

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7th December 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7th December 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date:30th November 2017

AGENDA

252/12/17 To receive any apologies for absence: *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*

253/12/17 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:

254/12/17 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]

255/12/17 To approve and sign Minutes of meeting dated 2nd November 2017:

256/12/17 District Councillor Report:
Report circulated – questions from Parish Councillors

257/12/17 County Councillor Report:
Report circulated – questions from Parish Councillors

258/12/17 Office IT Computer System:
Update report from Cllr Young

Working Group Updates/Reports:

259/12/17 Meldreth Futures Working Group:
Update

260/12/17 Village Traffic Working Group:
Update

261/12/17 Mettle Hill Working Group:
Update from Cllr Goddin
Tenders for clearance project
Tenders for Asbestos survey

262/12/17 Tennis Club Working Group:
Update

Planning:

263/12/17 Planning Extracts:*(Town and Country Planning Act 1990 schedule 1, paragraph 8)*
Cllrs. Goddin, Land, Lee, Pellatt, Searles and Young (Full Planning Minutes are available via the Clerk, website or notice board).

Planning meeting held on 16th November 2017:

Temple House, 27 High Street, S/3890/17/FL & S/3891/17/LB. Remodelling of part of a listed building and the demolition and renovation of an adjoining barn within the curtilge. Meldreth Parish Council recommend 'Support' for both applications with no comments. Proposed by Cllr Searles seconded by Cllr Pellatt all agreed.

Adjacent to Fenny Lane Farm, 24 Fenny Lane,S/2890/17/FL. New farm access. Meldreth Parish Council recommend 'Support' with comments. 'Some of the Ash trees have 'Ash Dieback', the application states that two trees are to be removed and 6 to be planted. Trees to be planted need to be 'dieback' resistant or a native alternative. Proposed by Cllr Goddin, seconded by Cllr Searles, vote taken 4 in favour, 1 abstained.

Planning meeting held on 7th December 2017: verbal report

264/12/17 S106 application with regards to Meldreth Primary School:
Update from Cllr van de Ven

Major Projects

265/12/17 Pavilion Construction: (LGA 1972 s111)
Tenders for decorating

266/12/17 Security for Pavilion: (Local Government and Rating Act 1997 s31)
CCTV policy is still being amended.

267/12/17 Church Wall:
Discussion on best way to proceed. May need a working group to look into this matter with possible church representatives.

268/12/17 Mettle Hill:
Update on clearance tenders.

Ongoing Projects

269/12/17 Playground:
Monthly Report

270/12/17 Safety Fencing at Village Hall Carpark:
Has now been completed.

271/12/17 Street light survey:
Survey to replacing the lights along North End (SC1-SC9) and Chiswick End (SC10-SC13). The cost of this survey was £399.85 and already agreed. Site meeting being arranged.

272/12/17 Proposed closing of the railway crossing on footpath 10:
Update from Cllr James

273/12/17 Defibrillators:
Defibrillators have been purchased, awaiting delivery.
There are simulators for sale that would help training. The simulators cost £295 + vat and £10.00 postage.

Administrative /Other

274/12/17 Correspondence and Clerk's Report:

- Litter bin for the stocks area has been received awaiting to be erected.
- New replacement dog bin for the recreation ground has been received.
- Maintenance projects in the pavilion, burial ground gate have been done.
- There is now a combination lock on the burial ground.
- Resident's concern regarding Railway Close and how it was minuted.

275/12/17 Matters arising: (no actions, information only)
Housing Needs Survey: This is currently being carried out by Cambridgeshire Acre.

276/12/17 Almhouse Trustees:
The Almhouse Trustees have a new prospective Trustee Mr Richard Remnant, to represent the Parish Council. Parish Council to vote Mr Remnant onto the Almhouses Trustees as the Parish Council representative.

Finance

277/12/17 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	October Salaries	LGA 1972 s112	Bacs
Inland Revenue	confidential	0	October PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	Pension contributions	LGA 1972 s112	DD
Talk Talk	22.31	0	Broadband	TCA 1984	DD
D P Gardens	540	0	Grass and verge cutting May	OSA 1906 s9/10	Bacs
J Damant		0	Expenses	LGA 1972 s133	Bacs
BT	371.99	62	Telephone	TCA 1986	

Payments awaiting Approval

	Gross	Vat		Power	
S P Landscapes	1800	300	Recreation ditch	OSA 1906 s9/10	bacs
Glasdon UK Limited	259.65	43.27	Litter bin (stocks)	Litter Act 1983 ss5-6	bacs
D Chappell 1480,1479,1467	372.2	0	Village maintenance, play area, pavilion, burial ground	OSA 1906 s9/10	bacs
Stationary Cupboard	518.27	86.38	Supplies and chair	LGA 1972 s133	bacs
Meldreth Landscapes	1320	220	Fencing at carpark	OSA 1906 s9/10	bacs
Melbourn Warden Scheme	225	0	3 rd Quarter	LGA 1972 s133	Bacs
Fosse Contracts Ltd	300	50	Heras fencing for tennis courts	LGA 1972 s133	bacs
Acacia Tree Surgery	1170	195	Tree maintenance at Stocks	OSA 1906 s9/10	Bacs
S P Landscapes	1800	300	Ditch clearing at recreation ground	OSA 1906 s9/10	Bacs
Glasdon	357.26	59.54	Litter bin for stocks	Litter Act 1983 s5-6	Bacs
Glasdon	259.65	43.27	Dog bin for rec	Litter Act 1983 s5-6	Bacs

Deposits

OPC rent	90
Peasgood and Skeats	50
Shepreth PC	1783.64

278/12/17**Community Benefit Applications:**

- Gallery Writers application for £600.00
- RSPB Fowlmere application for £750.00
- MADS application for £500.00
- 5 aside football post £259.00 to match the one already in situ

279/12/17**Indemnity Document:**

26 Chiswick End S/2052/11 – S/0165/12/RM. S106 funds for £3104.38 for open space and £513.04 for community space. Two Councillor's to sign forms.

280/12/17**Cambridge Building Society:**

Update on new account.

281/12/17**Budget Process (Precept for 2018/19):**

Meetings to be arranged to start the 2018/19 budget
Councillors to bring ideas of projects they believe the Parish Council should be thinking of.

Other Items:

282/12/17

South Cambs Boundary Changes:

12 week consultation by the Boundary Commission for England has held last year. The third phase with Meldreth and Shepreth being added to the list to join East Hertfordshire is now being discussed. This will be known as the Letchworth and Royston parliamentary constituency. Responses welcome until the 11th December 2017.

Update: A proposed response from the Parish Council has been sent to all councillors and needs to be agreed for submission to the Boundary Commission.

283/12/17

Councillors' Reports:

284/12/17

Agenda items for the next meeting:

2018/19 Budget