

**MELDRETH PARISH COUNCIL**  
**MEETING OF THE PARISH COUNCIL**  
CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
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## AGENDA

**To members of the Council:**

You are hereby summoned to remotely attend a meeting of Meldreth Parish Council on 3<sup>rd</sup> September 2020 at 7.30 pm by video conferencing link, pursuant to the Regulations under the Coronavirus Act 2020 relating to the conduct of local authority business by remote attendance.

**To members of the Public:**

You are invited to remotely attend a meeting of Meldreth Parish Council on 3<sup>rd</sup> September 2020 at 7.30 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please use the link:

Join Zoom Meeting

<https://zoom.us/j/5398975938?pwd=dkNoY3Z2MWZqYThxbGVMcDNXaldjUT09>

Meeting ID: 539 897 5938

Passcode: 1Theig

Clerk: \_\_\_\_\_

Date: 28<sup>th</sup> August 2020

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- 125/09/20**      **Apologies for absence:** (*LGA 1972 sch12 para 40*) – Quorate is one third but no less than 3 members (*LGA 1972 sch 12 para 45*)
- 126/09/20**      **Pecuniary Interests:** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the Agenda
- 127/09/20**      **Public Participation:** If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 128/09/20**      **To Approve and Sign Minutes of Meeting held on 6<sup>th</sup> August 2020**
- 129/09/20**      **District and County Councillor reports**
- 130/09/20**      **Planning: (*Town and Country Planning act 1990 sch 1, para 8*)**  
(Full planning Minutes are available via the clerk, website or notice board)
- 131/09/20**      **Covid-19:**
- General update
  - Pavilion (see items 134 and 136)
- 132/09/20**      **Traffic Working Group Update:**
- Traffic Issue Report from Cllr Gilmore  
**20mph speed limit** between the two existing width restrictions (0.3mile). This stretch encompasses the school, shop, village hall and recreation ground exits/entrances.  
**To restrict HGV** to access only along the entire length of the High Street forcing though traffic to use the wider route, along Whitecroft road and Fenny Lane, which is better suited to large vehicles.  
Each of the above requires a separate traffic regulation order.  
The cost of the above is £500 for a feasibility study and assessment of a TRO proposal.  
Other charges will depend on the actual cost of the project.

Both of these issues need to be funded by the Parish Council they will not be part of the LHI scheme, whereby the majority of the cost is covered by CCC and a percentage by the Parish Council. Meldreth have not been very successful in gaining LHI funding.

133/09/20

**Village Infrastructure:**

- Outstanding repairs
- New VE Memorial bench – cost for removing the old bench and replacing with the new bench. Positioning and costing of placing the old bench, when position has been decided.
- Pavilion paint and notices – Anti vandalism paint to be put on, safety notice has been ordered.

134/09/20

**Recreation Ground:**

**Report from Cllr Fallon**

**Kick Wall** - Mr Skuse will forward a plan and quote for a purpose built the kick/climbing wall. If a bench is to be placed near the trees on the top right-hand corner then it would be better to place the kick/climbing wall so that it follows the line of the zip wire. The wall will be 8ft (2.4mtrs) long and 5.4ft high (1.6mtrs) high, this would allow the climbing wall on the other side and would not need any safety surface, any equipment over 1.6mtrs has to have safety surfacing.

Parish Council decision on whether the wall is just a kick wall so can be higher (6ft) or to include a climbing wall (5.4ft). **Decision needed**

**Concrete block in play area** - Mr Skuse will forward costs for raising the brick work in the children's play area and Cllr Fallon will look at game boards which will fit over the top.

**Five a side goal posts** – Decision on moving the posts to a better location, between the football pitch and the tennis courts.

**Other issues relating to Elin Way** – residents' concerns

**Outstanding works and projects:** kick wall, play equipment, bench,

**Pavilion** - is now open for football (see clerk's report)

135/09/20

**Cemetery:**

Update

136/09/20

**Correspondence and Clerk's Report:**

Tree work

Pavilion has now opened for football, notices and dispensers have been erected.

Pavilion risk assessment has been done.

Anti-slip paint and warning notices

Tree Officer recommends Field Maple, Acer Campestris for Fenny Lane replacement trees.

Clerk has submitted documentation for a Rate Relief grant for the Parish Council for the amount of £10k. There are no restrictions on how this money is to be spent.

137/09/20

**Insurance Policy:**

Cllr Pellatt has gone over the documentation.

138/09/20

**Finances and payments: September 2020**

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

**Payments already made**

	Gross	Vat		Power	
Staff salaries/HMRC/Pension	Non disclosed	0	August salaries	LGA 1972 s112	Bacs
D P Gardens	971.66	0	August grass cutting	OSA 1906 s9/10	Bacs
Eon	25.68	1.22	Electric for pavilion	LGA 1972 s133	DD
Haven Power	177.35	8.46	Street lighting	PCA 1957 s3	DD

**Payments awaiting approval**

	Gross	Vat		Power	
Artisteel Limited	186.00	12.00 29.00	Repair of cemetery gate and kissing gate	LGA 1972 s111	Bacs
British Telecom	285.94	47.66	Telephone/broadband	TCA 1986	DD
Arco	23.84 58.80 95.49	3.97 9.80 13.92	Litter picker equipment Anti-climbing paint Covid safety materials	LGA 1972 s111	Bacs

Melwood conservation group	326.17	0	Reimb insurance premium	OSA s9/10	Cheque
Viking	56.56	9.56	Stationery	LGA 1972 s111	Bacs
Value Products Ltd	84.24	14.04	Safety signs	LGA 1972 s111	Bacs
CAS	1208.47	0	Insurance for PC	LGA 1972 s111	Bacs
Hirst Signs	209.52	34.92	Yellow 30mph signs	RTRA1984 s72(1)	Bacs
Steve Edmondson	225.00	0	Repairs to bus stop signs	OSA 1906 s9/11	Bacs

**139/09/20 Councillor's Reports:**

**140/09/20 Payscales:**

To be back dated to April 2020, SCP 24 has been increased to be £14.90. This to be done from October 2020

**141/0920 Agenda Items for Next Meeting:**

- Laying of the wreath
- Traffic management for the memorial service in November

**142/09/20 Next Meeting:**

Next meeting on 8<sup>th</sup> October 2020