

**MELDRETH PARISH COUNCIL**  
**MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
Elin Way  
Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> December 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> December 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**Clerk:** \_\_\_\_\_

Date: 29<sup>th</sup> November 2019

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## AGENDA

**191/12/19 To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members  
LGA 1972 sch12, para 45

**192/12/19 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**

**193/12/19 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]

**194/12/19 To approve and sign Minutes of the Meeting dated 7<sup>th</sup> November 2019:**

**195/12/19 District and County Councillor Reports:**

**196/12/19 Railway issues:**

**Working Group Updates/Reports:**

**197/12/19 Finance Working Group:**  
Annual Budget 2020/21

**198/12/19 Meldreth Futures Working Group (MFWG):**  
Update of applications. Melbourn Dynamos Football Club (£1000) and Melbourn Library (£100)

**199/12/19 Meldreth Traffic Working Group:**  
Report has been circulated  
Concern has been raised with regards to parking issues around the school. Cllr Gilmore is presently working with the primary school and Highways to look at these issues and other issues along the High Street. Another suggestion was to put in railings along the section at the North End bend. (College Bend). This will need to go to Highways as there could be safety issues.

**200/12/19 Recreation Ground Working Group & Pavilion:**  
Monthly Report from Cllr Fallon  
Wicksteed have looked at the Witches Hat and have ordered two sets of bearings for the top and bottom.  
The small gate now appears to be working.  
All other equipment appears to be in good working order and the new basket ball posts are being well used.  
Progress on Management Plan  
Recommendation from the RGWG for installing a toddler tower  
Dog signs – have been erected, there is also the luminous sign on the pavilion.  
Security and gates –Howard Road entrance. Bollards have been installed.  
5 aside white line marking out.

**Planning:**

**201/12/19 Planning:(Town and Country Planning Act 1990 schedule 1, paragraph 8)**  
(Full Planning Minutes are available via the Clerk, website or notice board).  
21<sup>st</sup> November and the 5<sup>th</sup> December 2019.

## Ongoing Projects

**202/12/19 Recreation Ground:**  
Ditch has been cleared, bollards installed and the dog signs erected including the neon sign.

**203/12/19 Tennis Courts:**  
Update

## Administrative /Other

**204/12/19 Correspondence and Clerk's Report:**  
Kickwall and toddler equipment – contractors have been out and will forward their suggestions. Bus stop signs will be updated.  
Concern has been raised regarding road safety near the school with vehicles parking in areas they shouldn't and on the bend at North End where at times cars appear to have mounted the footway, could some sort of barrier fencing be erected? Clerk has made enquiries regarding the parked cars with the PCSO who stated that the yellow lines need to be refreshed. This has been notified to Highways.  
CCC – Climate Change and Environment Strategy and Action Plan. Consultation is from 20<sup>th</sup> December 2019 to 31<sup>st</sup> January 2020 <http://consultcambs.uk,engagementhg.com/climate-strategy>  
Highways have looked at various concerns with Cllr Gilmore, will be part of the TWG report.  
The kissing gate has been tapped off due to some iron work coming loose. It is still not known who is responsible for this gate. Cllr van de Van is aware.  
Clerk is organising another Policy surgery on Tuesday 14<sup>th</sup> January 2019 in the Community Rooms on Elin Way. Main topic of discussion will be scamming, but the police are happy to talk to you regarding any item.  
Metal bollard knocked down at the war memorial, Highways have been notified.

**205/12/19 Remembrance Day:**  
Update on how the event went.

## Finance

**206/12/19 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**  
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

### **1. Cheques/Internet payment for approval and signature including any additional payments:**

#### **Payments already made**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Staff salaries/PAYE/NI & pensions	1924.58	0	November Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	766.66	0	November Grass and verge cutting	OSA 1906 s9/10	Bacs
BT	272.17	45.36	Broadband and phone	TCA 1986	DD

#### **Payments awaiting Approval**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
SP Landscapes	840.00	140.00	Ditch clearing	OSA 1906 s9/10	Bacs
CCC	1784.20	0	Street lights 2018/19	Highways Act 1980 s301	Bacs
Royal British legion	75.00	0	Donation for wreath	S137	cheque
Meldreth Village Hall	38.00	0	Remembrance Day refreshments	LGA 1972 s111	Bacs
Viking Stationery	139.28	23.21	Office supplies	LGA 1972 S111	Bacs
Viking Stationery	44.33	7.39	Office supplies	LGA 1972 s111	Bacs
Four Counties	355.00	0	Dog signs and bollards	OSA 1906 s9/10	Bacs

**207/12/19 Annual Tree survey:**  
This has been carried out, awaiting report.

**208/12/19 Councillors' Reports:**

**209/12/19 Agenda items for the next meeting:**  
Annual Policy Check on all current policies (February); risk assessment review update (February), and Clerks appraisal this is to be carried out on the 4<sup>th</sup> December.

**210/12/19 January Meeting:**  
The next meeting is scheduled for January 2<sup>nd</sup> decision to change it to the 9<sup>th</sup> January 2020.