

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
CHAIRMAN: Mr. Richard Goddin

Clerk: Mrs. J. Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way, Meldreth, SG8 6LX

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AGENDA

To members of the Council:

You are hereby summoned to remotely attend a meeting of Meldreth Parish Council on 4thFebruary2021at 7.30 pm by video conferencing link, pursuant to the Regulations under the Coronavirus Act 2020 relating to the conduct of local authority business by remote attendance.

To members of the Public:

You are invited to remotely attend a meeting of Meldreth Parish Council on 4thFebruary 2021 at 7.30 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please use the link:

Judy Damant is inviting you to a scheduled Zoom meeting.

Topic: Meldreth Parish Council

Time: Feb 4, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/99230110120?pwd=QXhGOUsrc0VSVIRzdTFrWHZrLzNDZz09>

Meeting ID: 992 3011 0120

Passcode: 063052

Clerk:*Judy Damant*

Date: 29th January 2020

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- 235/02/21** **Apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
Cllr Goddin has given his apologies (personal)
- 236/02/21** **Pecuniary Interests:**Councilor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the Agenda
- 237/02/21** **Public Participation:**If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 238/02/21** **To Approve and Sign Minutes of Meeting held on 7th January 2020:**
- 239/02/21** **District and County Councillors reports:**
- 240/02/21** **Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
Proposal for 25k houses in the Meldreth area by Thakenham Developer
Parish Council representative (s) needed for the Action Group, South West Cambridge Action Group (SWCAG) **Action needed**
- 241/02/21** **Call for Sites Survey:**
Response needed for the survey to be completed by the Clerk on behalf of the Parish Council. Cllr Goddin is expecting each Councillor's response, these will then be amalgamated.
- 242/02/21** **Melbourn Conservation Area:**
Cambridgeshire are looking at extending the Melbourn conservation area and part of this area actually goes in the parish of Meldreth. The Parish Council have been asked to complete a survey. Councillors need to send their responses to the Clerk so they can then be amalgamated in order to complete the survey. **Action needed**

- 243/02/21 Covid-19:**
Meldreth along with the rest of the country is now on full lock down. It is hoped this will be lifted in March 2021.
Update on MVCC from Cllr James
- 244/02/21 Recreation Ground:**
Report from Cllr Fallon
- Kick Wall - update
 - Equipment inspection report – Cllr Fallon
 - Cutting back vegetation and clearing work along fences
 - Update on maintenance activities
 - Brick wall has been completed and the play board has been installed.
- 245/02/21 Recreation Ground Plan**(RGWG:Cllrs CAL, JF and PG)
The plan has been circulated to all councillors. Update from the RGWG with further actions needed.
- Play Tower
 - Adult Gym Equipment
 - Planting of shrubs ect
- 246/02/21 Churchyard:**
Update from the Church Wardens with regards to limiting the grass cutting at the churchyard.
Will the Parish Council replant a tree in the churchyard to replace the tree that has been taken down?
- 247/02/21 Traffic Working Group Update**
- LHI scheme for road calming measures along Whitecroft Road, it was proposed to look at the possibility of installing a chicane, the Highways department have looked at the submission and have suggested that a speed cushion is also needed on the opposite side of the chicane.
 - Any further update from Cllr Gilmore
- 248/02/21 Tennis Club:**
Cllr Garner has circulated his report regarding how the courts could be used so that the wider community can gain access to the courts. Further discussion needed on how this could be implemented with regards to gaining access and payment.
- 249/02/21 Village Infrastructure:**
Update on the verge maintenance opposite the railway station and who is responsible for the maintenance.
Village hall benches - update
Footpath at the new development on Whitecroft Road
- 250/02/21 Trees:**
SCDC have authorized the following works:
- 15th February 2020, location Elin Way/Corner of Howard Rd - Malus Tree, remove dead wood and crown lift.
 - 17th February 2020, location junction of Whitecroft Rd/Howard Rd - Cherry tree, section fell.
- Other tree works:**
WI Tree – SCDC permission to plant a Cherry Tree along with a plaque opposite 3 Bell Close.
Tree guard will also be needed – is the Parish Council paying for the tree guard?
Tree for Elin Way to be a double red flowered Hawthorn Crataegus Monogyna ‘Paul’s Scarlet’ this will replace the dead tree that SCDC have agreed to move and replace.
Trees for recreation area – decision on what they will be and where they are to be planted
Tree on the corner of Whitecroft Road and Elin Way appears to be dead. Clerk has notified SCDC.
Tree outside the Community Rooms was taken down, Clerk has enquired if SCDC are going to replant a tree in this area.
- 251/02/21 Cemetery:**
Maintenance update (rabbit fencing and soil removal)
Management and Cemetery rules - update
Burial ground cremated fees to be updated – finance group.

- Clerk would like to update the software currently being used in the office to link the work computer to the one at home, at the moment the free version is being used but it will not allow out of office printers to work, the paid version of £31.00 will allow this function. Still to be done.
- To schedule in a full computer service at £35.00 per hour should be around 2hrs work. Both of the above are being held up due to covid and access to the office

253/02/20 Meldreth Futures Working Group (MFWG):

Melbourn Juniors Football Club. The working group reported to the clerk that this application has now been withdrawn as the club was able to get funds from Melbourn Parish Council.
Relate: Application is currently with MFWG

254/02/21 Finances and payments:February 2021

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Payments:

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for February 2021	LGA 1972 s112
Haven Power	TBA		Street lighting power January 2021	PCA 1957 s3
E-On	£47.22	2.25	Pavilion electricity	LGA 1972 s143
DP Garden Services	£721.66	0	Grasscutting January 2021	OSA 1906 s9/10
Cambridgeshire CC	£800.00	0	Speed surveys x 4 (check this is correct)	
Staples	£68.83	11.47	Stationery	LGA 1972 s133
Staples	£31.66	5.28	Stationery	LGA 1972 s133
ARCO	£25.92	£4.32	Protective Footwear for work purposes	LGA 1972 s133
SP Landscapes & Tree Contractors Ltd	£960.00	£160.00	Clearing of recreation ground ditch	OSA 1 OSA 1906 s9/10
Sovereign (Alexanders Invoice Finance)	£120.00	£20.00	Supply of Gamesboard top	LGA 1976 s19
S Cambs Landscapes Services	£235.00	0	Brickwork and fitting of game board	LGA 1976 s19
Eastern Tree Surgery	£2580.00	£430.00	Tree work	OSA 1906 s9/10
Meldreth Village Hall	£61.00	0	Room rental for meetings Jan-March 2020	LGA

255/02/21 Councillor Reports:

256/02/21 Agenda Items for Next Meeting:

257/02/21 Next Meeting:
Next meeting on 4th March 2021