

MELDRETH PARISH COUNCIL

Minutes **Unapproved** of the Parish Council Meeting held 1st July 2010, 7.30pm in the Green Room of Meldreth Village Hall.

Present: Mr S Hawkins (SH) – Chairman; Mr R A Searles (RAS) – Vice Chairman; Mr G V Borgonon (GVB); Mr A P Burlton (APB); Mr S W J Chamberlain (JC); Mrs C J Fallon (JF); Mr C A Land (CAL); Mrs J Montague-Fuller (JMF)

In Attendance: Mrs J Damant (Clerk)

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- 145/07/10 To receive any apologies for absence:**
Apologies were received from Cllr van de Ven and Cllr Soond
- 146/07/10 To receive any Declarations of Interests both personal and prejudicial from Councillors on any item listed on the Agenda:**
Personal declarations of interests were declared by JF for item 156/07/10, JF is the Football secretary.
- 147/07/10 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
There were four members of the public present.
Mr Harris gave a presentation, to the council, setting out his plans for using the telephone box as a library.
- 148/07/10 To sign and approve Minutes of meeting dated 3rd June 2010:**
It was proposed by JC and seconded by CAL that the minutes were a correct account of the meeting, all agreed. The Chairman then signed the minutes.
- 149/07/10 Matters arising: (no actions information only)**
There were no matters arising.
- 150/07/10 Planning: Cllrs. Hawkins, Searles, Burlton, Chamberlain, and Land**
Information Only
Planning for 1st July
17 Chiswick End - S/0764/10/F - Mr & Mrs Penfold, extension and alterations. The Parish Council recommends Approval with comments that the render remains cream
Land to the North of 38 High Street - S/0272/10/F - Mr A Tobin, dwelling. The Parish Council recommends No Recommendation with comments as the same as in the previous application.
Land to the east of 104-108 High Street - S/0958/10/F - Broadoak Contracts Ltd 3 Dwellings. The Parish Council recommends Approval with no comments
37 North End -C/11/40/071 - Mrs D Deakin
T1 - Horse Chestnut to be removed to ground level and stump ground out and T2 - Fir tree/Cypress to be removed to ground level and stump ground out. Parish Council recommend **No Comments.**
SCDC Decisions: 21 Whitcroft Road, permission granted; 97b North End, permission granted
Terms of Reference - to be adopted by the full council, in September.
S/0327/10/F - 97B North End - Clerk to write to the Planning Department requesting that the Parish Council be consulted on details of equipment in the plant room
Biddall's Blvd - increase in plots from 13 to 17. The Parish Council have previously put in justification in support of SCDC Planning Department's proposal that a full planning application needs to be submitted.

For full comments please refer to the Planning Minutes of the 1st July 2010

151/07/10 Report from District Councillor:

Clerk read out Cllr Soond's report.

1. Road resurfacing on North End - concern has been expressed as there was loose grit on the road surface. Cllr Soond will forward concerns to County Council.
2. Residents at the Sheltered Housing on Elin Way are requesting better lighting. Needs to be investigated further.
3. SCDC Planning Department the website will not be operational from 2nd to 26th July 2010.
4. Cllr Soond will be running a 'drop in' surgery for Meldreth residents on the first Monday of the month (7-8pm) at the Community Rooms, Elin Way from the 3rd August.

152/07/10 Report from County Councillor:

Cllr van de Ven's report was tabled.

