

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
Elin Way  
Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7<sup>th</sup> March 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7<sup>th</sup> March 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: \_\_\_\_\_

Date: 1<sup>st</sup> March 2019

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## AGENDA

- 682/03/19 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 683/03/19 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member’s spouse, civil partner or similar) listed on the Agenda:**
- 684/03/19 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 685/03/19 To approve and sign Minutes of the Meeting dated 7<sup>th</sup> February 2019:**
- 686/03/19 District and County Councillor Report:**
- 687/03/19 Office IT Computer System:**  
Update
- 688/03/19 Proposed East/West Routes:**  
Update
- 689/03/19 Meldreth, Shepreth and Foxton Community Rail Partnership:**  
Update
- 690/03/19 Rail User Group:**  
Update

**Working Group Updates/Reports:**

- 691/03/19 Meldreth Futures Working Group:**  
Bowls Club applications.  
Melbourn Amateur Dramatics Society (MADS)
- 692/03/19 Meldreth Traffic Working Group:**  
Update from Cllr Gilmore.
- 693/03/19 MAYD:**  
Update from Cllrs Garner and Gilmore  
Discussion on future participation.

**Planning:**

- 694/03/19 Planning:(Town and Country Planning Act 1990 schedule 1, paragraph 8)**  
(Full Planning Minutes are available via the Clerk, website or notice board).  
Planning meeting held on 21<sup>st</sup> February 2018 (no meeting)  
Planning meeting held on 7<sup>th</sup> March 2019: verbal report
- Other item: Application for Street Trading Consent for Starr Catering to trade at the A10 Layby near Frog End, Shepreth

## Ongoing Projects

- 695/03/19 Playground:**  
Monthly Report from Cllr Fallon  
Matting quotes  
Cradle swings now have new chains and bolts, flat swings have been raised.
- 696/03/19 Recreation Ditch and New Access Route:**  
Clerk has emailed Planning regarding the access route to the Recreation ground but has still not heard whether a pre-application needs to be completed so that the access from Howards Road can be used and permission to use SCDC road.  
Clerk has received two quotes for clearing the ditch but there have been reports of frog spawn.
- 697/03/19 Litter Bin outside the School:**  
Litter bin has been ordered.
- 698/03/19 Recreation Ground Compensation:**  
Tree guards have been ordered. Update on tree purchase
- 699/03/19 Cycle Stands:**  
Update on the bicycle stands from the S106 agreement with Melbourn development.

## Administrative /Other

- 700/03/19 Correspondence and Clerk's Report:**  
Bench for the stocks, to replace the damaged bench has been ordered.  
SCDC Parish Planning Forum Meeting 14<sup>th</sup> March at Cambourne at 6pm. Are there any questions the Parish Council would like to put forward.  
SCDC Parish Planning Training on 21<sup>st</sup> March at Cambourne at 6pm – clerk to attend if there is no planning.
- 701/03/19 Matters arising: (no actions, information only)**  
There were no matters arising
- 702/03/19 Policies:**  
Complaints Procedure and Policy

## Finance

- 703/03/19 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**  
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act  
**1. Cheques/internet payment for approval and signature including any additional payments:**

### **Payments already made**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Staff salaries/PAYE/NI & pensions	1710.19	0	January Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	615	0	January Grass and verge cutting	OSA 1906 s9/10	Bacs
Foxton, Shepreth and Meldreth Rail user group	700.00	0			

### **Payments awaiting Approval**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
BT	282.30	47.05	Telephone/BT	TCA 1986	Dd
Mobile Warden Scheme	300	0	4 <sup>th</sup> Quarter	LGA 1972 s111	Bacs
Four Counties	500	0	Installation of bench	LGA 1972 s111	Bacs
Good Directions Ltd	924	154	Bench for stocks	LGA 1972 s111	Bacs
P Gilmore	36.90	0	Fuel expenses	LGA 1972 s111	Bacs
G Borgonon	42.29	0	Litter picker equipment	LGA 1972 s111	Bacs

LCPAS	45	0	Cllr Training	LGA 1972 s111	Bacs
The Parish Notice Board	270	42	50% payment	LGA 1972 s111	Bacs
J Damant	63	0	Expenses	LGA 1972 s111	Bacs

**Deposits**

MPC	180
Funeral	50

**704/03/19 Grass Cutting Contract:**  
Tenders.

**705/03/19 Councillors' Reports:**

**706/03/19 Agenda items for the next meeting:**  
Mettle Hill