

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 1st July 2021 at 7.45 pm in the Main Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 1st July 2021 at 7.45 pm in the Main Room of the Village Hall for the purpose of transacting the following business on the agenda.

If you wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. It is also requested that if you wish to attend that you contact the Clerk beforehand, this is so that numbers can be adhered to.

Meetings will be held in accordance with covid guidelines whereby masks and social distancing will be observed.

Clerk: Judy Damant

Date: 25th June 2021

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- 070/07/21** **To receive any apologies for absence:**(LGA 1972 sch12 para 40) – Quorate is one third but no less than 3 members (LGA 1972 sch 12 para 45)
Apologies received from Cllr Gilmore (personal reasons) and Cllr Garner (personal reasons)
- 071/07/21** **Pecuniary Interests:** Councilor's to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda.
- 072/07/21** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 073/07/21** **To Approve and Sign Minutes of Meeting held on 3rd June 2021:**
- 074/07/21** **Planning: (Town and Country Planning act 1990 sch 1, para 8)**
(Full planning Minutes are available via the clerk, website or notice board)
- 075/07/21** **SCDC and CCC report:**
- 076/07/21** **Proposal for 25k houses in the Meldreth area by Thakeham Developer(Standard item)**
Update from Cllr Young and James (South West Cambridge Action Group (SWCAG))
- 077/07/21** **Melbourn Conservation Area:**
Update
- 078/07/21** **Covid-19:(standard item)**
Update on MCCS from Cllr James
- 079/07/21** **Recreation Ground:**
Report from Cllr Fallon
- Equipment inspection report – Cllr Fallon
 - Clerk has ordered 10 mats, these are to go in areas that need it the most, if more are needed then more can be ordered. (Gates and bench areas at the moment).

- The matting at the zip wire Clerk has contacted two play companies including the company who originally put the matting down, to see if the matting is good enough and just need to be re-laid or if new mats are needed. Update
- Dog Fouling signs – Cllr Land and Fallon to report on which signs they would like the clerk to order. Ongoing
- There are two litter bins in the Parish Shed which are waiting to be installed in the recreation ground. Clerk has notified the contractor.
- Play Tower – work has started - at the time of the agenda we do not have a completion date.
- Gates in Play area – Cllr Gilmore requested that the gates are switched around, the double gate will now be at the opposite end, near the zip wire and the single gate will be opposite the new play tower. Pruledec who are putting in the play tower have agreed to do this, but awaiting a costing.

080/07/21

Adult Gym Equipment:

Equipment has been ordered from Freshair Fitness. First payment of 50% has been sent, however at the time of the agenda a date for commencement of works was not yet known.

081/07/21

Disabled Play Equipment:*Recreation Ground Working Party (JF, CAL, NP and PG)*

The working party have met with various contractors and have now put forward their recommendation, all documentation has been sent to the council.

- Decision on type of equipment
- Decision on where to place it
- Decision on costings and from what account

The money from S106 has not yet been received and all other monies from this account have now been used up. Money to come from Community Benefit and to then be reinstated when future S106 is received. However; the S106 monies presently being awaited are for specific items, if these items are no longer going to be needed the Parish Council will need to get permission from SCDC in order to use these funds for other purposes. Unless this is to be funding from Community Benefit and various grants.

082/07/21

Traffic Working Group:

20s Plenty Campaign
Possible LHI projects
Request for a solar panel for the SID

083/07/21

Village Infrastructure:

- Update on the verge maintenance opposite the railway station at the corner of Station Road and Whitecroft Road and who is responsible for the maintenance. Clerk is still trying to do this.
- The areas of concern regarding the new development on Whitecroft Road have still not been addressed. Clerk to enquire as to what is the position at the moment.
- The cesspit in the recreation ground (10 yards from Mrs Fisher's boundary) has been repaired temporarily. It will be filled in with some of the surplus soil from the installation of equipment going into the recreation ground area. This can then be grassed over.
- Clerk has contacted the contractor with regards to repairing the finger posts near the stocks. At the time of the agenda no response has been received.

084/07/21

Churchyard:

- Church gates – Cllr Goddin has placed wooden planks on the top of the gates. Awaiting further information from the Church Wardens.
- Churchyard Wall – report from Cllr James regarding the recent meeting with the church wardens.

