

MELDRETH PARISH COUNCIL

Unapproved Minutes of the Parish Council Meeting held 7th April 2011, 7.30pm in the Green Room of Meldreth Village Hall.

Present: Mr S Hawkins (SH) – Chairman; Mr R A Searles (RAS) – Vice Chairman Mr A P Burlton (APB); Mr S W J Chamberlain (JC); Mrs C J Fallon (JF); Mr C A Land (CAL); Mrs J Montague-Fuller (JM-F); Mr N Pellatt (NP)

In Attendance: Mrs J Damant (Clerk)

- 1/04/11 To receive any apologies for absence:**
Apologies received from Mr Borgonon (GVB), Cllr S van de Ven (CCC), and Cllr S Soond (SCDC)
- 2/04/11 To receive any Declarations of Interests both personal and prejudicial from Councillors on any item listed on the Agenda:**
JF and NP declared a personal and prejudicial interest as members of the Football Team in item 11/04/11. APB declared a personal interest in item 19/04/11 as a member of the PCC.
- 3/04/11 Public Participation:**
There were no public in attendance.
- 4/04/11 To sign and approve Minutes of meeting dated 3rd March 2011:**
The minutes were proposed by CAL to be a true record, seconded by JC all agreed. The Chairman then signed the minutes.
- 5/04/11 Matters arising: (no actions information only)**
Chestnut tree in churchyard – Tree Surgeon waiting for permission from SCDC(see 19/04/11)
Extra bank accounts still to be arranged.
Letter concerning the Bus Stop has been given to all households concerned. (see item 14/04/11)
Bench has been reinstated in the play area at the Recreation Ground (see item 13/04/11)
- 6/04/11 Planning: Cllrs. Hawkins, Searles, Burlton, Chamberlain, and Land Information Only**
Planning meeting held on the 17th February
S/0199/11 - Malton Workshops, Mr M Wilsher, Set Up Scenery, Erection of replacement workshop (Amendment). The Parish Council recommend **Approval** with no comments
S/1772/10, 90 High Street, Walker, Extensions (Information Only). Application has been **noted**, no recommendations nor comments were needed.
Churchwall - There is no further information at this time.
Affordable Housing - There are two main types of Affordable Housing, those that are available to anyone in the area, these tend to be built alongside other developments and are built on regular land. The other type is housing which is built on Exception Site Land, this type of housing is for people who have a proven connection with the the village in question, ie, they live there, have a family connection or are employed in the village. Exception site land is situated outside the Village Envelope and therefore can ONLY be developed with this type of housing. The questionnaire conducted by Cambridgeshire ACRE was to pinpoint residents who may have a need but may not have registered and therefore may not be included in the SCDC Housing Register. The need for affordable housing, indicated by the Housing Register is about 50 dwellings of various sizes, both registers are looked at by SCDC. There is a criteria which is followed for both types of housing, but for exception site housing the main criteria is a 'local connection'. All applicants must register with SCDC Housing Register. The Parish Council now has the proposed development from Jephsons and the Housing Register Needs Survey.
Planning Meeting held on 7th April (verbal report)
S/0294/11 – 21 Whitecroft Road, David Reed Homes Ltd.
New Dwelling (revised design of S/0116/10/F, Parish Council recommend **Approval** with no comments
S/0248/11, 7 Whitecroft Road, Mr A Dudley, Extension, Parish Council recommend **Approval** with no comments.
S/0569/11, Holy Trinity Churcy, 35 North End, J Damant, Erection of brick buttresses to support existing church wall. Parish Council recommend **Approval** with comments.

The wall is dangerous and abuts the public footpath, could the application be dealt with speedily.

S/0460/11, 1 The Grange, Mr & Mrs Macaulay, Erect a PVCu conservatory to the side of the property. The Parish Council recommends **Approval** with no comments.

S/0468/11, 69 Whitcroft Road, Mr J Timpson, Extension. Parish Council recommends **Approval** with no comments.

S/0423/11, 30 High Street, Mr G Burgon, Erection of a two storey extension and glazed link to east side of the swelling, a single storey extension to the rear, the installation of new dormer windows in the rear roof slope, roof lights in the front roof slope and the erection a detached double garage and hobby room to the North East of the dwelling. Parish Council recommends Approval with no comments.

S/0548/11, 4-6 Chiswick End, Mr J Harvey, Erection of dwelling. Parish Council recommends Refusal with comments. This is an important and prominent site in Chiswick End a picturesque part of Meldreth. The proposed new dwelling is not in keeping with the listed and other buildings in the immediate vicinity. The Parish Council would like to see a more thoughtful design which reflects the vernacular architecture of the immediate area.

The Parish Council also noted an inaccuracy in the labelling of the floors on the plans and have therefore disregarded the landscaping plans.

S/0541/11, The Coppice – 25 North End, Mr A P Burlton, Carport. APB left the room.

