

**MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Alan Land

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 2nd March 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public & Press:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2nd March 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: _____

Date: 24th February 2017

AGENDA

- 297/03/17 To receive any apologies for absence:**
- 298/03/17 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 299/03/17 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 300/03/17 To sign and approve Minutes of meeting dated 2nd February 2017:**
- 301/03/17 Report from District Councillor:**
- 302/03/17 Report from County Councillor:**
- 303/03/17 Matters arising: (no actions information only)**
Elections: Both District and Parish Council elections will take place in 2018 and then every fourth year after 2018.
Street Sign: The Paddocks, North End are still chasing SCDC to changing or removing the sign at the bottom of their driveway where a street sign was placed, the two issues are that permission was not sought as the home owners believe the land where the sign has been placed is their property but more importantly that the sign does not list their property.
Clerk's appraisal: to be done after the planning meeting on the 16th February.
- 304/03/17 Planning:** Cllrs. Land, Searles, Fallon, Lee, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board).
Planning meeting held on 16th February 2017:
Bury Lane, Meldreth S/2655/16/FL has been granted permission for erection of glass houses and ancillary storage area.
73 High Street, (Maycroft) S/3476/16/DC Mr S Kanoria, Advina Health Care Ltd Discharge of condition 11 of Planning Application S/0984/14/VC (windows, doors and sills). The information supplied was insufficient to assess the appearance of the windows and doors so no comment can be made.
SCDC Decisions: S/3387/16/FL, Bury Lane Fruit Farm – erection of staff accommodation building and car park. Has been Withdrawn.
Planning meeting held on 2nd March 2017: verbal report
- 305/03/17 Meldreth Futures Working Group:**
Terms of Reference
Financial Application Form for Solar Fund (Community Benefit)

- 306/03/17 Church Wall:**
Clerk has received a request from Holy Trinity Church to start the proceeding for stage 2 of the outside wall. Mr Price (Church) has received a quote of £572.00 from David Llewellyn to put together a specification and schedule of works which will be needed in order to get tenders for the works required. Due to the happenings of when stage 1 commenced Clerk is now in contact with Celia Wignall (SCDC) to make sure that proceedings occur correctly and whether planning permission will be required. Clerk will also explore any funding avenues which maybe available. Site meeting with Ms Wignall arranged for 28th February. Decision needed to Action Mr Llewellyn's costs for raising a specification.
- 307/03/17 Marley Eternit: Proposed development of 150 dwellings:**
Update
- 308/03/17 Playground:**
1. Monthly Report
Clerk has contacted Mr Chappel to repair the wood on the rocking horse, and guard on the zip wire
Playground Quotes:
Specifications have been sent out to three companies for the works required at the recreation ground (hedges and trees)
- 309/03/17 Recreation Ground:**
Clerk has now received a template of a letter for residents though it needs to be adjusted.
- 310/03/17 Pavilion Construction:**(LGA 1972 s111)
 - Building project update
 - Signing off of plans
- 311/03/17 Security for Pavilion:** (Local Government and Rating Act 1997 s31)
Briar Security have been out to the pavilion and recommend that an alarm system would be their first choice of action followed by CCTV cameras. Clerk awaiting quote and will also contact another firm for a further quotation.
- 312/03/17 Pavilion Management Programme:**
Update from Cllr Goddin and Cllr Young
- 313/03/17 Correspondence and Clerk's Report:**
Speed Reduction signs: Clerk has emailed CCC regarding the speed reduction signs along North End between Shepreth and Meldreth again, still awaiting information as to when the works are due to commence.
Burial Ground: weed killing to be carried out.
Training: Clerk to attend an SLCC legal training course on 17th March, cost £10.00.
Community Safety Day: to be held at Cambourne on 18th March from 9.30 to 12.30
Affordable Housing Training: to be held at Cambourn on 13th March 6-8.30pm
- 314/03/17 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	February Salaries	LGA 1972 s112	Bacs
Talk Talk	20.31	0	Broadband	TCA 1984	DD
D P Gardens	540	0	Grass cutting February	OSA 1906 s9/10	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Inland Revenue	Not known	0	PAYE/NI	LGA 1972 s112	2570
KTL Buildings Services	6500	0	Pavilion refurbishment Stage 1	LGA 1972 s133	2571
CCC	1208.28	0	Footway lighting	PCA 1957 s3	bacs
SLCC	157	0	Membership	LGA 1972 s111	bacs

Deposits

OPC Office rent Feb	90
OPC Contribution for SLCC	78.5

315/03/17 Standing Orders:
Update

316/03/17 Trees along North End:
During the recent storm, a tree along North End have come down, in accordance to item 318/03/17 it appears that the trees are the responsibility of the land owner; however, in the past this has been disputed with the land owner and CCC. A site meeting to be set up with the land owner, CCC Highways and Parish Council to look into this matter further as an urgent item.

317/03/17 Tennis Courts:
Update

318/03/17 Trees along the ditch at the layby opposite the Church:
Clerk and Mrs Lynch (Meldreth Tree Officer) met with Mr Peter J Taylor CCC Highways Officer who informed them that the ditch up to the lip of the land on the lay by side was the sole responsibility of the landowner and not Highways. This would indicate that all the trees growing along the ditch are the responsibility of the landowner's who border the ditch. Riparian responsibility for road side ditches 'Riparian owners should note that ordinary watercourses include road side ditches; you may therefore be responsible for the maintenance of these where they border your land. This applies to the **entire width of the channel, not just to the centre point**, If flooding on the highway occurs due to an obstruction in the ditch, or drainage of the road into the ditch is prevented the Council as the Highway Authority may exercise legal powers requiring riparian owners to clear it'. In regards to riparian maintenance with regards to ditches not on the road side 'If the watercourse forms a boundary between properties you generally are responsible up to the centre of the watercourse'. CCC 'The rights and responsibilities of a riparian owner', sourced from Environmental Agency guide 'Living on the Edge' 2012.

319/03/17 Community Flood Groups and Flood Plans:
Setting up of a Community Flood group and/or flood plan in order to increase the flood resilience of your community. This is made up of volunteers. **Article for Meldreth Matters**

320/03/17 Emergency Plan:

321/03/17 Mettle Hill:
Update

322/03/17 Councillors' Reports:

323/03/17 Agenda items for the next meeting: