

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
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Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday March 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 1<sup>st</sup> March 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: \_\_\_\_\_

Date:23<sup>rd</sup> February 2017

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## AGENDA

Guest: Mark from Cambridgeshire Acre

**345/03/18 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*

**346/03/18 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**

**347/03/18 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]

**348/03/18 To approve and sign Minutes of meeting dated 1<sup>st</sup> February 2018:**

**349/03/18 District Councillor Report:**  
Report circulated – questions from Parish Councillors

**350/03/18 County Councillor Report:**  
Report circulated – questions from Parish Councillors

**351/03/18 Office IT Computer System:**  
New computer system has been installed. Email system to be done next.

**Working Group Updates/Reports:**

**352/03/18 Meldreth Futures Working Group:**  
Update  
Girl guiding request  
See item 360/03/18

**353/03/18 Village Traffic Working Group:**  
Update

**354/03/18 Mettle Hill Working Group:**  
Update from Cllr Goddin

**Planning:**

**355/03/18 Planning Extracts:(Town and Country Planning Act 1990 schedule 1, paragraph 8)**  
Cllrs. Goddin, Land, Lee, Pellatt, Searles and Young (Full Planning Minutes are available via the Clerk, website or notice board).

**Planning meeting held on 15<sup>th</sup> February 2018:**

**Planning meeting held on 1<sup>st</sup> March 2018: verbal report**

**356/03/18 S106 application with regards to Meldreth Primary School:**

## Major Projects

- 357/03/18 Pavilion Construction:** (LGA 1972 s111)  
Decorating of pavilion is now completed.
- 358/03/18 Security for Pavilion:** (Local Government and Rating Act 1997 s31)  
CCTV policy to be signed off by parish council.  
Equipment is to be installed soon.
- 359/03/18 Church Wall:**  
Update on the proposed working party between the Parish Council and Church representatives.  
Question regarding if a wall is suitable at the front of the church or if there is another solution.

## Ongoing Projects

- 360/03/18 Playground:**  
Monthly Report  
At the previous meetings the matting under the swings was discussed and the Clerk has been getting some tenders to replace the matting which is splitting. Cllr Fallon also reported that the matting under the slide may also need some maintenance. The slide passes the Rospa inspections but they have always commented that the treads are too far apart. It has been mentioned at Village meetings, that a play tower would be nice in the play area and as this also has a slide the clerk has gained some prices for these. It may be more cost effective to replace the equipment and the matting. Matting is a H&S matter but the replacement of equipment could be handed over to the Meldreth Futures Working Group to look into.
- 361/03/18 Street light survey:**  
Survey to replacing the lights along North End (SC1-SC9) and Chiswick End (SC10-SC13).  
The cost of this survey was £399.85 and already agreed. Site meeting being arranged.
- 362/03/18 Proposed closing of the railway crossing on footpath 10:**  
Update from Cllr James
- 363/03/18 Defibrillators:**  
Simulator has been received and training is currently being looked into.  
Magnets are in the process of being delivered to all households.

## Administrative /Other

- 364/0318 Correspondence and Clerk's Report:**  
Stock's area – finger posts and bollards.  
Information regarding the Parish Council elections on 3<sup>rd</sup> May has been sent to Meldreth Matters. Nomination packs can be obtained from the Clerk or SCDC direct and need to be with SCDC by 4pm on the 6<sup>th</sup> April 2018.  
Book keeping help.
- 365/03/18 Matters arising: (no actions, information only)**
- 366/03/18 Housing Survey carried out by Cambridgeshire Acre:**  
Discussion regarding the recent survey.

## Finance

- 367/03/18 MAYD**  
Financial contribution request. A proposal has been received from MAYD requesting a contribution from Meldreth Parish Council for £2089.00 for the next financial year.
- 367/03/18 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**  
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act  
**1. Cheques/internet payment for approval and signature including any additional payments:**

### **Payments already made**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Staff	confidential	0	January Salaries	LGA 1972 s112	Bacs
Inland Revenue	confidential	0	January PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	Pension contributions	LGA 1972 s112	DD

Talk Talk	22.31	0	Broadband	TCA 1984	DD
D P Gardens	540	0	Grass and verge cutting	OSA 1906 s9/10	Bacs

**Payments awaiting Approval**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Jason Kirby Decorators	4548	758	Pavilion decorations (S106 payment)	LGA 1972 s133	bacs
BT	237.30	39.55	Telephone	TCA 1986	bacs
R Goddin	124.85	0	Expenses	LGA 1972 s	bacs
Stationery Cupboard	66.04	11.01	Stationery – ink	LGA 1972 s133	bacs

**Deposits**

OPC	172.50
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**Other Items:**

- 368/03/18 South Cambs Boundary Changes:**  
Update
- 369/03/18 Burial Ground:**  
Resident request for CCTV  
Rules and Regulations
- 370/03/18 Data Protection Officer:**
- 371/03/18 Councillors' Reports:**
- 372/03/18 Annual Village Meeting & Annual Parish Meeting:**  
Dates to be confirmed
- 373/03/18 Agenda items for the next meeting:**