The Parish Council recommend Approval with comments. The Parish Council ignored the design and access statement which relates to the previous, withdrawn, application and have judged the application solely on the plans presented.

SCDC Decisions:

S/0119/11, Malton Workshops, Malton Lane has been granted permission for the erection of replacement workshop.

Affordable Housing - Clerk has received the housing figures from SCDC which indicates a need of 50 dwellings. Clerk to invite Jephsons to put forward their proposal, this is an informal meeting and the Council can make no comment on the application.

Section 106 - Agreement for 90 High Street S/1711/09/F has been received, RAS and SH signed, witnessed by the Clerk. This will now be sent back to SCDC.

7/04/11

Report from District Councillor:

There was no report

8/04/11

Report from County Councillor:

Report was circulated.

The footway light CCC 4 is casting a strong light into the neighbouring house. The Parish Council requested that Cllr van de Ven enquire if the light can have some shielding installed, but not to turn the light off.

The 139 bus will cease to operate on April 17th, as will the Cambridge city centre free shuttle.

Youth Club – things are progressing well; there is now support of from Fowlmere PC as well (proportional financial contribution and steering committee representation). Shepreth PC Chairman has offered to chair the Steering Group. Next meeting will be on May 4th. The club is to be called Melbourn Area Youth Development.

CCC has supported the rail user group's by taking initial steps toward county officer support for a Community Rail Partnership for Meldreth, Shepreth and Foxton Stations. A CRP for our stations is now written into the council's long-term Local Transport Plan and a bid to fund officer support has been submitted to the Sustainable Transport Fund. Meanwhile there has been overwhelming help from Railfuture and key people from other rail franchises who have pioneered these partnerships and can advise on their value and potential.

CCC has made helpful gestures, but has put its budget elsewhere which is why local campaigning and attracting support from other quarters is so important. The Local Transport Plan has designated nothing in terms of funding for small rail projects but it has allocated £1million for 'Guided Bus Contributions.'

Meldreth Station birthday plans: FCC will give us gardening space at the station which the School will run, supported by GoCold. The Local History Group will provide a display of historic photographs in the station. David Piggott has agreed to do safety awareness training for the gardening club children and GoCold will be providing free ice cream. All this will take place on July 9th at about 1 p.m and will be low key event. The idea is to maintain garden enhancement year-round. The enthusiasm of the primary school gardening club is simply unstoppable so there is no turning back. This is a step toward station adoption and then a community rail partnership.

9/04/11

Funeral Bier

This is now in another temporary home. One of the Funeral Directors in Royston have shown an interest in displaying the bier. The Parish Council have no objection to this proposal. JMF will contact Mrs J Gane.

Action: JM-F

10/04/11

Sustainable Parish Energy Partnership (SPEP)

It was suggested by RAS that Mr David Smith be invited to attend the next meeting to give a report.

Action: GVB

11/04/11

Pavilion/Recreation Ground:

1. Planning application has now been applied for.
2. The roof is still damaged, SH will inspect the roof and report back to the Clerk. **Action: SH**
3. The seat which had been repaired has again been uprooted along with another bench, they are presently in the pavilion. Clerk to report the incident to the PCSOs. Note to go in Meldreth Matters. Clerk to contact GVB to see if ground anchors would be more beneficial.

Action: Clerk/GVB

12/04/11

Village events;

- Date for Annual Meeting (May 5th - AGM)
- Date for Annual Village Meeting (19th May)

13/04/11

Playground:

1. Monthly Report – all equipment is in good order. Working Group to advise the Clerk what paint is need to repaint the igloo, roundabout and railings, so it can be ordered
- The ditch along the the far end of the recreation ground is being dammed by the children; this will cause flooding if left. Working party to be organised. Note in Meldreth Matters warning residents of the potential of flooding and that there are rats in the ditch.

Action: Clerk The new litter bin, netball posts are presently in the Clerk's office waiting to be installed.

14/04/11

Bus Stop and Yellow Lines:

A letter has been delivered to all residents at Tavern Yard & Allerton Terrace. It was suggested that a small on-site meeting should take place outside Allerton Terrace with (SH, GVB, RAS) to look at the issues raised by residents and for the matter to be discussed at the next meeting.

Action: Clerk

15/04/11

Correspondence and Clerk's Report:

Clerk has received an invoice for the replacement light at Kneesworth road SC30 from CCC. This has been forwarded onto Paul Quigley SCDC as this light comes under their jurisdiction.

Clerk has received information regarding the new set-up for Street lighting, this will no longer be with CCC. Clerk has made enquiries concerning insurance.

Clerk and SH to open two new bank accounts with Lloyds, one for a higher deposit (for reserves) the other for the S106 payments.

Pot hole at junction of Whitecroft Road and Station Road has been repaired

Clerk has ordered brochures for noticeboards, once these have been received will meet up with Joan Gane to discuss further.

Buckingham Palace Garden parties – nominations have been sent into CPALC.

Correspondence circulated in January

2011 budget changes to planning, Standards Committee – resignation of Parish Councillor, NHS brochure, CCC – outcome of the consultation regarding bus service changes., SCDC – library services, CPALC training dates, CCC Library service review, Community Action, Standards Committee – Cllrs to please read (Code of Conduct changes), Police Surgeries, S Cambs Mag, CCC Street Lighting - changes to contract – clerk is looking into insurance matters, New Bench proposal.

16/04/11

Financial Assistance:

Recommendations from the Finance Working Party (SH, RAS, NP, GVB Clerk).
The group met and discussed the recent applications and reported to the rest of the council there recommendations. Further clarification is needed for the Melwood application, to be discussed at next months meeting.

It was proposed by NP, seconded by SH that the following donations should be made this was agreed by all.

Melbourn & District Self Help Group £300

Melbourn & District Village Association £300

Youth Club £900

It was proposed by SH that the procedure for allocating money be changed and that all applications should be with the Parish Council by November so that the precept can take these into account when being agreed in December; money will then be available in the next financial year, this was seconded by NP all agreed. A notice to be put in Meldreth Matters.

17/04/11

Dog Fouling

Notices for dog fouling. The notices will state that dogs must be kept on leads at all times.

Action: Clerk

18/04/11

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

1. Cheques for approval and signature including any additional payments:

April Payments for Approval

	amount	desc	
J Damant	585.70	salary	LGA 1972 s112
M Taylor	282.30	salary	LGA 1972 s112
Inland Revenue	159.60	PAYE/NI	LGA 1972 s112
Pipex	20.41	broadband	TA 1984
Stationery Cupboard	152.85	supplies	LGA 1972 113
Chubb Fire	111.60	inspection	LGmisA1976s19
Cambridgeshire Acre	25.00	membership	LGA 1972 s143
SCDC – Post Office	1,674.00	office rent	LGA 1972 s133
Cambridge Water	110.80	water pav/cem	LGA 1972 s214
SCDC	497.95	rates pavilion	LGA 1972 s214
SCDC	149.10	rates office	LGmisA 1976s19
SCDC	42.74	rates cemetery	LGA 1972 s214
Litlington Parish Council	36.51	cllr training	LGA 1972 s113
Staples	5.16	supplies	LGA 1972 s113
Eon	32.85	electric pavilion	LGA 1972 s214
G B Goodwin	650.00	grass cutting etc	OSA 1906 s9/10
clerk expenses	22.69	expenses	LGA 1972 S111
Youth Group	900.00	Contribution	S137
M & M Self Help Group	300.00	Contribution	S137
Melbourn & District Villages	300.00	Contribution	S137
SLCC	135.00	Membership	LGA 1972 s143

Local Government Act (LGA); Open Spaces Act (OSA); Telecomms Act (TA)

Additional payments are shaded.

19/04/11

Holy Trinity Church:

The planning application for the wall has been submitted see item 06/04/11.

Eastern Tree Surgery has been granted permission for the removal of the chestnut tree from SCDC but the work has been put on hold while for one week. The PCC have requested that they would like to have the tree scanned to see if there is any possible way of preserving the tree. Clerk will write agreeing to this but that all responsibility of the tree will be with the PCC and not the Parish Council.

Clerk to write to PCC Secretary, Mr J Price and the Vicar.

Action: Clerk

20/04/11

Parish Paths Partnership (PPP)

No report.

21/04/11

Councillors' Reports:**CAL**

There has been a further accident at the crossroads at Fenny Lane. Clerk to contact Highways about getting the barriers repaired again.

Action: Clerk

The road at West Way needs attention (Pot holes). Clerk to contact Highways.

Action: Clerk

JF

Attended the Youth Club meeting, the Chairman is Jenny Raverhill and a bank account has been opened with Cambridge Building Society. JF and J M-F will attend the next meeting on 4th May at MVV.

Action: JF/JM-F

ABP

Has received the three quotes for the repairs of the potholes in the carpark. It was proposed by APB that the best value was from John Cobbs, this was seconded by JF, all agreed. Clerk to contact the company.

Action: Clerk

RAS

Attended the Parish Liaison meeting with SH. There will be some changes involving the planning procedure. At the moment there is the Local Development Framework (LDF) this is a series of documents which are continually modified and updated, this will be changed to the Local Plan (LP). In June 2011 SCDC will invite people to put forward land for consideration for development. The Neighbourhood Development Plan is where villages and Parish Councils can produce their own development plan, but would be very expensive, however there is the possibility to produce a mini area plan.

22/04/11

Councillors' and Clerk's comments with agenda items for the next meeting:

SPEP

PPP

Financial Assistance – Melwood

Recreation Ground/Playarea

Funeral Bier

Churchyard Tree

Footway Lighting

23/04/11

Action Points: if not already covered:

Extra dog bin in the recreation ground, Clerk has resent the application letter.

Chairman

Date

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