

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
Elin Way  
Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 4<sup>th</sup> October 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 4<sup>th</sup> October 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: \_\_\_\_\_

Date:28<sup>th</sup> September 2018

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**Motion to exclude Public and Press:** *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item*

## AGENDA

**Guest Speaker:** Sarah Grove (Meldreth, Shepreth and Foxton Railuser Group) Project Officer. To give an introduction and update on the Community Rail Partnership.

- 540/1018      To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 541/10/18      Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member’s spouse, civil partner or similar)) listed on the Agenda:**
- 542/10/18      Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 542/10/18      To approve and sign Minutes of the Meeting dated 6<sup>th</sup> September 2018:**
- 543/10/18      District Councillor Report:**  
Report circulated – questions from Parish Councillors
- 544/10/18      County Councillor Report:**  
Report circulated – questions from Parish Councillors
- 545/10/18      Office IT Computer System:**  
Website
- Working Group Updates/Reports:**
- 546/10/18      Meldreth Futures Working Group:**  
Bicycle planter racks to be planted opposite the shop on SCDC land.  
Line markers for football club  
Bowls Club
- 547/10/18      Mettle Hill**  
Update
- 548/10/18      Meldreth Traffic Working Group:**  
Update
- 549/10/18      MAYD:**  
Update from the working group regarding the invoices received from MAYD

**Planning:**  
**550/10/18**

**Planning:***(Town and Country Planning Act 1990 schedule 1, paragraph 8)*  
(Full Planning Minutes are available via the Clerk, website or notice board).  
There was no planning meeting held on 20<sup>th</sup> September 2018  
Planning meeting held on 4<sup>th</sup> October 2018: verbal report

**Major Projects**

**551/10/18** **Security for Pavilion:** *(Local Government and Rating Act 1997 s31)*  
Security cameras have now been installed

**Ongoing Projects**

**552/10/18** **Playground:**

Monthly Report from Cllr Fallon  
Quote received from Wicksteed for resurfacing the matting others awaited these will then be looked at by the Recreation Ground working group.  
Chain spares for cradle swings and handles for springy horse have been received and will be installed.

**553/10/18** **Bench for WW1 Commemorations:**

Bench has been ordered at a cost of £862.00 and will be received prior to November 11<sup>th</sup> commemorations, there still needs to be a decision as to where this bench will be placed.

**554/10/18** **Street light survey:**

Update on the cost of replacing all 13 lights.

**555/10/18** **Recreation Ditch:**

Compensation – from Anglian Water

**556/10/18** **Cycle Stands:**

Due to the planning development in Melbourn, cycle racks have been offered to Meldreth to be placed near the station. The racks have to be placed either on Local Authority land or Parish Council land. The site of placing them near the notice board opposite the station entrance was felt to not be a safe site, the question as to why they could not be put in the station is not possible due to Third Party agreement under the S106 agreement. Two new positions have been forwarded: near the war memorial and opposite Tavern Yard.

**Administrative /Other**

**557/10** **Correspondence and Clerk's Report:**

Bollards have been ordered from Wickstead, these will be placed around the stock's area.  
Monies from the Mary Course Fund have been reimbursed to the parish council and the Primary school.

Cambridgeshire Local Councils Conference – Friday 23<sup>rd</sup> November at Hinchbrook Business Park PE29 6FL. Cllr Goddin and Clerk to attend.

Malton Lane – carriageway repairs on Malton Lane – 5<sup>th</sup> November - 16<sup>th</sup> November 2018

Waterlight Film Project website launch: Melbourn Hub 10<sup>th</sup> October 11am -2pm

**558/10/18** **Matters arising: (no actions, information only)**

**559/10/18** **Policies:**

Updated Standing Orders 2018

Media & Press

Safeguarding

**Finance**  
**560/10/18**

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

**1. Cheques/internet payment for approval and signature including any additional payments:**

**Payments already made**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Staff/PAYE/NI/pension	1645.32	0	September Salaries	LGA 1972 s112	Bacs & dd
Talk Talk	23.31	0	Broadband	TCA 1984	dd
D P Gardens	615	0	September Grass and verge cutting	OSA 1906 s9/10	Bacs

**Payments awaiting Approval**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
North Herts Partnership	435.85	72.64	CCTV cameras	LGA 1972	
Wicksteed	149.64	24.94	Swing chains	LGA 1972 s111	Bacs
Melbourn Parish Council	145.00	0	Cllr planning training	LGA 1972 s111	Bacs
Stationery Cupboard	104.50	17.42	Ink	LGA 1972 s111	Bacs
Sally Walmesley	178.92	0	Clerk's cover	LGA 1972 s112	Bacs
Sally Walmesley	20.25	0	Clerk's expenses	LGA 1972 s111	Bacs

**Deposits**

Precept	30,000.00
Other items	315.00

**Other Items:**

**561/10/18**

**Rail User Group:**

Update from Cllr James regarding the situation with the new train service and how it is impacting on the village.

**562/10/18**

**Emergency Plan:**

SCDC would like all parishes to submit an Emergency Plan. Template has been circulated to all councillors.

**563/10/18**

**Lengthsman:**

Report circulated by Cllr Gilmore

**564/10/18**

**Christmas Tree Festival 2018:**

Will take place on 1<sup>st</sup> & 2<sup>nd</sup> December – volunteer needed to decorate the Parish Council tree.

**565/10/18**

**November 11<sup>th</sup> 2018**

Volunteer or volunteers needed to lay the wreath.

Volunteers needed to help with the morning event – traffic management.

**566/10/18**

**Councillors' Reports:**

**567/10/18**

**Agenda items for the next meeting:**

Clerk's appraisal, Traffic Management report from PG, Financial Standing Orders