

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
E-mail: parishclerk@meldreth-pc.org.uk
website:www.meldreth-pc.org.uk

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 3rd June 2021 at 7.30 pm in the Main Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 3rd June 2021 at 7.30 pm for the purpose of transacting the following business on the agenda.

If you wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. It is also requested that if you wish to attend that you contact the Clerk beforehand, this is so that numbers can be adhered to.

Meetings will be held in accordance with covid guidelines whereby masks and social distancing will be observed.

Clerk: Judy Damant

Date: 28th May 2021

- 050/06/21** **To receive any apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
- 051/06/21** **Pecuniary Interests:** Councilor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the Agenda.
- 052/06/21** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 053/06/21** **To Approve and Sign Minutes of Meeting held on 6th May 2021:**
- 054/06/21** **Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
INFORMATION ONLY - Land Rear of 19 to 21 Whitecroft - S/2553/17/NMA
INFORMATION ONLY – 69 High Street - 20/04861/CONDA.
- 055/06/21** **Proposal for 25k houses in the Meldreth area by Thakeham Developer**
Update from Cllr Young and James (South West Cambridge Action Group (SWCAG))
- 056/06/21** **Melbourn Conservation Area:**
Update
- 057/06/21** **Covid-19:**
Update on MCCS from Cllr James
- 058/06/21** **Recreation Ground:**
Report from Cllr Fallon
- Equipment inspection report – Cllr Fallon
 - Clerk is presently looking at matting to be placed in areas where the footfall is high – Kick Wall, Basketball areas, zip wire and some of the gates around the play area. Costs are being put together and the size of matting being looked into are 1mx2m or 1.5m x 2m. Costs at the moment have been around £20.00 + per mat.

- The matting at the zip wire Clerk has contacted two play companies including the company who originally put the matting down, to see if the matting is good enough and just need to be re-laid or if new mats are needed.
- Dog Fouling signs – Cllr Land and Fallon to report on which signs they would like the clerk to order.
- There are two litter bins in the Parish Shed which are waiting to be installed in the recreation ground.

059/06/21 Adult Gym Equipment:
Decision on placement of the six pieces of equipment already ordered.

060/06/21 Traffic Working Group:
20s Plenty Campaign
Possible LHI projects

061/06/21 Village Infrastructure:
Update on the verge maintenance opposite the railway station at the corner of Station Road and Whitecroft Road and who is responsible for the maintenance. Clerk is still trying to do this.
Footpath at the new development on Whitecroft Road – Nothing new to report but that the Planning officer is looking into the matter with the developers. Areas of concern were:

- Electric cable, as it has already been agreed it is not a telephone cable, is still crossing the entrance/exit footpath leading from the recreation ground to Whitecroft Road.
- Dip in the new footpath which is allowing water to pool.
- Verge where the new fencing has been placed needs some attention to the foliage that has been left behind.
- Barbed wire at the end of the development near the ditch – this appears to have been cleared.
- Clerk has notified SCDC with regards to the state of the ditch which abuts this development.
- Old cesspit drain in the Recreation Ground – Mrs Fisher has written to the Clerk confirming that the drain in question is not hers. The drain behind it is however her property and is in use. Clerk is awaiting the contractor to seal the drain. Hazard fencing is currently in place.

062/06/21 Churchyard:

- Church gates
- Removal of old masonry and monument

063/06/21 Correspondence and Clerk's Report:

- Clerk has notified SCDC again with regards to the concrete posts in the ditch behind No. 4 Howard Road. SCDC have notified Mears who will remove them, but there is no date just ASAP.
- Clerk has a meeting with SCDC to look at tree planting. It has already been agreed to place to new trees at the corner of Howard Road and Elin Way, and outside the Community rooms. Another location is on the corner of Howard Road and Whitecroft Road. A tree has been removed so the Parish Council would like to get it replaced. There has also been a suggestion of placing a bench in this area as well. Clerk is going to enquire about the possibility of putting both in this area. Highways have no objection.
- The piece of land near 32 Gables Close – the owner would like to purchase this land from SCDC. The land is the property SCDC but they have asked the Council if they have any objections. This may be a repeat request.

064/06/21 Finances and payments: May 2021
To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Payments already paid:

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	confidential	0	Employees payments for May 2021	LGA 1972 s112
Haven Power	TBC	DD	Street lighting power May 2021	PCA 1957 s3
DP Garden Services	£721.66	0	Grass cutting May 2021	OSA 1906 s9/10

Payments awaiting approval

	Gross	Vat		Power
J Damant	£144.58	23.98	Expenses, Zoom	LGA 1972 s113
Mobile Warden Scheme	£450.00	0	Donation 3 people @£75.00 per quarter (Two quarters April to Sept)	S137
Paul Witton	£200.00	0	Moving and installation of benches	OSA 1906 s9/10
Herts CCTV	£480.00	£80.00	Maintenance charge for 2021/22	LGRA 1997 s31
Information Commissioners Office (ICO)	£40.00	0	Renewal of Data Protection	LGA 1972 s113
BT	£333.72	55.62	Office broadband and telephone	TCA 1986
Cllr Gilmore	£25.00	0	Office ink	LGA 1972 s113
Cllr Pellatt	£25.00	0	Office ink	LGA 1972 s113

065/06/21 Audit for 2020/21:

066/06/21 Councillor Reports:

067/06/21 Annual Meeting of the Parish (village meeting): see also item 016/04/21
Due to the covid regulations it was agreed to postpone the Annual Village Meeting until July. Date now to be agreed.

068/06/21 Agenda Items for Next Meeting:

069/06/21 Next Meeting:
Next meeting on 1st July 2021