085/07/21

Funeral Bier:

Following further investigation with the History Group it can finally be determined that the funeral bier is the property of the Parish Council. It was constructed by Mr Gipson ??? in 1905 (need to confirm this) and was then placed in the shed at the then new burial ground. When further maintenance was needed Cllr Mary Course removed the bier and her husband carried out the maintenance and it was left in their possession. It is now being looked after by a member of the history group who has requested permission for them to carry out further restoration work to get it back to what it once was. There will be no funds needed from the Parish Council just permission to carry out the required work. It is hoped that once it has been restored it can be placed in the church, but this has not yet been agreed by the Church. As to where it will be placed if the church decides that they do not want it, is not yet known.

086/07/21 Mettle Hill:
Report from Cllr Goddin regarding an approach from Omar Park Homes

087/07/21 Correspondence and Clerk's Report:

- Clerk's meeting with SCDC with regards to trees will now take place on 13th July.
- Clerk contacted the land owner regarding the hedge at the Fenny Lane crossroads, which has now been cut back and will have future work carried out after the bird nesting season has finished.
- The Whitecroft Road sign has been reported on the SCDC website (this is not CCC)
- Clerk has spoken to the grass cutter with regards to the overgrown verge at the Fenny Lane crossroads (road on the Burtons side leading towards Whaddon), this has now been cut.
- Request from Mrs J Gane and Mrs H Marsh, who are looking after the village flower arrangements to be able to set up an account with Phillimores in order to pay for the flowers via account which will have an annual budget of £150.00 per annum. I would set this up under Meldreth Parish Council. Cllr Gilmore is also looking at doing this for the recreation ground. It would be better that I set up one account and the purchases go through me.

088/07/21 Finances and payments: June 2021

To receive details of cheques/bacs to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments.

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act; RTRA Road Traffic Regulations Act.

Payments already paid:

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	confidential	0	Employees payments for June 2021	LGA 1972 s112
Haven Power	TBC	DD	Street lighting power June 2021	PCA 1957 s3
DP Garden Services	721.66	0	Grass cutting June 2021	OSA 1906 s9/10
Freshair Fitness	5703.54	950.59	50% of adult gym equipment	OSA 1906 s9/10

Payments awaiting approval

	Gross	Vat		Power
J Damant	17.15	0	Padlock and keys for recreation ground	LCA 1972 s133
H Marsh	13.00	0	Flowers for village containers	OSA 1906 s9/10
Vic Skuce	730.50		Kick wall extension	OSA 1906 s9/10

089/07/21 Audit for 2020/21:
Internal audit report

090/07/21 Foliage:
Agreement on procedure and length of time between each of the letters that will be sent to residents before notifying CCC Highways department

091/07/21 Councillor Reports:

Cllr Gilmore

Drains need to identify the location of problematical drains within the village. Cllr Gilmore has spoken to Highways and with their recommendation it is hoped that we can adopt 'what3words', this system is already being used by ADL and Skanska are considering it.

Fenny Lane crossroads. Overgrown hedges and tall grass at this junction has been reported on the CCC website along with the fading road markings. See also Clerk's report on this item.

Cllr Gilmore has had a meeting with Phillimore's garden center to investigate what is needed for the garden and wildlife areas in the recreation ground.

092/07/21 MAYD: (report circulated)

Cllr Garner is sad to report, that due to ongoing uncertainty on restrictions but more fundamentally a lack of clear demand despite ongoing communication from the service provider, we have decided to not hold summer camps. This leaves MAYD rather in a limbo. Clearly there is no requirement and will be no further requests for funding this year. MAYD has sufficient funds to pay for any programs that may take place.

However, it was agreed that the first step, before considering any further programs, would be to complete a full and extensive survey of what children, parents and schools, as well as the wider community may want. It may be that the need for MAYD simply isn't there or is very different to the scope we currently working to and this would cause us to reconsider the future arrangements and appropriateness. In this vein MAYD has asked the current provider to quote on the provision of such a survey, which is apparently standard practice for them when setting up services in a new area.

093/07/21

Annual Meeting of the Parish (village meeting): see also item 016/04/21

Covid restrictions have now been extended until mid-July, does the Parish Council still wish to hold a village meeting on July 15th?

094/07/21

Other Items:

- Large goal posts – positioning of goals whilst work is being carried on at the play area.
- Five aside goal post – Cllr Gilmore reported that she has received several requests from children who would like to see the goal post reinstated, so they can play a proper game.

095/07/21

Agenda Items for Next Meeting:

096/07/21

Next Meeting:

Decision on whether to have an August meeting.