

MEETING OF MELDRETH PARISH COUNCIL

Minutes unApproved of the Parish Council Meeting held on Thursday 5th April 2018 at 7.30 p.m. in the Green Room of Meldreth Village Hall.

Present: Cllr R Goddin (**RG**) Chairman, Cllr N Pellatt (**NP**) Vice Chairman, Cllr J Fallon (**JF**), Cllr A Keena (**AK**), Cllr R James (**RJ**), Cllr C A Land (**CAL**), Cllr D Lee (**DL**), Cllr R A Searles (**RAS**) and Cllr A Young (**AY**)
DRAFT

In attendance: J Damant (**Clerk**), Cllr P Hart (**SCDC**)

- 374/04/18** **To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
There were no apologies as all councillors were in attendance.
- 375/05/18** **Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
There were no interests declared.
- 376/04/18** **Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
There were eight members of the public in attendance but no comments were made.
- 377/04/18** **To approve and sign Minutes of meeting dated 1st March 2018:**
The minutes were proposed by Cllr Land, seconded by Cllr Young all in favour. The Chairman then signed the minutes as a true record.
- 378/04/18** **District Councillor Report: Appendix 1**
Report circulated, there were no questions raised by the Parish Council.
Other items:
The Marley Eternit report was forwarded to the Parish Council today from SCDC.
Police have been notified about the increase in burglaries along Fenny Lane. Clerk informed the meeting that the PCSO's are checking certain areas within the village and Fenny Lane is one of them.
- 379/04/18** **County Councillor Report: Appendix 2**
Report circulated, there were no questions raised by the Parish Council.
Other items:
There was a recent meeting whereby the issue of pot holes in the region was raised. It transpires that according to Highway England that the state of the roads in Cambridgeshire is better than the rest of the Eastern region. CCC are no longer the transport authority this is now with Highways England. It is suggested that residents report any pothole via the CCC online system and photographs are also very helpful.
- 380/04/18** **Office IT Computer System:**
Software has been installed, Clerk organising the broadband switch to BT.

Working Group Updates/Reports:

- 381/04/18** **Meldreth Futures Working Group:**
A recent meeting has taken place whereby the issue of the Tennis Club membership and booking system was raised. There have been very limited bookings but this could be due to the winter season, therefore this will be relooked at after the Spring/Summer season. Congratulations were given to Mrs Knight on her recent LTA award and a note of thanks was taken for all her hard work in getting Meldreth Tennis Courts to the standard they now are. The issue of Data Protection for Meldreth Futures was also discussed as it will have an impact on the working group as it will have on the Parish Council.
Update on applications:
Meldreth Area Youth Development (MAYD)
Cllr Goddin reported that the application from MAYD was discussed and that a meeting had taken place with Mrs Silver, Cllr Goddin with Mr Hales. The figures received were not current and clarification was asked for regarding up to date numbers of attendees. Mr Hales to forward these to the Parish Council. Once a current set of figures on student attendances has been received the Futures Group can again look at the application and give their recommendation to the Parish Council.

Cllr van de Ven stated that Meldreth are a part of MAYD and that it is not run by Melbourn Parish Council but by Groundworks. Meldreth need to send a representative to the meetings as this will help them understand how the system works, and it is vital that Meldreth remain part of the group. Cllr Young stated that the question of how many children from Meldreth attend is still requested. The request is for £2000 and it is the duty of the Parish Council to make sure that this funding is accountable. Cllr Young agreed that there is not only a financial responsibility but, in some cases, this may be outweighed by a moral responsibility and keeping children occupied would be one of these, but the Parish Council still need to know the correct figures for attendees, which the Parish Council are still awaiting.

There was also a discussion on a plan for the recreation ground. The Futures Working Group are presently putting together a questionnaire for the varying age ranges of children to find out what equipment they would like to see installed. It was suggested by Cllr Young that other users be asked as well. There will be funding coming forward as part of S106 agreement for adult gym equipment. The question of what is required will go along with where and how these requests can be met. Cllr Searles reported that the old Parish Plan also noted improvements were requested by residents for the recreation ground area. The 5 aside football goal has been received and will be installed.

Cllr James enquired if the Futures Group had received any interest from their recent article requesting volunteers which appeared in the village magazine. This is not known. The Futures Group will be attending the Village meeting in May where it is hoped volunteers will come forward. It is important that a separate group is set up to move forward with a Community Led Plan, previously known as the Parish Plan.

382/04/18

Mettle Hill Working Group:

Cllr Goddin reported that he, Cllr James and District Councillor Hart have had a meeting with SCDC Planning to enquire about residential schemes on Mettle Hill, further clarification is needed. Agenda item for May.

