

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
E-mail: parishclerk@meldreth-pc.org.uk
website:www.meldreth-pc.org.uk

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7th November 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7th November 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date: 31st October 2019

AGENDA

Motion to exclude: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item 189/11/19 it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

- 166/11/19 To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members
LGA 1972 sch12, para 45
- 167/11/19 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**
- 168/11/19 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 169/11/19 To approve and sign Minutes of the Meeting dated 3rd October 2019:**
- 170/11/19 District and County Councillor Reports:**
- 171/11/19 Rail User Group:**
Better station access for disabled / alternatives to the kissing gate.
- 172/11/19 Meldreth, Shepreth and Foxton Community Rail Partnership:**
Update
- 173/11/19 Other railway issues:**

Working Group Updates/Reports:

- 174/11/19 Finance Working Group:**
Proposal to increase cemetery and burial fees in Fenny Lane Burial Ground.
Update on ongoing other work – annual budget; pavilion costs and charges
- 175/11/19 Meldreth Futures Working Group (MFWG):**
Update of applications. (Meldreth Village Hall)
Website – update
Kick board replacement. Can a figure of £1500.00 be earmarked for this project?
- 176/11/19 Meldreth Traffic Working Group:**
Update on High Street concerns
Update on Speed Indicator Device (SID)
- 177/11/19 Zero Carbon Working Group:**
Update on projects
- 178/11/19 Church:**
Churchyard Wall
Inspection of the trees within the churchyard: Lime Tree has been inspected and Acacia will attend date awaited. They reported that there was no concern with either of the Horse Chestnut trees.
Please see item 187/11/19

179/11/19 Recreation Ground Working Group & Pavilion:
 Monthly Report from Cllr Fallon
 Witches hat is still not easy to push Wicksteed will take a look on the 19th November when looking at the site for possible play equipment. All other equipment appears to be in good working order and the new basket ball posts are being well used.
 Progress on Management Plan
 Recommendation from the RGWG for installing a toddler tower
 Dog signs – quote has been received.
 Security and gates –Howard Road entrance. Bollards have been received awaiting to be installed.
 Pavilion – skirting board has now been reinstated.

Planning:

180/11/19 Planning: *(Town and Country Planning Act 1990 schedule 1, paragraph 8)*
 (Full Planning Minutes are available via the Clerk, website or notice board).
 17th October and the 7th November 2019.

Ongoing Projects

181/11/19 Recreation Ground:
 Ditch will be cleared on 22nd November 2019, was previously recorded incorrectly as 22nd October.

182/11/19 Tennis Courts:
 Update from Cllr James

Administrative /Other

183/11/19 Correspondence and Clerk's Report:
 David Attenborough Building Cambridge will be showing the Cambridge Conservation Forum and Cam Valley River Forum on the 19th November 6 to 8.30pm CB2 3QZ.
 Peter Gaskin(CCC) has looked at Footpath 10 and reported that the public had walked in the route and will now close the report.
 Street Lights all documentation has been sent and the contract starts from October 2019 till 2023.

184/11/19 Remembrance Day:
 Final procedures.

185/11/19 Bus stop signage:
 A request has been received from Stephen Edmondson with regards to improving the bus stop signs and time tables. Bus stops along: Manor Road; Bell Close; Elin Way; Whitecroft Road. Where flags and signs were originally on lamp post but were not reinstated when the new lamp posts were installed no requirements are needed and this covers Meldreth, the other flags are on the bus shelters and existing posts. A financial contribution of £225.00 is being sought to cover costs

Finance

186/11/19 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:
 LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff salaries/PAYE/NI & pensions	1879.99	0	October Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	721.66	0	October Grass and verge cutting	OSA 1906 s9/10	Bacs
Fitness sports	360.00 S106	15.00	20% for basketball hoops	LGA 1972 s111	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Four Counties	440	0	Installation of litter bin	LGA 1972 s111	bacs
Melbourn Warden Scheme	675	0	2 & 3 quarter	LGA 1972 s/S137	Bacs
Pat Gilmore	54.62	10.92	Expenses for plants for train station and bicycle planters	OSA 1906 s9/10	Bacs
Eon	88.69	4.22	Electric for pavilion	LGA 1972 s133	Bacs
J Damant	57.79	5.90	Expenses	LGA 1972 s111	Bacs

- 187/11/19 Annual Tree survey:**
To include the churchyard trees on the annual survey and the trees along Fenny Lane on the burial ground side which the Parish Council planted. This item was agreed at last month's meeting, but did not include these trees. Quote has been updated.
- 188/11/19 Councillors' Reports:**
PG – planters. Annual amount for planting tubs around the village, to be agreed and funds earmarked (bicycle planters, railway station tubs and village hall planters)
- 189/11/19 Litter picker salary review:** *(motion to exclude)*
- 190/11/19 Agenda items for the next meeting:**
Annual Policy Check on all current policies, risk assessment review update; Clerk's Appraisal.