

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Room
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 2nd November 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2nd November 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date: 27th October 2017

AGENDA

- 217/11/17 To receive any apologies for absence: LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45**
- 218/11/17 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 219/11/17 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 220/11/17 To approve and sign Minutes of meeting dated 5th October 2017:**
- 221/11/17 District Councillor Report:**
Report circulated – questions from Parish Councillors
- 222/11/17 County Councillor Report:**
Report circulated – questions from Parish Councillors
- Working Group Updates/Reports:**
- 223/11/17 Meldreth Futures Working Group:**
Update on recent applications
- 224/11/17 Village Traffic Working Group:**
Update
- 225/11/17 Mettle Hill Working Group:**
Update
- 226/11/17 Tennis Club Working Group:**
Update
- Planning:**
- 227/11/17 Planning Extracts:(Town and Country Planning Act 1990 schedule 1, paragraph 8)**
Cllrs. Goddin, Land, Lee, Pellatt, Searles and Young (Full Planning Minutes are available via the Clerk, website or notice board).
Planning meeting held on 19th October 2017: Please refer to the planning minutes.
Planning meeting held on 2nd November 2017: verbal report
- 228/11/17 S106 application with regards to Meldreth Primary School:**
Possible update from Cllr van de Ven
- 229/11/17 Housing Needs Survey:**
This is currently being carried out by Cambridgeshire Acre.

Major Projects

- 230/11/17 Pavilion Construction:** (LGA 1972 s111)
Tenders for decorating
- 231/11/17 Security for Pavilion:** (Local Government and Rating Act 1997 s31)
Update on CCTV policy
- 232/11/17 Church Wall:**
Specification has been received. Discussion on best way to proceed.
- 233/11/17 Mettle Hill:**
Specifications have been sent out to four companies.

Ongoing Projects

- 234/11/17 Playground:**
Monthly Report
- 235/11/17 Safety Fencing at Village Hall Carpark:**
Three companies have been sought, have received one tender.
- 236/11/17 Street light survey:**
Survey to replacing the lights along North End (SC1-SC9) and Chiswick End (SC10-SC13). The cost of this survey was £399.85 and already agreed. Site meeting being arranged.
- 237/11/17 Proposed closing of the railway crossing on footpath 10:**
Update from Cllr James
- 238/11/17 Defibrillators:**
Invoice to be paid for both defibrillators, Community Heartbeat Trust arranging telephone equipment to be removed by BT from the red telephone box, once this has been done Mr Chappell can refurbish the telephone box, Community Heartbeat Trust can help with sourcing the correct paint. Clerk has contacted an electrician who can install the defibrillator at the Village Hall, meeting will be arranged with the electrician, Mr Ray and the Clerk once the equipment has arrived.

Administrative /Other

- 239/11/17 Correspondence and Clerk's Report:**
- The cleaner engaged to clean the pavilion is no longer able to do this. Is there a need for another cleaner or can those organisations using the facility be able to clean it?
 - Clerk to arrange various items with Mr Chappel in regards to village maintenance (pavilion, burial ground gate, repairs to play equipment, dog notices)
- 240/11/17 Matters arising: (no actions, information only)**
- 241/11/17 Almhouse Trustees:**
Due to the resignation of Dr S Webb there is now a vacancy for a Parish Council representative on the Trustees.
- 242/11/17 Meeting with Cambridgeshire Acre:**
Neighbourhood Plans and Community Led Plans
- 243/11/17 Office IT system:**
Update from Cllr Young

Finance

- 244/11/17 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
- 1. Cheques/internet payment for approval and signature including any additional payments:**

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	October Salaries	LGA 1972 s112	Bacs

Inland Revenue	confidential	0	October PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	Pension contributions	LGA 1972 s112	DD
Talk Talk	22.31	0	Broadband	TCA 1984	DD
D P Gardens	615	0	Grass and verge cutting May	OSA 1906 s9/10	Bacs
J Damant		0	Expenses	LGA 1972 s133	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
S Tibbells (0532191)	42	0	Cleaning	LGA 1972 s133	Bacs
Coton Electrical	90	0	Refit outside light and Electrical Installation Report	LGA 1972 s133	Bacs
Eon	67.74	3.23	Electric for pavilion	LGA 1972 s133	Bacs
CAPALC	25	0	Clerk training	LGA 1972	Bacs
LGS Services	134.4	22.4	Payrole services	LGA 1972	Bacs
Priory Heritage Ltd	572	0	Church wall survey	LGA 1972	bacs

Community Benefit Fund

Community Heartbeat Trust	4776	796	Two defibrillators and storage cabinets and 1000 fridge magnets	LGA 1972 s	bacs
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Deposits

OPC rent	90
Football subs	100

245/11/17 Cambridge Building Society:
Update on new account.

246/11/17 Budget Process (Precept for 2018/19):
Meetings to be arranged to start the 2018/19 budge
Councillors to bring ideas of projects they believe the Parish Council should be thinking of.

Other Items:

247/11/17 South Cambs Boundary Changes:
12 week consultation by the Boundary Commission for England has held last year. The third phase with Meldreth and Shepreth being added to the list to join East Hertfordshire is now being discussed. This will be known as the Letchworth and Royston parliamentary constituency. This was a decision by central government to reduce the number of constituencies in the UK from 650 to 600 and to ensure that the number of electors in each constituency was equal. Responses welcome until the 11th December 2017.

248/11/17 Councillors' Reports:

249/11/17 Remembrance Day Event:
Notices of Service have been sent out to all those laying poppy wreaths, traffic regulations will be organised by Mr Remnant and the PR system has been arranged with Mr Hawkins.

250/11/17 Request for an Orienteering Activity which will involve land at Flambards Close and the Recreation Ground:
As the land owners permission is needed from the Parish Council, the event is covered by the organisation's (British Orienteering Federation (BOF) insurance.

251/11/17 Agenda items for the next meeting:
2018/19 Budget