

**MELDRETH PARISH COUNCIL**  
**MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
Elin Way  
Meldreth SG8 6LX

Telephone:(01763) 269928  
E-mail: [parishclerk@meldreth-pc.org.uk](mailto:parishclerk@meldreth-pc.org.uk)  
website:[www.meldreth-pc.org.uk](http://www.meldreth-pc.org.uk)

**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 2<sup>nd</sup> December 2021 at 7.30 pm. This will take place in the **Sheltered Housing Community Room, Elin Way** for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2<sup>nd</sup> December 2021 at 7.30 pm in the **Sheltered Housing Community Room, Elin Way** for the purpose of transacting the following business on the agenda.

**For the safety of all, can everyone please bring a mask and abide to the 2m social distancing.**

*Clerk: Judy Damant*

*Date: 26<sup>th</sup> November 2021*

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- 173/12/21**      **To receive any apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
- 174/12/21**      **Pecuniary Interests:** Councillor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda.
- 175/12/21**      **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 176/12/21**      **To Approve and Sign Minutes of Meeting held on 4<sup>th</sup> November 2021:**
- 177/11/21**      **Councillor Vacancy:**  
The notice to the Monitoring Officer at SCDC has been completed and the Parish Council now have permission to coopt a councillor. Notice has been put on the notice board and will appear in Meldreth Matters, the deadline for submissions is Friday 17th December 2021.
- 178/12/21**      **Planning: (Town and Country Planning act 1990 sch 1, para 8)**  
(Full planning Minutes are available via the clerk, website or notice board)
- 179/12/21**      **District and County Reports: (Cllrs van de Ven, Hales and Hart)**
- 180/12/21**      **Greater Cambridge Local Plan:**  
Update on the Consultation
- 181/12/21**      **Proposal for 25k houses in the local area by ThakehamDeveloper(Standard item)**  
Update.
- 182/12/21**      **Oxford-Cambridgeshire Arc Consultation:**  
Update
- 183/12/21**      **Covid-19:(standard item)**  
Current situation and any Parish Council news
- 184/12/21**      **Cooption of New Councillor:**

- 185/12/21 Flambards:**  
Update from Cllr Goddin
- 186/12/21 Recreation Ground:**
- November's inspection report from Cllr Fallon
  - Clerk is waiting for Sovereign with regards to laying extra matting down either side of the existing matting of the zip wire, and with regards to having the zip wire tightened.
  - Two litter bins have been ordered.
  - One bench has been ordered, this will be placed at the corner of Howard and Whitecroft Road.
  - Clerk has contacted HAGS with regards to placing another gate near the hopscotch and have a new closing fitted on the existing small gate so it will self close.
  - Have received one quote for a seesaw, awaiting two more.
  - Skateboard Ramp
- 187/12/21 Traffic Working Group:**
- Traffic survey has been carried out and has been forwarded to the Traffic Working Group.
  - Leadership and composition
- 188/12/21 Village Infrastructure:**
- The cable that is overhanging footpath (8) is an electric cable. Update from Clerk
  - Repairs to street signs for Whitecroft Road at the Fenny Lane crossroads and the High Street have been reported and are on the work list for SCDC.
  - Ownership of verges in the village. The verge at Flambards has now been confirmed by Highways to be their responsibility. The verge on the opposite side running towards the war memorial is still under investigation.
- 189/12/21 ChurchyardProjects:**
- Installation of bench.
  - Boundary wall and other related items.
  - An acceptance letter for a H&S inspection has been sent out to Ligtas who will carry this out at a cost of £285.00.
- 190/12/21 Remembrance Day:**  
Update of the event
- 191/12/21 Correspondence and Clerk's Report:**  
Possible additional items if received after the agenda notice.
- Finger posts –An article has been placed in Meldreth Matters
  - Clerk is still trying to find a solution to the foliage which is overgrowing the fence along the Recreation Ground. The fence in question is not a responsibility of the Parish Council, however they are aware that if the foliage is cut back or removed the fence may not be strong enough to stand.
  - Clerk has informed the Local Authority representatives of the concern regarding the layby in Whitecroft Road.
  - Grass cutting grant has been completed.
- 192/12/21 Queen's Jubilee 2022:**  
Will the Parish Council be supporting this?  
Jubilee Tree
- 193/12/21 Rail Users Group:**  
Donation of £700 is being requested. Parish Council paid £700 in November 2020.
- 193/12/21 Precept 2022-2023:**  
Update on progress  
Possible Projects for 2022/23

**194/12/21 Finances and payments: November 2021**

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

HAGS payment: The original amount agreed as of item 081/07/21 was incorrect (gross 22261.57 vat £3725.65, net £18535.93) It actually came it at (gross £19140.00, vat £3190.00, net £15950.00) giving a saving of £2585.29

**PAYMENTS FOR AUTHORISATION –MELDRETH PARISH COUNCIL MEETING 2<sup>nd</sup>December 2021**

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for November 2021	LGA 1972 s112
Haven Power	£28.74	£1.45	Street lighting power November 2021	PCA 1957 s3
E-On	£18.21	£0.91	Pavilion electricity	LGA 1972 s143
DP Garden Services	£721.66	0	Grasscutting November 2021	OSA 1906 s9/10
British Telecom	£334.70	£55.78	Office telephone and Broadband	LGA 1972 s133
CBS Office Solutions	£390.30	£65.05	Office Chair	LGA 1972 s133
Buchans Landscapes	£492.00	£82.00	Works to ditch and trees	OSA 1906 s9/10
Melbourn Mobile Warden Scheme	£600.00	0	Scheme membership Sept 21-March 22	LGA 1972 s137
Meldreth, Melbourn, Shepreth and Foxton Community Interest Company	£700.00	0	Contribution for the year ending March 2022 in respect for Rail Administrator	S137
HAGS	£19140.00	£3190.00	Disabled play equipment	OSA 1906 s9/10
J Damant	£8.60	£1.33	Postage and 2022 diary	LGA 1972 s133

50% of the office chair to be reclaimed from Orwell Parish Council £162.63, Meldreth will reclaim the vat.

**195/12/21 Councillors' Reports:****195/12/21 Agenda Items next meeting:**