Planning:

383/04/18

Planning Extracts:(Town and Country Planning Act 1990 schedule 1, paragraph 8)

Cllrs. Goddin, Land, Lee, Pellatt, Searles and Young (Full Planning Minutes are available via the Clerk, website or notice board).

Planning meeting held on 15th March 2018:**Planning meeting held on 5th April 2018: verbal report**

384/04/18

Marley Eternit Appeal:

The deadline for the submission has been extended to the 3rd May 2018 giving the Parish Council more time to make changes to their submission, if needed. A thank you was given to Cllr Hart for her perseverance in the matter as a new document has now been given to the Parish Council which would not have been available. This is a public document so the Parish Council are allowed to refer to it. Mr Kratz has a submission ready which the Parish Council have agreed to in principal, however with this new document there may be some amendments. It was proposed by Cllr Young that if no changes are needed that the submission, as it stands, be sent to SCDC, this was seconded by Cllr Pellatt, all agreed. Cllr Goddin will contact Mr Kratz to see if he thinks there should be any amendments. If it is suggested that amendments are needed an extraordinary meeting will be called for the 26th April.

385/04/18

S106 Marley Eternit contributions:

Mr James Fisher (S106 Officer at SCDC) has asked the Parish Council if they would like to have any amendments done to the list for S106 requests regarding Marley Eternit, this is because some of the items on the list have been now been given from another development (79 High Street), though they have not yet been received. Cllr Young reported that the Parish Council had not been asked about S106 requests for 79 High Street, Cllr Hart stated that this is not always done, if a list is available they will pull items that would have a bearing on whatever development is being done. It was proposed by Cllr Young and seconded by Cllr Goddin that the Parish Council resend the original list and that they do not want any amendments to this, all agreed.

386/04/18

S106 application with regards to Meldreth Primary School:

As the Melbourn housing development has been refused by SCDC Officers this is now longer relevant.

Major Projects

387/04/18 Security for Pavilion: *(Local Government and Rating Act 1997 s31)*
CCTV equipment will be installed by the end of April 2018.

388/04/18 Church Wall: (Cllr Goddin, Cllr James, Mr Price, Mr Coton)
Cllr James reported that a meeting will be arranged as soon as all members are available.

Ongoing Projects

389/04/18 Playground:

Monthly Report

Cllr Fallon reported that all the equipment appears to be in good working order. The grass under the zip wire is showing major wear and tear, but this could be down to the recent rain. Cllr Young suggested this be monitored as the grass could reinstate itself when the weather gets better. It was also suggested that during severe weather conditions that the zip wire be put out of use, this can be done by removing the seat.

Cllr Fallon will meet Four Counties to look at installing the two benches at the pavilion on the 6th April.

Clerk has attended a Rospa Training Session for Orwell and now holds the certificate to carryout visual inspections.

390/04/18 Street light survey:

Survey has been completed. Decision as to which lights need to be repaired first. Was precepted to do 2 to 3 lights annually. Cllr Searles reported that he attended the site visit with Balfour Beatty where 13 lights were inspected (Chiswick End and North End). Out of the 13 lights, 9 are regarded as poor and 1 as bad, most of the columns are in decent order but 3 may need replacing. RAS has requested a costing of doing all 13 lights from Balfour Beatty.

Action: RAS

391/04/18 Proposed closing of the railway crossing on footpath 10:

Nothing to report at the moment as this is still in legal review.

392/04/18 Defibrillators:

Magnets have been delivered to all businesses and households. Training with Community Hearbeat Trust is scheduled to take place on a Saturday in June, final date to be finalised. Following this there will be more training made available with a qualified trainer this will be carried out throughout the year. Notice has been put in Meldreth Matters and will appear again next month. Clerk informed the meeting that some residents had already contacted her to be put on the training list.

Mr Coton is ready to install the defibrillator at the phone box, this can be done prior to the refurbishment of the telephone box, clerk is still waiting for the red paint.

Administrative /Other

393/04/18 Correspondence and Clerk's Report:

The Village Hall have agreed that the Parish Council can store some archiving material. Cambridge County Council will be replacing street lanterns along Whaddon Road (CC1, 6,7,8,9,10, 11, 12 and 13) and Burtons.

394/04/18 Matters arising: (no actions, information only)

There were no matters arising.

395/04/18 Housing Survey carried out by Cambridgeshire Acre:

It was suggested that Cambridgeshire Acre be asked if they could attend the village meeting in May. The recent survey indicated a need for 45 affordable homes in the village.

