

**MELDRETH PARISH COUNCIL**  
**Meeting of the Parish Council**  
**AGENDA**

Clerk: Mrs J. E. Damant  
Parish Office, Sheltered Housing Scheme,  
Elin Way, Meldreth, SG8 6LT  
(01763) 269928  
Email: parishclerk@meldreth-pc.org.uk

**To members of the Council:**

You are hereby summoned to remotely attend a meeting of Meldreth Parish Council on 7<sup>th</sup> May 2020 at 7.00 pm by video conferencing link, pursuant to the Regulations under the Coronavirus Act 2020 relating to the conduct of local authority business by remote attendance.

**To members of the Public:**

You are invited to remotely attend a meeting of Meldreth Parish Council on 7<sup>th</sup> May 2020 at 7.00 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please send an email to the Parish Clerk; the Clerk will give you access details. If you also wish as a remote attendee to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in the email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

Clerk:

Date 30 April 2020

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- 58/05/20**      **Apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch 12 para 45
- 59/05/20**      **Pecuniary Interests:**Councillors' to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda
- 60/05/20**      **Public Participation:**If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 61/05/20**      **To Approve and Sign Minutes of Meeting Dated 5<sup>th</sup> March 2020**
- 62/05/20**      **Annual Meeting:** deferment until 2021
- 63/05/20**      **District and County Councillor reports**
- 64/05/20**      **Covid-19 Issues**
- 65/05/02**      **Planning**(Town and Country Planning Act 1990 Schedule 1 paragraph 8)  
For information:
1. S/0256/20/VC – Land between Burtons and West Way off Whaddon Road – variation of condition: Planning Committee are concerned Highways do not agree with the proposed variation to the conditions and support all Highway's requirements for change, including a path from the development to Burton's.
  2. S/360/19/DC – Fenny Lane Farm- discharge of conditions: No comments at this stage.

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3. 20/02061/PRI03Z – Change of use from B1 c units to 5 dwellings – 108 High Street: Parking allocation insufficient. Potential exacerbation of current parking situation. SCDC requested to consider yellow lines. Request to apply condition that all contracts vehicles are restricted on onsite parking.
4. 20/02/PRI03Q – notification regarding prior approval – Fenny Lane Farm (3 dwellings): No comments as request substantially unchanged from previous approved plans. Planning Committee unsure if removal of barn will have any implications.

**66/05/20 Correspondence and Clerk’s Report**

**67/05/20 Finances**

**Note:** SCDC precept payments will be paid on 1.4.2020 (25%)/1.7.2020 (25%)/1.10.2020 (50%)

1. Payments and Additional payments for April/May.

*Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA) Parish Council Act (PCA)*

**Payments awaiting authorization**

Payee	Amount £	Vat £	Description	Power	Payment
Tax/pension/salaries			Confidential	LGA 1972 S112	BACS
SCDC	1674.00	0	Annual hire of Parish Office	LGA 1972 s111	BACS
EON	58.55		Electricity at pavilion	LGA1972 S111	DD
ACRE	57.00		Annual Membership	LGA 1972	BACS
Viking	26.96	4.49	Stationery	LGA 1972 s111	XXX
Melbourn Parish Council	2972.00	0	Contribution to MAYD for 2020 (Community Benefit Fund)	Donation	BACS
DP Garden Works	721.66	0	April grass cutting	OSA 1906 s9/10	BACS

T Walmesley	652.90	16.64	Computer equipment	LGA 1972 s111	BACS
T Walmesley	35.47	4.57	Computer equipment	LGA 1972 s111	BACS

PWLBLending Facility	3728.25	0	Interest and repayment on land purchase	LGA 2003,sch 1, para 2	DD
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**Payments authorized via remote voting 31.3.2020**

Payee	Amount £	VAT £	Description	Power	Payment
Tax/pensions/salaries		0	Confidential	LGA 1972 S112	BACS
Moncraft Ltd	52.50	0	Computer check	LGA 1972 S111	BACS
SCDC	75.47	0	Business Rates – Cemetery Fenny Lane	LGA1972 S133	BACS
SCDC	573.85	0	Business Rates – Recreation Ground	LGA 1972 S133	BACS
34SP.com	95.40	0	Professional Hosting 2020-2021	LGA 1972 S142	BACS
CAPALC	510.90	0	Annual Membership	LGA 1972 S111	BACS
Eon	54.71	0	Pavilion Electricity	LGA 1972 S111	DD
Cambridge Water	77.90	0	Services at Burial Ground (2020-2021)	LGA 1972 S111	BACS
Cambridge Water	133.81	0	Services at Pavilion,High	LGA 1972 S111	BACS

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			Street		
Foxton Parish Council	14.00	0	A10 Corridor Working Party	Local Government and Rating Act 1997, Section 29	BACS
Mark Vigrass Ltd	150.00	25.00	Metal Tree Guards	OSA 1906 S9/10	BACS
Haven Power	167.47	7.98	Street Lighting (DD after 3.4.2020)	PCA 1957 S3	DD

**68/05/20**      **Councillors' Reports** (essential and urgent business only requiring Council decisions)

**69/05/20**      **Agenda Items for Next Meeting**

**70/05/20**      **Next meeting<sup>4<sup>th</sup></sup> June 2020**

Parish Meeting Covid-19 Directive Updates:

1. Regulation 6(c) removes the requirement for the parish council to hold an annual meeting in May 2020.
2. With local authorities not required to hold annual meetings under these regulations, current appointments will continue until the next annual meeting of the authority or when the local authority determines, the Explanatory Memorandum states. "This provides, in the absence of an annual meeting, continuity of membership."
3. Regulation 5 details the requirement for public meetings to held at a 'place' which can be electronic, digital, or virtual with members and the public being able to attend remotely and to be heard and where possible seen by other members and members of the public.