

PARISH COUNCIL MINUTES OF MELDRETH PARISH COUNCIL

Minutes unApproved of the Parish Council Meeting held on Thursday 7th March 2019 7.30 p.m. in the Green Room of Meldreth Village Hall.

Present: Cllr R Goddin- Chairman (**RG**) - Chairman, Cllr R A Searles- Vice Chairman (**RAS**), Cllr J Fallon (**JF**), Cllr P Gilmore (**PG**), Cllr R James (**RJ**), Cllr C A Land (**CAL**) and Cllr N Pellatt (**NP**)

In attendance: J Damant (**Clerk**) and County Councillor Susan van de Ven and District Councillor Philippa Hart

- 682/03/19** **To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
Apologies were received from Cllrs Garner and Young, these were agreed and accepted.
- 683/03/19** **Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
There were no interests declared.
- 684/03/19** **Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
There was one member of the public in attendance.
Items discussed:
East West Rail proposal. Mr Paul Inman informed the Council that the poll he had put on the website had had 11 responses all of which voted for the CBRR route, this is the route that EWR are not putting forward; this route would run north of Cambridge via Cambourne. It was noted that other parish councils are using this website and that it appears to be very good for local area issues as it allows only members of particular villages to participate. Would it be possible to put an article in Meldreth Matters regarding this website? Cllr Goddin reported that this item has been discussed, though briefly, with the Meldreth Futures Working Group, of which Mr Inman is a member.
- 685/03/19** **To approve and sign Minutes of the Meeting dated 7th February 2019:**
The minutes were proposed by Cllr Land, seconded by Cllr James and agreed by all. The Chairman then signed the minutes as a true record.
- 686/03/19** **District and County Councillor Report:** Appendix 1
Questions raised:
SCDC report mentions 'Commercialising' what is this actually referring to? Cllr Hart stated that at the moment the District Council are looking at outsourcing some of their services to the public sector. Many local authorities have already adopted this principal, Cllr Hart will forward some information to Cllr Searles.
- 687/03/19** **Office IT Computer System:**
Clerk has had some further training regarding the new website. Software training will take place at the end of March.
- 688/03/19** **Proposed East/West Routes:**
Following a discussion, it was suggested that Cllr James circulate an amended version of the response for councillors to look at. Due to the time constraints it was suggested by Cllr Goddin that councillors inform Cllr James of any changes and that the final version be sent to East West Rail by 11th March as that is the consultation deadline. County Councillor also responded that it had just been made public that the County Council were going to support Route A. There is a meeting on the 14th March at Shire Hall, Cllr James will attend. It was also suggested that councillors also respond to the consultation as individuals. Cllr Goddin thanked Cllr James for all his work on this item.
- 689/03/19** **Meldreth, Shepreth and Foxton Community Rail Partnership:**
There is no update on this item.
- 690/03/19** **Rail User Group:**
There is no update on this item.

Working Group Updates/Reports:

691/03/19

Meldreth Futures Working Group:

A meeting has been organised with Cllr Goddin, members of the Meldreth Futures Working Group and Bowls Club.

Melbourn Amateur Dramatics Society (MADS) – further discussions have taken place and a final report will be sent to the Parish Council for a decision to be made at the next meeting.

692/03/19

Meldreth Traffic Working Group: Appendix 2

It was suggested that a letter be sent to Farmers in the area asking if they could assist in trying to keep the roads clear. Letter was agreed by all the council.

Action: Clerk

693/03/19

MAYD:

Concern was raised regarding signing the three year agreement., there are users from other areas who are not contributing to the costs. Children from Meldreth do not appear to be attending regardless of anything that the youth club try and do to encourage them. Cllr Gilmore did state that Groundworks were supposed to provide posters and put in an article in the village's newsletters, but this does not appear to have happened. Cllr Goddin suggested a meeting Melbourn representatives of MAYD to discuss matter further and to gain a better understanding and clarification of items that Meldreth Parish Council are concerned about. Clerk to arrange a meeting.

Action: Clerk**Planning:**

694/03/19

Planning:(Town and Country Planning Act 1990 schedule 1, paragraph 8)

(Full Planning Minutes are available via the Clerk, website or notice board).

Planning meeting held on 21st February 2018 (no meeting)

Planning meeting held on 7th March 2019: verbal report

Other item: Application for Street Trading Consent for Starr Catering to trade at the A10 Layby near Frog End, Shepreth. Concern was raised regarding the possibility of litter. At the present time there is no litter bin in this vicinity. It was suggested that either the local authority or the vender place a litter bin in the area. Apart from the litter the Parish Council have no objections.

Ongoing Projects

695/03/19

Playground:

Monthly Report from Cllr Fallon. All equipment appears to be in good working order.

Matting quotes – ongoing

Cradle swings now have new chains and bolts, the flat swings were not able to be raised as they need new shackles, which have been ordered.

696/03/19

Recreation Ditch and New Access Route:

Clerk has emailed Sean Gentle SCDC and Planning Officer SCDC and is awaiting to hear what is needed in regards to getting a better access at the top of the recreation ground via Howard's Road and permission to use the track. There are now reports of frog spawn.

The dredging of the ditch cannot be done until the access has been done. Clerk has received two quotes for this work and a quote for doing the fencing, just waiting on SCDC Planning and Housing for the go ahead.

Clearing the ditch ie foliage will be looked at once SP Landscapes have heard back from SCDC so the project can be managed together with both sides of the ditch (Parish Council side and SCDC side) being cut at the same time.