Finance

396/04/18 MAYD

Parish Council decision regarding a financial contribution request received from MAYD. (See item 381/04/18)

397/04/18

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

5. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	March Salaries	LGA 1972 s112	Bacs
Inland Revenue	confidential	0	March PAYE/NI	LGA 1972 s112	bacs
SMART	confidential	0	Pension contributions	LGA 1972 s112	DD
Talk Talk	22.31	0	Broadband	TCA 1984	DD
D P Gardens	540	0	Grass and verge cutting	OSA 1906 s9/10	Bacs
34sp	71.40	11.90	Hosting renewal	LGA 1972 s142	Bacs
34sp	15	2.50	Domain name	LGA 1972 s142	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Balfour Beatty	479.82	79.97	Street Light survey	PCA 1957 s3	Bacs
Cambridge Water Business	27.96	0	Burial Ground Water	PHA 1936 s125	Bacs
Cambridge Water Business	84.95	0	Pavilion Water	PHA 1936 s125	Bacs
Stationery Cupboard	266.75	44.46	Photocopying, ink	LGA 1972 s133	Bacs
SCDC	552.00	0	Rates (Rec)	LGA 1972 s133	Bacs
SCDC	57.40	0	Rates (Burial Ground)	LGA 1972 s133	Bacs
CAPALC	35	0	Clerk (GDPR)	LGA 1972 s133	Bacs
Mooncraft Limited	155	0	Computer work	LGA 1972 s133	Bacs
J Damant	62.54	0	Clerk's expenses (feb & march)	LGA 1972 s133	Bacs
J Walter	96.00	0	Airways for Defibs	LGA 1972 s133	Bacs (CB)
J Walter	11.99	0	Disinfectant wipes for training	LGA 1972 s133	Bacs (CB)
Wicksteed	326.34	54.39	5 aside goal post	LGA (misc) 1976 s19	Bacs (CB)
J Fallon			Expenses	LGA 1972 s133	Cheque
PWLB			Loan repayment		dd

Deposits

OPC	90
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Clerk also requested an additional amount of £20 for SLCC membership as it was agreed at last month's meeting for £165 but this should have been £185, proposed by Cllr Goddin, seconded by Cllr Land all agreed.

398/04/18

Burial Ground:

Request to purchase nets for the catching of rabbits in the burial ground. It was proposed by Cllr Goddin that £50 be made available for this, seconded by Cllr Fallon all agreed. This is an expense as no payment is given for the catching of the rabbits.

399/04/18

Bus Users Group:

The group will be meeting at the Community Rooms at Elin way on 18th April (7.30-8.30) and would like to put in a request that the Parish Council pay for the hiring of the room (£5 hr). It was proposed by Cllr Young to accept this request, seconded by Cllr Searles all in favour.

Other Items:

400/04/18

Burial Ground:

Rules and Regulations – deferred to May meeting. It was suggested by Cllr Young that once the rules and regulations have been agreed that it is clear that they are for new burials, and that for interments already in situ this is advisory.

401/04/18

WW1 Memorial Figures:

Decision to purchase 'Tommy' silhouette figures and if so where they are to be placed. Cllr Young proposed that this would be a good idea to purchase and place near the war memorial. The silhouettes are 6ft in height and made of steel. This was agreed in principal but need further information and costings. Agenda item for May

402/04/18

GP Provision:

A meeting has been arranged by Barrington Parish Council to look at the possibility of providing health care facilities using a combined S106 monies from affected villages. Meeting will be on 12th April at 7pm at Barrington Village Hall. Cllrs Goddin or Searles to attend.

Action: RG/RAS

403/04/18

GDPR and appointment of a Data Protection Officer:

Parish Council to agree to appointing a Data Protection Officer. Clerk has attended one meeting regarding the GDPR and will attend another meeting on 12th April at Bury. This is to look at what the Clerk needs to put in place in order to meet the requirements of the GDPR by 25th May 2018. It was proposed by Cllr Young that the Parish Council contract LCPAS as their Data Protection Officer at a cost of £300, this was seconded by Cllr Land all agreed. It may be that this could be reduced next year when the Clerk has more knowledge as to what is expected.

404/04/18

Councillors' Reports:**RAS**

North End is one area in the village that does not receive the SCDC magazine, it now transpires that North End come under the Orwell delivery which has now been confirmed by SCDC and that North End's distribution is done by post, hopefully this has now been rectified.

In the recent magazine it indicated possible grants for street lights.

CAL

Has there been any movement on information regarding implementing bollards around the stocks area. Clerk will forward information when it is received.

Action: Clerk

Can the flood avoidance working group also look at the stocks area as it is flooding?

RG

Cllr Goddin took this opportunity to thank all the councillors for the work they have done during their time of office and a special thank you to those councillors not re standing.

405/04/18

Annual Village Meeting & Annual Parish Meeting (2018):

Annual Parish Meeting will be held on May 10th

Annual Village Meeting will be held on May 24th

There will be no meeting on May 17th

406/04/18

Agenda items for the next meeting:

Roles and responsibilities; standing order; financial orders; accounts; bollards for stock area; war memorial figures; GDPR; Village meeting; church wall; streetlights.

