

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5th July 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5th July 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date:29th June 2018

Motion to exclude Public and Press: *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Items 507/07/18 & 508/07/18*

AGENDA

- 473/07/18 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 474/07/18 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member’s spouse, civil partner or similar) listed on the Agenda:**
- 475/07/18 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 476/07/18 To approve and sign Minutes of the Meeting dated 7th June 2018:**
- 477/07/18 Conduct of Meetings:**
Standing Orders approved on the 6th April 2017
- 478/07/18 District Councillor Report:**
Report circulated – questions from Parish Councillors
- 479/07/18 County Councillor Report:**
Report circulated – questions from Parish Councillors
- 480/07/18 Office IT Computer System:**
- BT
 - Website

Working Group Updates/Reports:

- 481/07/18 Meldreth Futures Working Group:**
Update on applications: MAYD clarification
- 482/07/18 Meldreth Traffic Working Group:**
Update from Cllr Gilmore

Planning:

- 483/07/18 Planning Extracts:** *(Town and Country Planning Act 1990 schedule 1, paragraph 8)*
(Full Planning Minutes are available via the Clerk, website or notice board).
Planning meeting was held on 21st June 2018:
Planning meeting was held on 28th June 2018
Planning meeting held on 5th July 2018: verbal report
- 484/07/18 Marley/Eternit Appeal Update:**

Major Projects

485/07/18 Security for Pavilion: *(Local Government and Rating Act 1997 s31)*
This is still on going, a member of North Herts Partnership was assisting Mr Coton on installing problems with the cameras. Update

486/07/18 Church Wall: (Cllr James, Cllr Goddin, Mr Price, Mr Coton)
Update working party.

Ongoing Projects

487/07/18 Playground:
Monthly Report from Cllr Fallon
Update on contractors to look at surface issues relating to both sets of swings and slide, which have also been highlighted in the recent Rospa report.

488/07/18 Street light survey:
Update on the cost of replacing all 13 lights.

489/06/18 Defibrillators:
Defibrillator situated within the red telephone box along North End has been installed and is presently being refurbished.
Information has been sent to CHT who then forward onto the Ambulance service, once Clerk has received confirmation that the defibrillator is not in-service Clerk will remove the notice. Clerk will continue to do the weekly checks.

Administrative /Other

490/07/18 Correspondence and Clerk's Report:
Clerk attended the 'Share the Vision' held at CAPALC cost £30.00 on the 29th June
Clerk has received correspondence regarding footpaths 9 and 9a (behind the Turkey farm). The footpath team have cut these footpaths a couple of weeks ago, however the area between the flyover and Station Road the paths are again getting overgrown, the footpath team have been in contact with a local contractor to see if they would kindly cut the edges with their commercial vehicle, if they are unable to do this then it is the responsibility of CCC and needs to be reported via the CCC website. The Parish Council are not responsible for maintaining the footpaths or byways (see item 493/07/18). It was also reported by the footpath team that any alterations to the station access or to the bridge across the railway are the responsibility of Network Rail, the Parish Council cut the opposite side.

491/07/18 Matters arising: (no actions, information only)

Finance

492/07/18 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	June Salaries	LGA 1972 s112	Bacs
Inland Revenue	confidential	0	June PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	Pension contributions	LGA 1972 s112	DD
Talk Talk	23.31	0	Broadband	TCA 1984	DD
D P Gardens	615.00	0	Grass and verge cutting	OSA 1906 s9/10	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Unlimited Logos	78	13	Info boards for Defib training	LGA 1972 s133	Bacs
R Charter	50	0	Rabbit nets	LGA 1972 s133	Bacs
Econgard	96	16	Fire Extinguisher maintenance	LGA 1972 s133	Bacs
M Gough – affordable plumbing	53.80	0	Repairs to pavilion shower unit	LGA 1972 s133	Bacs
B Huett	100	0	Internal audit	LGA 1972 s133	Bacs

Deposits

OPC	90.00
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493/07/18

Insurance Policy:

Cllr Pellatt has looked at the document.

494/07/18

Mary Course Fund:

Internal audit questions
Money for primary school

495/07/18

Recreation Ditch:

Update on rebuilding the bank and take out trees and foliage. A meeting took place on the 2nd July with Clerk, Cllr Goddin and the contractors to relook at the bank which appears to have collapsed on the end near the footpath.

496/07/18

Grass cutting:

Meldreth have already taken on CCC grass cutting for the verges throughout the village including those areas no longer done by SCDC apart from the areas around Sheltered Housing and the garages along Howard Road. Questions are being asked, though not directly, regarding Parish Councils taking on the Rights of Way and Byways. Meldreth also has a footpath group who manage the footpaths in the village, in the past there was a grant available for such works but this is no longer available. Bassingbourn pays a contractor to do two cuts a year to help subsidise CCC cuts. Cllr van de Ven is enquiring what arrangements the Parish Council has with CCC. Meldreth receive a grant of £652.37 for grass cutting. It was hoped that when Meldreth took on the SCDC verges that this would be increased but that has not happened. The extra verges cost £75 per month extra = £900 per annum. Grass cutting invoice has been submitted for 2018/19 financial year.

Other Items:

497/07/18

Burial Ground:

Rules and Regulations. Clerk has sent a copy to CAPALC for their feedback.

498/07/18

WW1 Memorial Figures:

Decision to install a figure near the war memorial was taken at an earlier meeting. Not yet purchased. This decision may need to be reconsidered and perhaps changed. Any change or reversal would require a Special Motion under Standing Order 7(a) and a decision from the full Council. Clerk has met with contractors and requested a costing of placing two concrete bases, one at the war memorial area and one for the church.

499/07/18

Rail User Group:

Update from Cllr James regarding the situation with the new train service and how it is impacting on the village.

500/07/18

Bollard at Stocks:

Clerk has some information and prices on placing bollards around the stock area, Cllr Gilmore is also looking at the paperwork. Decision needed on whether wooden, plastic or metal bollards are to be placed. The Parish Council would be fully responsible for these bollards.

- 501/07/18 Proposal for a change to the junction layout of Whitecroft and Station Road:**
Update from Cllr Gilmor
- 502/07/18 Churchyard:**
The tree will be removed on the 13th July at 8am. There have been reports of Greater Spotted Flycatcher fledglings which appear to have flown the next.
- 503/07/18 Article for Meldreth Matters:**
A resident has kindly put together an explanation regarding how to report items for Highways (CCC), which is very clear and concise. Agreement from the Parish Council to put into Meldreth Matters.
- 504/07/18 Councillors' Reports:**
Affordable Rural Housing Mythbuster Tour by ACRE – RAS to report
- 505/07/18 Agenda items for the next meeting:**
- 506/07/18 August Meeting:**
Decision on whether an August Parish Council meeting is necessary. This is not Planning Committee meetings which occur if and when needed.
- Public and Press to leave the meeting*** (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960)
- 507/07/18 Clerk's increment increase set by NALC, this is part of a two-year instalment:**
- 508/07/18 Clerk's Appraisal:**