

## MELDRETH PARISH COUNCIL

MINUTES AS YET UNAPPROVED of Parish Council Meeting held **Thursday 10<sup>th</sup> January 2007**, 7.30 p.m. in The Green Room,  
Meldreth Village Hall

**Present:** Mr C.A. Land – Chairman (CAL); Mr R. A. Searles – Vice Chairman (RAS); Mr G.V. Borgonon (GVB); Mr A.P. Burlton (APB); Mr S.W.J. Chamberlain (JC), Mrs C.J. Fallon (JF); Mr S.J. Hawkins (SH); Mr P. A. Ray (PAR.); Mr David McCraith (Cambridge County Councillor, [CCC])

### Action

**1. Apologies for absence:**

Dr S. van de Ven (Councillor, South Cambridgeshire District Council [S.C.D.C.]

**2. To sign and approve Minutes of meeting dated 6<sup>th</sup> December 2007:**

The minutes were agreed by all to be a true record, proposed by Mr R A Searles, seconded by Mr A P Burlton and signed by the Chairman.

**3. Members of the public and press are invited to address the Council:**

There were 2 members of the public in attendance.

Matters raised:

- Twelve years ago the County Council gave the Parish Council some hedging along Whadden Road. The hedge is now in need of cutting back. Clerk will arrange.
- The members of Meldreth Matters will be planting a tree in Melwood in memory of Mrs Jackie Gelling parish councillors have been invited to attend.
- The replacing of the bench previously destroyed in Melwood.

**4. Members' declaration of interest for items on the agenda, which may cause a conflict of interest:**

Mrs J Fallon declared a personal and prejudicial interest in item 6.4 (Pavilion).

**5. Report from District Councillor:**

Report was read out by the Clerk.

1. Mr R A Searles, Mrs J Montague-Fuller and Mrs J Fallon will help distribute notices about the meeting on 23<sup>rd</sup> January concerning the Riparian working party meeting.
2. An elderly, disabled resident of Elin Way is becoming concerned that during school times it is very difficult to find parking spaces near his home. Clerk to enquire with Highways and Directions Plus (charity) what could be done. Clerk to ask Police Community Support Officer (PCSO) to check the parking situation during school drop-off and pick-up times.
3. The issue of bin charges for new social rented housing and pest control charges are being pursued.
4. The landscaping issues at Burtons, via Cambridge Housing Society and McCann's and liaising with Mr Rob Mungovan (SCDC) is being pursued.

**Clerk  
Clerk**

**6. Agenda Items:**

**6.1 Precept**

Still ongoing and will be finalised at the February meeting.

**6.2 Village Furniture – maintenance programme**

The bench situated near the Stocks is not able to be repaired and will need replacing; one suggestion is to use it as a memorial for Ann Saunders. Clerk to gain brochures.

A letter has been sent to Highways listing all the drop kerbs and pavements in the village, awaiting a reply.

**6.3 Village Hall Car Park/Churchyard footpath**

Three quotes have been received and it was proposed by Mr R A Searles, seconded by Mr G Borgonon and agreed by all to invite John Cobb & Sons to carry out the work of patching the carpark. Mr A P Burlton will ask if the work can be completed during school vacation time, either half term in February or during the Easter break.

Mr A P Burlton will ask the companies to re-quote for the repairs to the churchyard footpath.

**6.4 Pavilion – update**

Due to the Christmas period things have been slow. The Football Club are still waiting to hear from the F.A concerning the possibility of grants; they will now pursue three quotations for replacing the roof. The Tennis Club contacted the Clerk to put forward their support in the project of refurbishing the pavilion.

**6.5 Parking facilities on Elin Way**

Mr R A Searles distributed a map showing where the lay-by originally was, due to the new housing development this has now disappeared. The map shows a proposed new lay-by on the opposite site of the road, where the grass verge currently is. Factors need to be taken into account such as the fire hydrant. Clerk to write to Planning (SCDC) about reinstating the lay-by, and was it agreed with Highways?

**6.6 Kissing Gate-High Street**

Quotations have been asked for and Clerk is awaiting replies.

**6.7 Mary Course Memorial**

**Clerk**

**APB**

**APB**

**Clerk**

An article has been put in Meldreth Matters and collecting boxes have been placed in prominent areas around the village. Clerk to investigate the best type of account to set up.

Clerk

#### 6.8 Clerk's salary/probation

The Chairman and Clerk signed the Clerk's contract.

#### 6.9 Trees at Village Hall

Clerk still waiting for a written quote and invoice.

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#### 6.10 Website Review

Mr G Borgonon suggested that it would be good practice to review the website on an annual basis. It appears that some of the web pages need to be updated. Mr P A Ray and Mr S Hawkins will check details. Mr R A Searles suggested that there should be a page showing all the Parish Council meeting dates.

PAR  
SH

#### 6.10 Burial Ground

Clerk has received quotes, however they are quite different. Clerk to contact relevant companies to find out if both posts do need replacing and if not can they be matched/stained. Proposed by JF, seconded by APB.

Clerk

The footpath around the cemetery may need to have some areas repaired, Clerk to check if there are available funds. A resident has contacted Mr C A Land about placing a remembrance bench in the cemetery. Clerk to write.

- Family purchase and install the bench at their expense, the parish council will then maintain the bench for as long as it meets Health & Safety requirements.
- If the family wish to have the bench as a continuous memorial then they meet all costs including maintaining the bench.

#### 6.11 Parish Paths Partnership (P.P.P)

Outstanding work – A site meeting took place with the new P3 Officer Mr Andrew Stimson (CCC) to review the outstanding problems reported on 30<sup>th</sup> July 2007. Footpaths 4,5,6,7,9 and 12 were walked showing Mr Stimson the condition and the work carried out by our working parties during the past year.

Annual P3 Report to CCC – are in the process of path surveys of all our paths and byways, which we hope to complete by 31<sup>st</sup> January 2008, this will then be discussed at the Committee Meeting on 11<sup>th</sup> February. The data is required to prepare a working action plan for 2008 and to complete the report and supporting documentation for CCC, which will support our application for a grant for 2008/09.

There is a missing litterbin on the A10 bypass, Clerk to enquire if this is for the parish council to replace or SCDC. There is to be a meeting in Shire Hall on 1<sup>st</sup> March 2008 10.30 to 3.00pm, to discuss the new laws regarding access routes.

Clerk

Would like to thank Meldreth Matters in publishing the gratitude of the Parish Council to all its parish paths volunteers.

### 7. Planning

**Ref: S/2376/07/F**

83a North End  
Extension to garage  
Mrs D E Edwards

**Response:** Meldreth Parish Council have no objections.

**Recommendation: Approval**

### 8. Correspondence:

Cllr D McGraith would like parish council representatives to attend the Congestion Charge briefing being organised by County Council. Mr R A Searles will attend.

### 9. Bills and Payments:

Mrs W Mash	01649	100.00	0	0	Burial reimbursement	OSA 1906 ss 9/10
Mrs J Damant	001650	281.60	0	281.60	Clerk salary	LGA 1972 s 112
Mrs J Damant	001651	8.46	0	8.46	Clerk expenses	LGA 1972 s 9/10
Mr M Taylor	001652	225.77	0	225.77	Litter collector	LGA 1972 s 9/10
Mrs P Penfold	001653	50.90	0	50.90	Clerk salary	LGA 1972 s 112
PAYE	001654	119.43	0	119.43	Inland revenue J Damant & M Taylor	LGA 1972 s. 112
Mr G B Goodwin	001655	500.00	0	500.00	Grass cutting/hedge	OSA 1906 ss 9/10
Meldreth Village Hall Trust	001656	82.00	0	82.00	Village Hall Rent for PC meetings	LGA 1972 s. 134

Total amount of cheques £1,368.16

Total amount in Current Account

£ 442.10 This is after all cheques have been presented.



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