1. Through the County Council Health and Well Being Scrutiny Committee, the Pharmacy manager of the Primary Care Trust has been invited to come to Meldreth to understand the illogical rules around having prescriptions delivered to One Stop Shop. It has been requested that exceptions be made for people with mobility restrictions.
2. North End resurfacing: Residents concerns about safety have been relayed to Highways, sweeping up of the excess stones happened later than promised. The end result will be skid protection.
3. Parking issues: Cllr van de Ven and Mr Borgonon (GVB) met with Police, Highways and Shepreth and Foxton Parish Councillors to discuss parking issues around the rail stations. Richard Preston will meet with Cllr van de Ven and Mr Borgonon, on site, so that they can come back to the parish council with properly considered recommendations on targeted parking restrictions
4. A High Street resident has raised the question of difficult parking around the One Stop shop. If parking restrictions are being considered around the station, should the High Street be revisited?
5. First Capital Connect have lowered the weekday charge at Meldreth Station from £2.50 to £2.00
6. Meldreth, Shepreth and Foxton Rail User Group is campaigning for FCC to trial new ticket machines at the three stations. (Form is available at Meldreth Station Booking Office.)
7. Post-16 education transport: - Cllr van de Ven has arranged for an informal advice/information evening to help students who will be attending CRC or Hills, Long or Netherhall Sixth Forms in September – July 19th, 7PM, Elin Way Community Room.
8. County Council is in the process of considering how to implement huge cuts to Youth Services and Library Services outlined in the March 2010 budget, as well as additional cuts imposed by central government.
9. MVC Youth Workers are re-introducing the Duke of Edinburgh Award Scheme in September.
10. Compost scheme, that was requested for last year, is trialled from today at Thriplow and all other Cambs recycling centres. This is compost produced at the Donarbon centre from Cambs residents' green waste, this will be bagged, £2.50 for 40 litres, and this is provided at cost. There will be no profit to Donarbon or CCC.

RAS had requested information concerning the Metropolitan police using the area for high speed motorcycle training. It was suggested that this matter be raised at the next Neighbourhood Panel Meeting on 20th July at MVC.

Action: GVB

153/07/10 Telephone Box:

It was suggested that a market research survey be carried out to see whether residents would be in favour of the proposal of having a library at the phone box. It was also suggested that Mr Harris look for volunteers who will help him with the project. To be discussed again at the meeting in September.

- 154/07/10 Pre School:**
Sports day on the 8th July and End of Term event on 22nd July using the Recreation Area - Council have no objection to either event, risk assessments have been seen and insurance cover for the go carts has been circulated. If the electricians survey meets recommendations then the preschool are permitted to use the pavilion.
- 155/07/10 Election:**
Electoral Services at SCDC have been notified of the vacancy. Parish Council will be able to advertise for a Co-opted vacancy after the 6th July 2010.
- 156//07/10 Pavilion:**
1. Inspection of the electrics - has been done and recommended works to be discussed.
- 157/07/10 Policies**
1.Training Statement of Intent
It was proposed by CAL and seconded by GVB to adopt the Training policy, all agreed. Chairman and Clerk signed.
2.Burial ground - Cemetery Regulations - to be adopted in September
- 158/07/10 Litter Picker Contract of Employment - to be adopted**
It was proposed by GVB and seconded by APB to adopt the contract of employment for the litter picker, all agreed. Clerk will contact Mr M Taylor. **Action: Clerk**
- 159/07/10 Sustainable Energy Partnership:**
It was proposed by RAS that Ms Alexandra Day SCDC be invited to discuss this further with the council. Clerk to arrange. **Action:Clerk**
- 160/07/10 Community Orchards:**
It is hoped that orchards can be restored or even plant new orchards for the benefit of the community. Anything over 5 fruit or nut trees is classified as an orchard. Cllrs to look for areas of land which might be ideal for this purpose. Clerk to contact Mr Rob Mungovan SCDC for further information. Article to be put in Meldreth Matters. **Action: Cllrs/Clerk**
- 161/07/10 Wildlife Grant:**
1.Possible joint application with River Mel, Melwood and Parish Paths.
Organisational representatives to meet to discuss whether the plan is worth progressing with, to report at next meeting. **Action: SH, JC, GVB**
- 162/07/10 Rail User Group:**
1.Request that the Parish Council finance the hiring of the Village Hall for public meetings.
It was proposed by GVB and seconded by SH that the parish council pay for the hiring of the 'green room' in the Village Hall, for one session per year, all agreed.
- 163/07/10 Standing Orders:**
GVB and RAS will circulate the document for September's meeting. **Action: RAS/GVB**
- 164/07/10 Office Computer and Software:**
It was proposed by APB and seconded by RAS that quotations be sought for hardware, and a laser jet printer. GVB will do specification. The question as to what would be the best software still to be discussed. **Action: GVB**
- 165/07/10 Website:**
RAS and SH to be the website monitors.