There being no further discussion the Chairman closed the meeting at 9.15pm. There will be no meeting on the 3rd May due to elections. The next meeting is scheduled for Thursday 10th May 2018 at 7.30pm

Chairman: _____

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Meldreth Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.

District Councillor Report

Burglaries update

My house got the treatment around 6pm on the Sunday before Easter when no one was in. So in broad daylight. Several attempts on my downstairs windows and doors culminating in a concrete post being lobbed through my French Window at the front of the house. No signs of entry and nothing stolen, so I have to assume that the burglars were either scared off by a third party on the Lane or by my dogs. I have notified Neighbourhood Watch and I have spoken to the Water Company which owns the filtering station opposite my house to ask that they not make it so easy for my house - and others on the Lane - to be watched. That said the absence of a car on my driveway does not necessarily indicate that no one is in, so I am just relieved none of my kids was there when it happened. My heartfelt thanks go to Joesph Birch, Carla and Thomas' son who noticed the break in and alerted my family. He is a local hero.

Marley appeal

The deadline for written submissions has been extended to 3rd May. I should hopefully have forwarded to you SCDC's written rep which has been put together by a third part planning consultant before tonight's meeting. I have had to request to see this three times now.

Local Plan

Planning committee members were informed yesterday that SCDC's housing land supply stands at 4.8yrs. There has been no indication from the Planning Inspector as to when she is likely to submit her judgment.

Potholes and pavements

More and more of the casework phone calls I receive are related to the dreadful state of repair of our roads and pavements. If I am receiving an increasing number of these then I can only guess how many Susan is fielding. A cyclist was forced by a car to ride into a pothole opposite the Manor School Car Park last week and was thrown off his bike. Someone is going to get seriou9sy injured soon.

I wonder whether the Parish Council can bring any pressure to bear to assist Susan in getting some action taken.

Purdah

SCDC is in purdah now until the local election in May 3rd. This means that no key decisions can be taken within this time.

Please note my change of email address below.

Meldreth Parish Council, 5 April 2018, County Councillor Report

127 bus and Bus User Group meeting 18 April:

The subsidy for this bus has been protected until April 2019. At that point the council says it is the mayor's responsibility to take over, given that the Mayor and the Combined Authority are now the county's Transport Authority.

Bus User Group meetings rotate between Bassingbourn and Meldreth, which is where most passengers for the 127 bus service board and alight. Our next meeting on 18 April will take place at Elin Way Meldreth Sheltered Housing Community Room from 7:30-9:00PM. Royston and District Community Transport have kindly offered to provide lifts from Bassingbourn to Meldreth.

Charging for services: You'll see in my reports that there are various services for which the council is initiating a new charging system – that is a direct outcome of depleted coffers, and charges are simply a different drain on the taxpayer.

Charges for Cambs library computers internet usage: A new charging system will be put in place for usage of library computers, in order to raise revenue – a controversial decision that did not receive everyone's vote. It will cost £18,800 for software installation to create the system, and we know that people using library computers to look for work will be disadvantaged. Charges will not apply if searching on gov.uk (including universal jobmatch on gov.uk site) or the council website, but if you are searching for job opportunities more generally, doing research on job openings or emailing firms, you will be paying a fee. And in order to maintain many benefits, you have to look for and apply for jobs - this is now done mainly online.

There are many questions as to how all this will work, and how strictures governing searches will be implemented: It will be almost impossible for the charging system and the staff to tell whether a particular job-search activity is related to a benefits application or not. The more exemptions are created to try and make the policy less offensive, the less revenue is created and one reaches the point very quickly where one has to ask "why bother to charge at all?" A motion was brought to the March County Council meeting to do away with the charge, which I supported, but this was lost.

Pot holes motion to council: You will know that pot holes need to reach 'statutory intervention levels' before they can be treated. At the 20 March full council meeting I supported a motion to take strategic initiative in augmenting funding to deal with highways maintenance, as the current situation is one of 'managed decline.' To the surprise of many, the chairman of the Highways Committee insisted that the current state of our roads is simply a bit of end-of-winter nuisance and that Cambridgeshire is the leader in the East of England in dealing with highways maintenance. Our highways officers do a tremendous job in difficult circumstances, but don't have the resources to do what's needed to prevent further decline. The motion was lost.

Community Sweeper: The volunteers will shortly be out driving the sweeper, starting with the A10 path. Due to purdah ahead of elections there will be no publicity.

Date for A10 resurfacing: This work has been scheduled for the weekend of June 2-3, therefore avoiding the weekend of the Melbourn Fete.

Flood avoidance tour: I've arranged with Highways for another Flood Avoidance tour to take place on 9 April, 2PM, starting out from the corner of Malton Lane and North End.