

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

CHAIRMAN: MR STEPHEN HAWKINS

AGENDA

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7th May 2014 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7th May 2014 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

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- | | |
|------------------|---|
| 027/05/15 | Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct: |
| 028/05/15 | Election of Vice-Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct: |
| 029/05/15 | To receive any apologies for absence: |
| 030/05/15 | Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda: |
| 031/05/15 | Public Participation: <u>[For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]</u> |
| 032/05/15 | To sign and approve Minutes of meeting dated 2nd April 2015: |
| 033/05/15 | Councillors' to sign their Register of Interests: |
| 034/05/15 | Report from District Councillor: |
| 035/05/15 | Report from County Councillor: |
| 036/05/15 | Solar Farms:
Update from SunEdison (Bury Lane) on the one-off Community Benefit payment of £50,000.
Update from Lightsource (Substation) and the contract for the yearly Community Benefit. |
| 037/05/15 | Car park Issues at the Station:
Update from Rail Users Group on the survey being carried out to see how many cars are using the car park. |
| 038/05/15 | Election of Planning Committee: |
| 039/05/15 | Elections to the following: Working Groups/Key Representatives and Trustee:
a) Cemetery Working Group:
b) Meldreth Recreation Ground Working Group:
c) Finance Working Group:
d) Policies Working Group:
e) Complaints Working Group:
f) Personnel Working Group:
g) Village Hall Representative:
h) Triggs Charity Representatives:
i) Parish Charities Representatives:
j) Melwood Conservation Representative:
k) Parish Paths Partnership (PPP) Representative:
l) River Mel Restoration Representative: |

- m) Flood Avoidance Sub Committee:
- n) Mary Course School Fund Representatives:
- o) SPEG:
- p) Melbourn Area Youth Development: (MAYD)
- q) Tree Officer

040/05/15 Matters arising: (no actions information only)

Official request has been received from Melbourn Parish Council with regards to the contribution for MAYD.

Warning sign for carpark has been ordered but still awaiting delivery.

40mph speed limit along North End/Meldreth Road will be discussed at the next Shepreth Parish Council meeting on 14th May.

041/05/15 Planning: Cllrs. Hawkins, Searles, Fallon, Land, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board.

Planning Meeting held on 16th April 2015

Land Adj The Tavern and Station Yard, S/2162/14/FL - Erection of four bungalows – amended drawing to show altered parking and grassed areas and boundary treatment. **(Information Only)**. The Parish Council noted the application. RAS proposed that the specification submitted by the Parish Council's Tree Warden be submitted to SCDC with comments from the Parish Council. 'If SCDC are minded to approve either the amendment or to introduce the Parish Council's proposal to plant with privet that in both cases, there is a condition requiring the developer to maintain both the hedge and the fence.

Land Adj to the South West of Whaddon Road, Adj to Burtons, S/0643/15/FL -

Temporary consent (3 years) for the siting of three storage containers (B8 use class)

(Retrospective Application). The Parish Council recommend Approval with comments.

'The Parish Council would like it noted that the use of this site for horticultural use is acted upon before the end of this 3 year temporary consent'.

Bury Lane Fruit Farm, S/0659/15/DC - Discharge of Conditions 3,4 and 5 of S/0604/12 – Lighting Scheme (3), Surface Water Drainage(4), Water Conservation Strategy (5)

Parish Council recommend 'Approval' with comments. 'If SCDC are minded to accept the discharge of conditions will there be scheme for control of light pollution at night'?

Planning Meeting 7th May 2015 – Verbal Report

042/05/15 Article 4 of the Town and Country Planning (General Permitted Development) Order 2013 in connection with the British Queen:

043/05/15 Annual Village Meeting 2015:

Will be taking place on 21st May 2015

044/05/15 Playground:

1. Monthly Report

2. 5 aside football post has been erected

3. D Chappel has taken the paints for the play equipment and has started refurbishments

4. Three quotations have now been received (Wickstead, Hags and Sovereign. Recreation Working Party to now go through and report their recommendation for the next meeting.

045/05/15 Mettle Hill:

Report from Philippa Hart and Julian Fenner on the proposals to be put to the Annual Village Meeting for new uses for the disused travellers' site on Mettle Hill

046/05/15 Correspondence and Clerk's Report:

Clerk has emailed Mr Cunningham regarding his ditch on College Bend.

Holy Trinity Church have been successful in gaining a grant of £20,000 from the landfill grant CCC – Local Validation List. Consultation period will run until 27th May. A review for what information should be submitted in support of a planning application to enable the planning authority to validate and register it and consultees and other interested parties understand and assess the proposal.

www.cambridgeshire.gov.uk/info/20099/planning_and_development/234/planning/3

047/05/15 Audit 2015

The audit will be submitted to the Internal Auditor and copies to councillors so they have it before the Annual Parish Meeting. To be agreed and signed off for the external auditor at the meeting on 3rd June.

- 048/05/15 Highway Items:**
Update on meeting with Highways to discuss traffic calming measures (gates and chicanes)
- 049/05/15 Bollards:**
Placement of bollards at the War Memorial and Stocks.
- 050/05/15 Parish Paths Partnership:**
- 051/05/15 Councillors' Reports:**
- 052/05/15 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
- 1. Cheques for approval and signature including any additional payments:**
- Payments already made**
- | | | | |
|-------------|-------------|---------------------|----------------|
| Staff | £ not known | April salaries | LGA 1972 s112 |
| D P Gardens | £ 514.16 | Grass cutting (May) | OSA 1906 s9/10 |
| Talk Talk | £ 20.31 | Broadband | TCA 1984 |
- Payments for approval**
- | | | | |
|-----------------|-------------|-----------------------|---------------|
| Inland Revenue | £ 227.32 | March PAYE/NI | LGA 1972 s112 |
| Inland Revenue | £ not known | April PAYE/NI | LGA 1972 s112 |
| Wickstead | £ 326.34 | 5 aside football post | LGA 1976 s19 |
| MAYD | £ 650.00 | Contribution | S137 |
| G Borgonon | £ 59.40 | Web hosting | LGA 1972 s142 |
| SCDC | £ 1,674.00 | Rent 2014/15 | LGA 1972 s111 |
| SCDC | £ 1,674.00 | Rent 2015/16 | LGA 1972 s111 |
| D Stewart | £ 4.69 | Notice board lock | LGA 1972 s111 |
| LCR | £ 17.00 | Membership | LGA 1972 s143 |
| Cambridge Water | £ 14.69 | Cemetery water | LGA 1972 s111 |
| Cambridge Water | £ 45.33 | Pavilion water | LGA 1972 s111 |
| Chubb | £ 125.45 | Rent of extinguishers | LGA 1972 s133 |
- Deposits:**
- | | | |
|----------------|------------|--------------|
| OPC | £ 90.00 | Rent |
| SCDC | £27,750.00 | Precept |
| J Rule | £ 50.00 | Funeral fees |
| Hibbitt & Sons | £ 70.00 | Funeral fees |
- 053/05/15 Flambards Close:**
- 054/05/15 Burial Ground:**
Richard Carter has ferreted the area.
Dan Pettit will give a quote for cutting back the box tree, it may be worth trying to cut it back but if this does not work and the tree does not recover to then remove it.
Flower beds to be weed killed and then sown with wild flower seeds which have already been received from Rob Mungovan.
- 055/05/15 Agenda items for the next meeting:**
- 056/05/15 Action Points: if not already covered:**

Judy Damant - Clerk
1st May 2015