

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
E-mail: parishclerk@meldreth-pc.org.uk
website:www.meldreth-pc.org.uk

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 6th September 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 6th September 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date:31st August 2018

Motion to exclude Public and Press: *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item 538/09/18*

AGENDA

- 509/09/18 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 510/09/18 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**
- 511/09/18 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 512/09/18 To approve and sign Minutes of the Meeting dated 5th July 2018:**
- 513/09/18 District Councillor Report:**
Report circulated – questions from Parish Councillors
- 514/09/18 County Councillor Report:**
Report circulated – questions from Parish Councillors
- 515/09/18 Office IT Computer System:**
Website

Working Group Updates/Reports:

- 516/09/18 Church Wall:**
Update.
- 517/09/18 Meldreth Futures Working Group:**
Update
- 518/09/18 Mettle Hill**
Update
- 519/09/18 Meldreth Traffic Working Group:**
Update including installation of bollard at Stock's junction then see item 526/09/18
Letter to be sent out regarding Fenny Lane crossroads - needs agreement from Council.
- 520/09/18 MAYD:**
2018: invoice 00229
Request has been received for £2148.00 in respect of Meldreth Parish Councils contribution towards the running of MAYD for 2018. Figure is based on actual attendance in 2017.
2017: invoice 00233
Request has been received for £2,089.00 in respect to Meldreth Parish Council's contribution towards the running of MAYD for 2017
Total being requested for both periods (2017/2018) is £4,237.00

Planning:
521/09/18

Planning:*(Town and Country Planning Act 1990 schedule 1, paragraph 8)*
(Full Planning Minutes are available via the Clerk, website or notice board).
Planning meetings held on 2nd and 9th August are available on the website.
Planning meeting held on 6th September 2018: verbal report

Major Projects

522/09/18 **Security for Pavilion:** *(Local Government and Rating Act 1997 s31)*
Update

Ongoing Projects

- 523/09/18** **Playground:**
Monthly Report from Cllr Fallon
Quote received from Wicksteed for resurfacing the matting, Clerk awaiting an updated quote from Sovereign and arranging one other site meeting.
Clerk reported the comments made by Rospa regarding the swings, Wicksteed reported that this is not a recall notice but an information notification and that it was incorrect for the type of swings that Meldreth have. Wicksteed have notified Rospa of this inaccuracy.
Chain spares for cradle swings and handles for springy horse have been ordered cost £124.70
- 524/09/18** **Soldier to commemorate the ending of WW1:**
- Power to acquire
 - Location/security
 - Base installation costs
- 525/09/18** **Street light survey:**
Update on the cost of replacing all 13 lights.
- 526/09/18** **Bollards at the Stocks area:**
Decision on whether to purchase.
- 527/09/18** **Recreation Ditch:**
Contamination Update
Compensation – from Anglian Water
Ditch – letter to residents
- 528/09/18** **Cycle Stands:**
CCC are looking at installing cycle stands near the station. This is part of the S106 for Melbourn. Possible positioning is at the junction near the war memorial near the notice board.

Administrative /Other

- 529/0918** **Correspondence and Clerk's Report:**
- Traffic Management Training – This is being organised by CCC and will take place on 19th and 26th September 9am-5pm. This course will provide successful trainees a qualification to close sections of the public highway for pre-planned events.
 - Cambridgeshire Local Council Conference 2018 will be held on 23 November at Huntingdon 9.30 to 3.45 (Clerk and Cllr Goddin will be attending) would any other cllr wish to attend?
 - CAPALC training
 - Cilca refresher course – cost £75
 - M11/J11 Park and Ride Engagement Group Meeting will take place on 17th September 5.30 to 6.30pm at Comberton Village College.
 - Chairman training at LCPAS (Bury St Edmunds) 19th September 10-12pm £40.
- 530/09/18** **Matters arising: (no actions, information only)**
Defibrillators: Both are now operational (North End telephone box and Village Hall).

Finance

531/09/18

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	1321.25	0	July Salaries	LGA 1972 s112	Bacs
Inland Revenue	254.74	0	July PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	July Pension contributions	LGA 1972 s112	DD
Talk Talk	23.31	0	Broadband	TCA 1984	DD
D P Gardens	505	0	July Grass and verge cutting	OSA 1906 s9/10	Bacs
BT	403.57	67.26	Telephone	TCA 1986	dd
Melbourn Parish Council	92.12	0	Pension training	LGA 1972 s111	Bacs
Relate	500	0	Donation	S137 (CB account)	bacs
Staff	1312.16	0	August Salaries	LGA 1972 s112	Bacs
Inland Revenue	252.00	0	August Salaries	LGA 1972 s112	Bacs
SMART	confidential	0	August Pension	LGA 1972 s112	dd

Payments awaiting Approval

	Gross	Vat		Power	
G Van Poortvliet	56	0	Bookkeeping	LGA 1972 s111	bacs
SCDC	15.00	0	Room hire for defib training	LGA 1972 s144	bacs
Meldreth Village Hall	194.62	0	Room hire Jan-June 18	LGA 1972 s111	
Wicksteed	326.34	54.39	5 aside goal	LGA (misc) 1976 s19	bacs
Stationery Cupboard	266.63	44.44	Paper and ink	LGA 1972 s111	bacs
Stationery Cupboard	14.21	2.37	Diary and mouse	LGA 1972 s111	bacs
Birketts	702	117	Legal costs (Eternit	LGA 1972 s111	bacs
Talk Talk	23.31	0	Broadband	TCA 1986	dd
SCDC	1307.98	0	Election fees	LGA 1972 s111	Bacs
Acacia Tree Services	402	67	Village Hall Trees	OSA 1906 s9/10	Bacs
Acacia Tree Services	720	120	Churchyard Cherry tree	OSA 1906 s9/10	bacs
Bassingbourn PC	206.40	0	Cllr Training	LGA 1972 s111	bacs
Moncraft	37.50	0	Scanner	LGA 1972 s111	bacs
Coton Electrical	75	0	Defib (North End)	PHA 1936 s234	bacs

Deposits

Funerals	290.00
OPC rent	90.00

532/08/18

Mary Course Fund:

Update on Money for primary school

Other Items:

- 533/09/18 Burial Ground:**
Rules and Regulations
- 534/09/18 Rail User Group:**
Update from Cllr James regarding the situation with the new train service and how it is impacting on the village.
- 535/09/18 Emergency Plan:**
SCDC would like all parishes to submit an Emergency Plan. Template has been circulated to all councillors.
- 536/09/18 Christmas Tree Festival 2018:**
Will take place on 1st & 2nd December
- 537/09/18 Councillors' Reports:**
- 538/09/18 Agenda items for the next meeting:**
Policies –Standing Orders 2018; Press and Media, Safeguarding; Financial Standing Orders.
- 539/09/18 Clerk's Appraisal:**
Update

Due to the length of the Agenda the Chairman, with agreement from council, may defer some items to the October meeting.