166/07/10

Playground:

1. Monthly Report - Rospa report was circulated and JMF and JF have inspected the site.

a) It was proposed by GVB and seconded by APB to remove the back supports of the seat, near the tennis courts, making this into a bench, all agreed. **Action: APB**

b) The bench near the play area needs to have the concrete supports reduced so that they are in-line with the wooden legs. APB will inspect. **Action: APB**

c) The recreation play area will be closed on 5th and 6th July while the resurfacing is carried out. Notices will be put up. **Action: Clerk**

d) Signage needs to be replaced, Recreation group to inform the Clerk as to what they would like. **Action:RWG/Clerk**

167/07/10

Football club:

1.Contract decision

SH proposed that once amendments have been made the contract can be distributed to the football clubs, this was seconded by APB, all agreed.

JMF will obtain a site map and Clerk to arrange for the by-laws. **Action: JMF/Clerk**

168/07/10

Correspondence and Clerk's Report:

Ballots for Standards Board Parish representative - Mr I Booth, Mr D Kelleway. Cllrs to vote, info has been circulated previously on candidates. A unanimous vote for Mr D Kelleway was taken. Clerk to submit **Action:Clerk**

Quotation for tree work in cemetery A quote for £200.00 (lifting of chestnut tree and removal of dead elms), has been obtained from D J Thomas. It was proposed by GVB and seconded by APB for the work to proceed, all agreed. **Action:Clerk**

Cambridge Police Control Room Visit - Clerk has contacted Mr Ted Bocking (SLCC) to see how they arranged a visit. It is hoped that a visit can be arranged for Councillors and Neighbourhood Watch representatives.

Speed Stickers - Have ordered another 60 stickers from Philip Aldis- Community Safety Officer SCDC. An article is also going into Meldreth Matters, so may need to order more. The first order is not going to be invoiced as they were able to cover the costs in their budget. However, further orders will be payable at 50p per sticker, 60 stickers enough for 15 households will cost £30.00 (4 stickers per house)

WORK COMPLETED BEFORE MEETING

Overgrown hedge - Highways have inspected the overgrown hedge on North End on the College Farm bends. Highways say that it is the responsibility of the landowners. Clerk to contact them. **Action:Clerk**

Bus Stop - Have requested to Andy Hunt CCC that a representative would like to be present when works commence.

Twinning: Links are being set with the local schools in Melbourn and Meldreth. At the moment there has been some interest from a resident in Melbourn but more people are needed if this is to go any further. Mr and Mrs Greeves are not able to support this at the moment, so still need someone to head the project. Clerk has spoken with the clerk to Melbourn who does not see a problem with Meldreth fronting this. Articles to be put in both Meldreth and Melbourn magazines. It was agreed that if there was no interest from residents that the Parish Council would not support a twinning venture. **Action: Clerk**

Correspondence circulated in June

Clerks & Council direct, Responsibility List, Planning Policy for June, War memorials bulletin, COPE, Gocold notes, Business Opportunity - email from Greg Lidstone, SCDC Community Pride and Village Hero Awards, CCC Highways Information (third party funding of highways measures), Noticeboard magazines, Planning Policy Monthly update, letter of thanks from Royston and District Community Transport with Annual Report, Survey from Andrew Firebrace - church wall, CCC - Third Local Transport Plan, email from primary school on the Mary Course Challenge, Financial assistance - Meldreth History Group, Notes on Planning Parish Forum 14th June 2010, Letter from resident to Andrew Lansley MP - state of footways, Community Action, Ballot for Standards Board - need this for the meeting,

Sustainable Communities, Revamped Burial procedures, ROSPA report, letter of thanks from Self Help Group, letter from insurers concerning character reference, litter picker contract, Training statement of intent, Harry Stebbing - noticeboard, Football draft contract

169/07/10

Financial Assistance:

1. Meldreth Local History Group

It was proposed by JC and seconded by RAS that £400 be donated to the History Group. (S137 is £6.15 per elector), all agreed.

It was proposed by SH and seconded by GVB that the council support the History Group in obtaining further grants from SCDC. Clerk to sign the appropriate paperwork. Action: Clerk

170/07/10

Litter Pickers Contract of Employment:

Already covered, itemised twice.

171/07/10

To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**Cheques for approval and signature including any additional payments:**

J Damant	603.79	603.79	salary	LGA 1972 s112
J Damant	142.49	142.49	overpayment of PAYE	LGA 1972 s112
G B Goodwin	500.00	500.00	grass cutting	OSA 1906 s 9&10
G B Goodwin	275.00	275.00	hedges	OSA 1906 s9&10
SCDC	135.00	135.00	elections	LGA 1972 s111
Rospa	158.04	134.50	inspection	LGA 1972 s111
D J Thomas	150.00	150.00	trees work	OSA 1906 s 9&10
M Taylor	268.80	268.80	salary	LGA 1972 s112
Pipex	19.99	17.01	broadband	Telecomm
G B Goodwin	140.00	140.00	tree work	OSA 1906 s9&10
K J Taylor	55.00	55.00	maintenance	LGA (misc)1976s19

Shaded area: Additional payments

Local Government Act (LGA), Open Spaces Act (OSA), Telecommunications Act (Telecomm)

It was proposed by SH and seconded by RAS that all payments were in agreement, all agreed. JF and RAS signed the cheques.

172/07/10

Holy Trinity Church:

1. Church wall update - APB read out the report from the survey. It was proposed by the Diocese that putting in buttresses would be their preferred option. APB will obtain a specification from the work from the surveyor, Andrew Firebrace, obtain three quotes for the work to see if the costs are affordable. **Action: APB**

173/07/10

Meldreth Enclosure Awards Book:

This original Parish copy of the book from 1822 showing the land enclosures has been found and returned to the Parish Council. The book also covers the roads in the Parish designated as public and private covering who has right of way and who is responsible maintenance. Also of current interest are the designated drains, ditches and brooks and the paths. The Local History Group have taken a record of the book along with the maps. It was proposed by RAS that the Clerk enquire with the Cambridge Records Office if it would be possible to get a digital copy. The book will be passed onto the Cambridge Records Office for safekeeping. **Action: Clerk**

174/07/10

Parish Paths Partnership:

1. During the month several of the paths have been inspected. Overhanging branches particularly on path 9a (Station Road to Path9), have been trimmed back.

Footpath 4 (Malton Lane to the River Mel) the bridge over the ditch and styles towards Malton Lane have also been trimmed back. The question of the route of this path came up again at the last paths meeting. JC has been informed by Cambs CC that to change the route officially, on the ordinance survey map, to the route which has been used for at least ten years, would cost about £1500.

Hedge near The Warren on path 3 has been cutback.

Footpaths 6,9,10, 11 and 13, are alright at present.

2. Some of the path maintenance notices have been removed on path 9, where we received the most complaints last year.

3. JC has been approached regarding better access for horse riding, maybe this could be addressed if the environment groups proceed with a joint grant application.

4. The next meeting of the paths group is on Monday 19th July at 7.30pm in Green Room of Village Hall.

175/07/10 Councillors' Reports:

1. RAS/JC - Planning Parish Forum Meeting on 14th June 2010 has been circulated COVERED UNDER 168/07/10

**176/07/10 Councillors' and Clerk's comments with agenda items for the next meeting:
RAS**

Would it be possible for G B Goodwin to include the verge from Malton Lane to the 30 mph speed sign. This area of grass has never been included on the contract. It was proposed that the clerk be authorised to add with a ceiling of £100 for the year.

Otherwise to report back. Clerk to enquire.

Action: Clerk

CAL

The fence and trees are obscuring sight lines at the cross roads at Whitecroft Road and Fenny Lane. The village sign on Kneesworth Road is also obscuring visibility when vehicles are leaving West Way; would it be possible to have this moved further towards the village boundary (near the stream). Clerk to enquire with Highways.

Action: Clerk

GVB

Notice to be put in Meldreth Matters asking residents to cut back their foliage, especially if it is encroaching on footpaths and obscuring signs.

Action: Clerk

Agenda Items for September

May Fayre, Burial Ground - general tidy-up of entrance - ideas for landscaping and wildlife garden, Pavilion plans, Highway matters, Ancient Book, Noticeboard, Telephone Box, Community Orchards, Sustainable Energy Partnership, Computer, Church Wall, Poppy Wreath, War Memorial Cleaning

177/07/10 Clerk's vacation:

Clerk will be away from the office from 26th July until the 20th August. A rota will be set up to cover the office. Clerk to arrange.

Action: Clerk

178/07/10 Action Points: if not already covered:

There were no action points.

There being no further business the meeting closed at 10.15pm.

The next meeting will be on 2nd September in the 'Green Room' of the Village Hall.

Chairman:

Date:

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