

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 3rd January 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 3rd January 2019 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date:27th December 2018

Motion to exclude Public and Press: *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item*

AGENDA

625/01/19 To receive any apologies for absence: *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*

626/01/19 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:

627/01/19 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]

628/01/19 To approve and sign Minutes of the Meeting dated 6th December 2018:

629/01/19 District Councillor Report:

630/01/19 County Councillor Report:

631/01/19 Office IT Computer System:
Website Update

Working Group Updates/Reports:

632/01/19 Meldreth Futures Working Group:
Bicycle planter racks to be planted opposite the shop on SCDC land.
Bowls Club
Melbourn Amateur Dramatics Society (MADS)

633/01/19 Meldreth Traffic Working Group:
Further discussion of the possibility of purchasing Mobile Vehicle Activation Signs (MVAS).

634/01/19 MAYD:
Update from Cllrs Garner and Gilmore, regarding the invoice (2017/18) received from MAYD

Planning:

635/01/19 Planning:(Town and Country Planning Act 1990 schedule 1, paragraph 8)
(Full Planning Minutes are available via the Clerk, website or notice board).
Planning meeting held on 20th December 2018
Planning meeting held on 3rd January 2019: verbal report

Ongoing Projects

634/01/19 Playground:
Monthly Report from Cllr Fallon
Quote received from Wicksteed for resurfacing the matting others awaited these will then be looked at by the Recreation Ground working group.
Chain spares for cradle swings and handles for springy horse have been received and will be installed.

- 635/01/19 Bench for WW1 Commemorations:**
Update on the bench which is to be placed outside the school.
- 636/01/19 Street light survey: (13 lights along North End and Chiswick End)**
Email has been sent to Balfour Beatty, clerk awaiting response on what lights would be best used.
- 637/01/19 Recreation Ground Compensation:**
Donation from Anglian Water for £1000 has been received this will be used to purchase trees for the recreation ground. Parish Council will purchase tree guards.
Update on types of trees and positioning of them.
- 638/01/19 Cycle Stands:**
Update on the bicycle stands from the S106 agreement with Melbourn development. Cllr van de Ven and Cllr Hales were also looking into this for the Parish Council.

Administrative /Other

- 639/01/19 Room Hire Payments:**
It was discussed at the last meeting that the Parish Council would consider paying for the room hire for two meetings (CAB and the Mental Health Group).
- 640/01/19 Correspondence and Clerk's Report:**
Software training can be given, in house, from ROEM they are able to give both Microsoft and Excel training which may be better suited. Clerk has also made enquires with CAP, Steve Marshall has also offered to help the Clerk.
Reflector tape has been received and Cllr Young has installed it, this has made a major impact on the area and is now very much more visible. The question of inserting chains is with the Traffic Working Group.
LGS have started removing files from the office.
Econgard Services Ltd (Alarm Solutions) have recommended to supply and install 1 x 6ltr AFFF extinguisher which is out of date. £112.00.
- 641/01/19 Matters arising: (no actions, information only)**
- 642/01/19 Policies:**
Financial Standing Orders

Finance

- 643/01/19 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff salaries/PAYE/NI & pensions	classified	0	December Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	514.00	0	December Grass and verge cutting	OSA 1906 s9/10	Bacs
2communes	To be discussed		Website setup	LGA 1972 s142	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
The Parish Notice Board Company	270	45	50% deposit for notice board for burial ground	LGA 1972 s111	Bacs
Royal British Legion	75.00	0	Donations for wreath	S137	Cheque
Econgard	112	?	Fire Extinguisher	LGA 1972 a111	Bacs
Meldreth Landscapes	30	5	Fixing of fence near tennis courts	OSA 1906 s9/10	Bacs

Glasdon	41.35	6.89	Reflector taps	LGA 1972 s111	Bacs
Mobile Warden Scheme	275	0	Donation towards scheme	LGA 1972 s111	Bacs
Stationery Cupboard	153.05	30.61	Ink, diary, post its	LGA 1972 s111	Bacs

Deposits

Stationery Items to be offset by a donation from Orwell Parish Council.
2Communes to be discussed.

644/01/19 Bank Signatories:

645/01/19 Meldreth, Shepreth and Foxton Community Rail Partnership:
Update

646/01/19 Funding Request for Bikeability cycle training in schools:
This information has been forwarded to the Meldreth Futures Working Group.

Other Items:

647/01/19 Budget:
Preparation for the 2019/2020 Precept. Update from the Finance Working

648/01/19 Rail User Group:
Update

649/01/19 Emilie Agnes Elin Alms Houses:
Clerk to write to Mr Chilvers with the Parish Council's agreement that Mr Iain McPhee be appointed as the Parish Council's representative.

650/01/19 Bench at Stocks:
Further discussion on destroyed bench.

651/01/19 Councillors' Reports:

652/01/19 Clerk's Appraisal: Motion to exclude Public and Press: *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item.*

653/01/19 Agenda items for the next meeting: