as a contact point. So far the new Meldreth Rainbows pack have declared an interest.
Action: Clerk
Jubilee Tree – It was suggested to find out what trees have been planted and if there are any further trees, on the management plan, to be planted in the recreation ground. Could one of these be put forward as the Jubilee Tree or to purchase a further tree and if so what type and where best to place it?
Action: Clerk/All Cllrs

227/02/22

Finances and payments: January 2021

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Additional Payments are shaded.

PAYMENTS FOR AUTHORISATION –MELDRETH PARISH COUNCIL MEETING 3rd February 2022

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for January 2022	LGA 1972 s112
Drax Power	£	£	Street lighting power December 2021	PCA 1957 s3
E-On	£	£	Pavilion electricity	LGA 1972 s143
DP Garden Services	£721.66	0	Grasscutting January 2022	OSA 1906 s9/10
SLCC	£208.00	0	Membership this is normally shared with Orwell but this is not known at the moment.	LGA 1972 s
Glasdon UK Limited	£1118.96	£186.49	Memorial Bench (whitecroft & Howard Rd)	LGA 1972 s111
Margaret Smith	£23.44	£3.91	Remembrance Day	LGA s137
Swimming Pool Fund	£2500.00	0	Donation for refurbishment of the swimming pool	S137 PHA 1936 s221

Additional payment: One invoice has been received for the entertainment costs regarding Armistice Day, which was held in the Village Hall of £23.44. This has already been agreed by the Parish Council for a sum of up to £50. It was proposed by Cllr Goddin that the second invoice can be paid without coming back to full council if the full total is below £50.00, this was seconded by Cllr James and agreed by all.

Awaiting the second invoice which can be paid once received.

Payments were proposed by Cllr Goddin, this was seconded by Cllr James and agreed by all.

228/02/22

Reports from Councillors:

Cllr Garner

It was proposed by Cllr Garner that the amount of £2,500 be paid towards the swimming pool fund, this was seconded by Cllr Land and agreed by all. *(PHA 1936 s221)*

The Parish Council had already agreed that if the fund was short that the Parish Council would give a further contribution. A further Financial Assistance Form has been completed by the Swimming Pool Trust which has been discussed by the Parish Council. The funding will come out of the Community Benefit Fund.

Cllr Goddin thanked Cllr Garner for all his help in this matter.

Cllr Land

Reported that one of the bollards at the stocks has been broken, clerk to order a new one. The notice was undamaged and will be placed on the new bollard.

Action: Clerk

229/02/22

Correspondence and Clerk's Report:

- Maintenance program is being dealt with, Clerk waiting for a quote. This will include the following:
Installation of the new bench at the corner of Howard and Whitecroft Road, matting in the recreation ground - Zip wire, basket ball area, gates and bench areas, guttering at the pavilion, device to stop youths accessing the roof and installation of the new bench.
- Still awaiting the two new notice boards.
- Finger posts – Clerk has received a possible contact and will follow up. **Action: Clerk**
- Clerk to arrange a site meeting with Highways with regards to the foliage on Station Road and the staywire location – site meeting to take place on the 4th February. **Action: Clerk**
- Clerk has posted a note in Meldreth Matters regarding the Queen's Jubilee to see if there are any organisations or residents who would like to put something together. Clerk will collate all responses.

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- Letter to residents along Elin Way that maybe affected by the overhanging foliage on their boundary fence with the recreation ground. Cllr Fallon reported that the foliage overhanging the fence abutting the footpath leading from Elin Way to the Recreation Ground has been cut back.
- Clerk will place a notice in Meldreth Matters concerning the up and coming Elections.

Action: Clerk

230/02/22/

Local Highway Initiative:

Mrs Gilmore and the Clerk attended the panel meeting on the 2nd February and put forward the Parish Council's request for traffic calming along Whitecroft Way.

231/02/22

Feasibility Summary:

The feasibility summary has been received with the allocation for the Parish Council at £5,633.98. Clerk has responded that this is in agreement with the Parish Council. The total amount for the scheme is £20,633.98. This is for the construction of speed cushions along Whitecroft Road in order to try and keep the traffic within the speed limit of 30mph also see item 230/02.

232/02/22

Agenda Items next meeting:

Recreation Ground
 Maintenance Program
 Queen's Jubilee Celebrations
 Update following Highways site meeting
 Annual Meeting of the Parish (19th May 2022)
 Parish Council Elections

There being no further business the Chairman closed the meeting at 21.04pm. The next meeting is scheduled for the 3rd March 2022.

Chairman: _____

Date: 3rd February 2022

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk