

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
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Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> September 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> September 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**Clerk:** \_\_\_\_\_

Date:30<sup>th</sup> August 2019

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## AGENDA

- 108/09/19 To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members  
LGA 1972 sch12, para 45
- 107/09/19 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**
- 108/09/19 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 109/09/19 To approve and sign Minutes of the Meeting dated 4<sup>th</sup> July 2019:**
- 110/09/19 District and County Councillor Reports:**
- 111/09/19 Proposed East/West Routes:**  
Update
- 112/09/19 Changes to Railway level crossings:**  
Update from Network Rail: They are currently awaiting a decision from the Secretary of State for Transport which is expected in January 2020.  
Network Rail put in a proposal to close or change the use of 25 level crossing in Cambridgeshire, this is part of a broader plan to improve safety at 105 locations across the Anglia route. A consultation has taken place along with a public inquiry (28/11/19 to 23/02/18). The Inspector has now submitted their report to the Department for Transport in July 2019.
- 113/09/19 Meldreth, Shepreth and Foxton Community Rail Partnership:**  
Update
- 114/09/19 Rail User Group:**  
Better station access for disabled / alternatives to the kissing gate.
- 115/09/19 Street Lights Energy:**  
The street lights known as Footway Lights of which the Parish Council pay for energy and maintenance to CCC are no longer going to be covered by the local authority, these lights are actually owned by SCDC but the Parish Council pay a fee for maintenance and energy to CCC. The Clerk has been working with Michael Richards CCC. The Parish Council need to get the MPAN number, in the past there was one MPAN number that covered all the different parishes, this now has to change so that each parish has their own MPAN number. Clerk is presently working with Utility Aid (brokers) who will then look for the best electric deal. The handover is to be done in October 2019. There have been problems with regard to meters, at the moment these lights cannot be metered. CCC used to pay Total Gas and Power who we are trying to contact as well. We are also looking at parishes joining together to one supplier to see if that can help with regards to cost.

**Working Group Updates/Reports:**

- 116/09/19 Meldreth Futures Working Group (MFWG):**  
Update of applications. (Relate, Meldreth Village Hall)

**117/09/19 Meldreth Traffic Working Group:**  
The SID has been ordered along with an extra battery.  
Application to LHI Scheme has been submitted. Following a meeting with Highway Officer Mr J Rutherford it was suggested that other items be included along with the red 123 strips at Fenny Lane. Cllr Gilmore and the Clerk have now submitted the application which also includes better signage for the shop along Fenny Lane, better road markings on Fenny Lane for the 30mph near the Aurura school and yellow lines near the junction of Fenny Lane and the High Street where vehicles are parking very close to the junction, due to the extra components the Parish Council contribution was raised to £2000.00 as the estimated cost of all the work is approximately £4000.00.  
Update on possible places to put the kissing gate if removed from its present position.

**118/09/19 MAYD:**  
Update

**119/09/19 Mettle Hill:**  
Update from Cllrs Goddin and James

**120/09/19 Melwood:**  
Application for reimbursement of £25.00 for The British Trust for Ornithology for the bird walk held on 18<sup>th</sup> May 2019.

#### **Planning:**

**121/09/19 Planning:***(Town and Country Planning Act 1990 schedule 1, paragraph 8)*  
(Full Planning Minutes are available via the Clerk, website or notice board).  
Planning meetings held on 28<sup>th</sup> July, 1<sup>st</sup> August, 29<sup>th</sup> August and 5<sup>th</sup> September 2019.

**122/09/19 GoCold development:**  
S106 requests – Parish Council need to put forward projects with costings.  
Appeal – Clerk has already notified DSAppeals that the Parish Council will be sending a representative to the meeting on the 13<sup>th</sup> November. Decision on who will represent the Parish Council.  
Mr Michael Sexton has also notified the Clerk that he is happy to meet with representatives from the Parish Council, date to be decided.

**123/09/19 Street Name for development at 70 Whitecroft Road: Resolution to relook at decision made at the Planning meeting on 18<sup>th</sup> July 2019.**  
This item has been discussed by the Planning Committee and a decision was made; however, some residents were not happy with the decision and would like the Parish Council to reconsider their choices. The Proper Officer has received three notices from Parish Councillors to ask for this item to be discussed again and has agreed that this can take place. The clerk has spoken to the developers and SCDC who were happy to put this matter on hold until the 6<sup>th</sup> September 2019.

#### **Ongoing Projects**

**124/09/19 Playground:**  
Monthly Report from Cllr Fallon  
Matting installation will take place on the 10 and 11<sup>th</sup> September  
Replacing the netball/basketball hoop and pole. There is a revised quote for £1500.00 as only the installation cost of £971.00 had been approved.

**125/09/19 Bin for Recreation Ground:**  
A quote for £450.00 has been received to install the plastic bin near the pavilion.

**126/09/19 Recreation Ditch and New Access Route:**  
Work is to take place for new gates and fencing and should be finished by the end of week commencing 2<sup>nd</sup> September 2019.

**127/09/19 Recreation Ground:**  
New dog fouling signage has been ordered and is awaiting installation, three types of signs were ordered (No fouling, No dogs (for play area) and Dogs to be kept on leads).

**128/09/19 Cycle Stands:**  
Update on the bicycle stands from the S106 agreement with Melbourn development.

**129/09/19 Tennis Courts:**  
Update on improved booking system

## Administrative /Other

### 130/09/19 Correspondence and Clerk's Report:

- Fire Extinguisher 1x6; AFFF for the pavilion has now been replaced.
- Memorial bench and plaque for the recreation ground has been installed.
- Monitor to be ordered and a member or Hertfordshire CCTV will come and install it and check the equipment.
- Email from resident with regards to the Parish Council not being proactive in improving road safety ie putting in chicanes and speed bumps as has been done by neighbouring parishes.
- Kicking Wall at the recreation ground has now been removed.
- A resident has reported a dead Cherry Tree on the corner of Howard Road and Whitecroft Road, this has been reported on the CCC website. Though it is not sure who owns the tree.
- The dead trees along North End have been reported to Highways who are now looking into the matter to have them removed.

## Finance

### 131/09/19

#### To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

#### 1. Cheques/internet payment for approval and signature including any additional payments:

##### Payments already made

	Gross	Vat		Power	
Staff salaries/PAYE/NI & pensions	Not disclosed	0	June Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	721.66	0	June Grass and verge cutting	OSA 1906 s9/10	Bacs
Sovereign Play	1025.52	170.92	20% of cost for matting	OSA 1906 s9/10	Bacs
BT	239.83	47.97	Phone and broadband	TCA 1986	dd

##### Payments awaiting Approval

	Gross	Vat		Power	
Safety Signs	49.20	9.84	Dog signs	LGA 1972 s111	bacs
Cambridgeshire ACRE	57.00	0	Membership	LGA 1972 s111	
B Huett	100	0	Internal audit	LGA 1972 s111	Bacs
Four Counties	440.00 (CB)	0	Bench installation	LGA 1972 s111	Bacs
Four Counties	260.00	0	Removal of kick wall	OSA 1906 s9/10	Bacs
Four Counties	350.00	0	Ditch clearing at Mettle Hill	OSA 1906 s9/10	Bacs
Four Counties	385.00	0	Rabbit fencing at BG	OSA 1906 s9/10	Bacs

### 132/09/19 Ecops:

### 133/09/19 Councillors' Reports:

### 134/09/19 Agenda items for the next meeting:

Annual Policy Check on all current policies, risk assessment review, Litter picker salary review