697/03/19

Litter Bin outside the School:

The litter bin has been cancelled. Following a meeting with Cllr Fallon, Clerk, litter picker and Four Counties it was agreed that a bin may not be needed, at this time. The bin cannot be placed to the right of the bench due to the tree root system and there is an electrical box on the left. Mick Taylor agreed to monitor the area and if litter becomes a problem for this item to be relooked at. It was agreed by the Council that this was a good option.

698/03/19

Recreation Ground Compensation:

Tree guards have been ordered and will be delivered to the contractors who will also take possession of the trees. Cllr Fallon showed the contractor the areas in the recreation ground where the trees need to be planted. Cllr Searles will order the trees. **Action: Clerk/RAS**

It was proposed by Cllr Goddin that the funds for this be taken, firstly from the compensation received from Anglian Water and if further monies are needed that they come out of the Community Benefit Fund, seconded by Cllr Land and agreed by all.

699/03/19

Cycle Stands:

Cllr Goddin reported that matters are in hand regarding the bicycle stands from the S106 agreement with Melbourn development and where to place them.

Administrative /Other**700/03/19****Correspondence and Clerk's Report:**

Bench for the stocks, to replace the damaged bench has been ordered.

SCDC Parish Planning Forum Meeting 14th March at Cambourne at 6pm. Cllr Goddin and Cllr Searles will attend.

SCDC Parish Planning Training on 21st March at Cambourne at 6pm – Meldreth have a planning meeting on this night.

Notice board for the pavilion is now with Cllr Fallon who will organise its fitting.

It was agreed that Mr Bruce Huett be asked to complete the internal audit.

Clerk has attended the Time Management Training Course, which they felt was very beneficial.

701/03/19**Matters arising: (no actions, information only)**

There were no matters arising

702/03/19**Policies:**

Clerk has completed a Complaints Procedure and Policy document, this has been looked at by Cllr James, to be looked at by the full council for agreement at the next meeting.

Finance**703/03/19****To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:**Payments already made**

	Gross	Vat		Power	
Staff salaries/PAYE/NI & pensions	1710.19	0	January Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	540	0	January Grass and verge cutting	OSA 1906 s9/10	Bacs
Foxton, Shepreth and Meldreth Rail user group	700.00	0	Contribution	LGA 1972 s133	bacs

Payments awaiting Approval

	Gross	Vat		Power	
BT	282.30	47.05	Telephone/BT	TCA 1986	Dd
Mobile Warden Scheme	300	0	4 th Quarter	LGA 1972 s111	Bacs
Four Counties	500	0	Installation of bench	LGA 1972 s111	Bacs
Good Directions Ltd	924	154	Bench for stocks (CB)	LGA 1972 s111	Bacs
P Gilmore	36.90	0	Fuel expenses	LGA 1972 s111	Bacs
G Borgonon	42.29	0	Litter picker equipment	LGA 1972 s111	Bacs
LCPAS	45	0	Cllr Training	LGA 1972 s111	Bacs
The Parish Notice Board	540	90	Notice Board for Burial Ground	LGA 1972 s111	Bacs
J Damant	63	0	Expenses	LGA 1972 s111	Bacs
Stationery Cupboard	30.17	5.03	Ink and stationery	LGA 1972 s133	Bacs
Village Garden Services	150.00	0	Erecting notice board	LGA 1972 s111	Bacs
Village Garden Services	60.00	0	Ground work in BG	OSA 1906 s9/10	Bacs
Mark Vigrass	510	85	Tree Guards	OSA 1906 s9/10	Bacs

Deposits

MPC	180
Funeral	50

Payments were proposed to be correct by Cllr Land, seconded by Cllr Searles and agreed by all. It was proposed by Cllr Fallon that the bench to be placed at the Stocks should come from Community Benefit fund, this was seconded by Cllr James and agreed by all.

704/03/19 Grass Cutting Contract:

The tenders received were discussed. It was proposed by Cllr Searles to accept DP Gardens as the contractor, this was seconded by Cllr Land and agreed by all.

705/03/19 Councillors' Reports:

RAS enquired if the Clerk had heard anything from Balfour Beatty? Clerk has had no more correspondence from the company regarding the street lights for North End and Chiswick End. Cllr Searles will make some enquiries.

RG would like a simple notice to be placed on the Burial Ground Gates stating that a new Burial Ground Policy was now in place and that it was on the Burial Ground Notice Board. Cllr Goddin has met with Mrs Walmesley who has agreed to take on the position of Assistant to the Clerk, contract to be signed. Hours are 6 per week. Mrs Walmesley is a qualified clerk.

Cllr Goddin mentioned that Mrs Nicky Sell's had raised some funds from the local community towards a memorial bench for the late Lysa Kemp. A proposal will come forward from the Futures Group asking for extra funding support from the Community fund. There was a brief discussion in which it was suggested that the type of bench recently ordered for the stocks would be suitable. The location of placing the bench within the recreation ground needs to be carefully considered and agreed in the context of current and possible future infrastructure.

706/03/19 Agenda items for the next meeting:

Mettle Hill, East West Rail, MAYD, Recreation Ground, Cycle Stands, Clerk Training

There being no further business to discuss the Chairman closed the meeting at 9.30pm.

The next meeting is scheduled for 4th April 2019 at 7.30pm in the Green Room of the Village Hall.

Chairman: _____ Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Meldreth Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk