

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL
CHAIRMAN: Mr. Richard Goddin

Clerk: Mrs. J. Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way, Meldreth, SG8 6LX

Telephone:(01763) 269928
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AGENDA

To members of the Council:

You are hereby summoned to remotely attend a meeting of Meldreth Parish Council on 6th May 2021 at 7.30 pm by video conferencing link, pursuant to the Regulations under the Coronavirus Act 2020 relating to the conduct of local authority business by remote attendance.

To members of the Public:

You are invited to remotely attend a meeting of Meldreth Parish Council on 6th May 2021 at 7.30 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend, please use the link:

Judy Damant is inviting you to a scheduled Zoom meeting.

Topic: MPC Main Meeting

Time: May 6, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/94955520051?pwd=RhKaElhUGNYR1g1WHBtOG5DM3l5QT09>

Meeting ID: 949 5552 0051

Passcode: 748048

Clerk: *Judy Damant*

Date: 30th April 2021

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- 024/05/21 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** (LGA 1972s15(2). The Chairman remains in their seat until they have been reinstated or a new chairman is voted in (LGA 1972s15(4). The Chairman has the casting vote (LGA 1972 s15(3))
- 025/05/21 Election of Vice Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct: Local Elections** (Declaration of Acceptance of Office) Order 2021/1465, sch1
- 026/05/21 Register of Interests: All councillors to note any changes**
- 027/05/21 To receive any apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
- 028/05/21 Pecuniary Interests:** Councillor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPs) include interests held by a member's spouse, civil partner or similar) in any item listed on the Agenda.
- 029/05/21 Public Participation:** If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 030/05/21 To Approve and Sign Minutes of Meeting held on 1st April 2021:**
- 031/05/21 Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
Update

032/05/21 Election of Planning Committee:

033/05/21 Nomination to the following: Working Groups/Key representatives and Trustees

Burial Ground Working Party	Triggs Charity (education) Representative
Finance Working Party	Village Hall Representative
Complaints and Personnel Working Group	Parish Charities Representative
Meldreth Recreation Ground Working Party	Melwood Conservation Representative
Policies Working Group	River Mel Restoration Representative
Meldreth Futures Working Group	Parish Paths Partnership (PPP) Representative
Tennis Club Working Group	Tree Warden
Traffic Working Group	Mary Course School Fund Representatives
Churchyard Wall Working Group	Network Rail Representatives
Flood Avoidance Sub Committee	Carbon Emissions Working Group
MAYD Representative	
Highways Working Group	

034/05/21 Proposal for 25k houses in the Meldreth area by Thakeham Developer
Update from Cllr Young and James (South West Cambridge Action Group (SWCAG))

035/05/21 Melbourn Conservation Area:
Update

036/05/21 Covid-19:
Update on MCCS from Cllr James

037/05/21 Recreation Ground:
Report from Cllr Fallon

- Equipment inspection report – Cllr Fallon
- Matting to be placed in areas where the footfall is high – Kick Wall, Basketball areas, zip wire and some of the gates around the play area.

038/05/21 Recreation Ground Plan (RGWG: Cllrs CAL, JF and PG)
The plan has been circulated to all councillors. Update from the RGWG with further actions needed.

- Play Tower – will be installed in June.
- Play balls have been removed and reinstalled near the spring animals
- Dog Fouling – decision on where to place signs. Clerk has more signs, as those on the pavilion, decision on where to place them is needed. Three are backed by wood frames one is without.

039/05/21 Adult Gym Equipment:
Decision on Equipment (Cllrs Goddin and Gilmore have seen the tenders)
Decision on placement of equipment
It has already been agreed that the funds will come out of the community benefit account and the monies will be replaced once the S106 has been received for 79 High Street, where part of the agreement was for Adult Gym Equipment.

040/05/21 Traffic Working Group:
Update from Cllr Gilmore

041/05/21 Village Infrastructure:
Update on the verge maintenance opposite the railway station at the corner of Station Road and Whitecroft Road and who is responsible for the maintenance. Ongoing
Village hall benches – Has been completed.
Footpath at the new development on Whitecroft Road – Planning officer is looking into the matter.

042/05/21 Correspondence and Clerk's Report

- The computer has been looked at and the report is that it will need some further maintenance. The external hard drive is now full, Clerk to get a temporary stick to update material. Once the office has been cleared and the Assistant clerk's work station has been set up then a further check will be needed and a more permanent solution for back up found.

- Zoom Meetings Update. The government has declined the move for virtual meetings to continue therefore the Parish Council will have to resume face to face meetings as of the 7th May. The main room of the village hall is available for the meeting on the 3rd June and if social distancing has ceased as of the 21st June, then the meetings can resume in the green room. However, if that is not the case another date or venue will be needed to hold meetings from July 2021. Clerk has also responded to

043/05/21 Application for funding from Meldreth Primary School PTA for refurbishment of the swimming pool (LG(misc prov)A 1972 s19))

It is estimated the total project will cost around £20,000. Parish Council financial contribution of £2,500 being requested. *This item was deferred from last month's meeting.*

S044/05/21 Finances and payments: April 2021

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Payments already paid:

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	confidential	0	Employees payments for April 2021	LGA 1972 s112
Haven Power	TBC	DD	Street lighting power April 2021	PCA 1957 s3
DP Garden Services	£721.66	0	Grass cutting April 2021	OSA 1906 s9/10
34SP	95.40	0	Hosting for website	LGA 1972 s133

Payments awaiting approval

	Gross	Vat		Power
SLCC	208.00	0	Agreed Jan 2021	LGA 1972 s133
CAPALC	567.33	0	Membership 2021/22	LGA 1972 s133
Proludic 50%	8912.05	1485.34	Play equipment (Tower)	LGA 1976 s19
CAPALC	567.33	0	Annual Membership and DPO	LGA 1972 s144
Archive UK	48.00	8.00	Shredding of office paperwork	LGA 1972 s133
LGS Services	203.40	33.90	Payroll Services	LGA 1972 s133
J Damant			Additional item (Expenses – zoom, fuel)	LGA 1972

045/05/21 Audit for 2020/21:

046/05/21 Councillor Reports:

047/05/21 Annual Meeting of the Parish (village meeting): see also item 016/04/21

Meeting to be held in the Village Hall on the 20th May at 7.30pm. This is not a Parish Council meeting but a meeting held by the Chairman of the Parish Council for residents to discuss matters and to be informed as to what has been happening within the parish over the past two years. There was no meeting last year, due to covid19.

048/05/21 Agenda Items for Next Meeting:

049/05/21 Next Meeting:

Next meeting on 3rd June 2021