

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth
SG8 6LX

Telephone:(01763) 269928
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website:www.meldreth-pc.org.uk

AGENDA

To members of the Council:

You are hereby summoned to remotely attend a meeting of Meldreth Parish Council on 4th June 2020 at 7.30 pm by video conferencing link, pursuant to the Regulations under the Coronavirus Act 2020 relating to the conduct of local authority business by remote attendance.

To members of the Public:

You are invited to remotely attend a meeting of Meldreth Parish Council on 4th June 2020 at 7.30 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please use the link:

<https://zoom.us/j/91406899049?pwd=RU03VkhjVkc5bFB3SjFvdFk3NnZRZz09>

Meeting ID: 914 0689 9049

Password: 784860

If you also wish as a remote attendee to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in the email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

Clerk:

Date: 29th May 2020

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- 71/06/20** **Apologies for absence:** (*LGA 1972 sch12 para 40*) – Quorate is one third but no less than 3 members (*LGA 1972 sch 12 para 45*)
- 72/06/20** **Pecuniary Interests:** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the Agenda
- 73/06/20** **Public Participation:** If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 74/06/20** **To Approve and Sign Minutes of Meeting held on 7th May 2020:**
- 75/06/20** **District and County Councillor reports:**
- 76/06/20** **HGV Report:**
- 77/06/20** **Planning: (*Town and Country Planning act 1990 sch 1, para 8*)**
(Full planning Minutes are available via the clerk, website or notice board)
4th June 2020 – verbal report
- 78/06/20** **Covid-19 Issues:**
- 79/06/20** **Mettle Hill site – security issues:**

80/06/20

Correspondence and Clerk's Report:

Greater Cambridge Local Plan – Stantec has been commissioned by SCDC and Cambridge City Council to carry out an integrated water management study to support the development of the Greater Cambridge Local Plan. The aim of the study is to look at all aspects of the water environment, to consider the sustainability of the growth being proposed in the Local Plan, the water infrastructure that will be required and the measure needed to manage and protect the water environment. The study will consist of three reports. Parish Councils have been asked to respond and confirm their interest in one of the three following:

- A) Your organization does not have a particular interest in this study and does not wish to receive further communication on this.
- B) Your organization is interested in this study and wish to be kept informed of the project progress and findings through our occasional study updates.
- C) Your organization is interested in this study and would also like to provide information to be included in the study. We are particularly interested in hearing about any local flooding problems, or streams and ponds that are vulnerable to drought.

Antisocial and drug related issues have been reported to the police.

81/06/20

Deferred items: summary for noting. These issues have been deferred during the CoVid-19 crisis:

- Village infrastructure: repairs to kissing gate, repairs to bus shelter, repairs to finger signpost, bus stop signs refurbishment
- Futures group website: migration into Council website
- Trees: initial paper on village tree planting issues, tree survey implementation, ash tree in cemetery
- Recreation ground: children's play tower, kick board
- Highways issues: LHI, other traffic management measures
- Finance Group issues: cemetery charges, pavilion operating costs
- Cemetery issues: compliance with rules concerning management of graves including ornaments
- Flambards Close lease from Council: unresolved issues relating to the management of amenity areas
- Church Wall repairs: discussions to be held with PCC representatives
- Tennis Courts – improvement of public access arrangements

82/06/20

Finances and payments:

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act.

Payments already made

| | Gross | Vat | | Power | |
|-----------------------------|--------------|------------|-----------------------|----------------|------|
| Staff salaries/HMRC/Pension | 2132.45 | 0 | May salaries | LGA 1972 s112 | Bacs |
| D P Gardens | 721.66 | 0 | May grass cutting | OSA 1906 s9/10 | Bacs |
| BT | 282.08 | 47.01 | Telephone and BB | TCA 1986 | DD |
| Eon | 29.45 | 1.40 | Electric for pavilion | LGA 1972 s133 | DD |

Payments awaiting approval

| | Gross | Vat | | Power | |
|-----------------|--------------|------------|---------------------------|----------------|------|
| Play Safety | 115.80 | 19.30 | Play equipment inspection | LGA 1972 s111 | Bacs |
| Herts CCTV | 229.20 | 38.20 | Monitor for CCTV | LGA 1972 s111 | Bacs |
| Cambridge Water | 133.81 | 0 | Water for pavilion | LGA 1972 s133 | Bacs |
| Cambridge Water | 77.90 | 0 | Water for Burial Ground | LGA 1972 s133 | Bacs |
| SCDC | 573.85 | 0 | Rates for pavilion | LGA 1972 s111 | Bacs |
| SCDC | 75.47 | 0 | Rates for burial ground | LGA 1972 s111 | Bacs |
| Four Counties | 100.00 | 0 | Removal of tree at rec | OSA 1906 s9/10 | Bacs |

- 83/06/20** **Audit 2019/20:**
- 84/06/20** **Proposed procedures for an annual review of Council's procedures and policies:**
- 85/06/20** **Councillors' Reports:**
- 86/06/20** **Agenda Items for Next Meeting:**
Community Internet – Report from Cllr James
Purchasing of Scribe a finance package – Finance group to look at this and report in July
- 87/06/20** **Next Meeting:**
The next Parish Council meeting will be held on 2nd July 2020 possibly via zoom