

## **MELDRETH PARISH COUNCIL**

MINUTES AS YET UNAPPROVED of Parish Council Meeting held Thursday 7<sup>th</sup> December 2006, 7.30 p.m. in The Green Room, Meldreth Village Hall

Present: Mr C.A. Land (Chairman)  
Mr G.V. Borgonon  
Mr S.W.J. Chamberlain  
Mrs M.P. Course  
Mrs C.J. Fallon  
Mr S.J. Hawkins  
Mr P.A. Ray  
Mr R.A. Searles

Dr S. van de Ven (Councillor, South Cambridgeshire District Council [S.C.D.C.])  
Mr D. McCraith (Councillor, Cambridgeshire County Council [C.C.C.])

**1. Apologies for absence:**

Mr A.P. Burlton

**2. To sign and approve Minutes of meeting dated 2<sup>nd</sup> November 2006**

Item 5 of page 672, penultimate line of final paragraph to read: ' went to Planning Committee of **S.C.D.C.** on 1<sup>st</sup> November. The Minutes were then signed as a true record. Proposed Mr Borgonon, seconded Mr Searles.

**3. Members of the public and press are invited to address the Council**

**Mrs Joanne Montague-Fuller** thanked Dr van de Ven for all her work in co-ordinating meetings on flooding issues.

**4. Members' declaration of interest for items on the agenda, which may cause a conflict of interest**

There were no declarations.

**5. Report from District Councillor**

**59 North End:** S.C.D.C. is aware of local concerns on empty Council houses.

**Flooding:**

Highways will investigate various aspects of the surface drains along Whitecroft Road, especially from Chiswick End towards the High Street, in order to determine the locations of the connections and to establish at which point the water runs in the opposite direction. This will help to determine the capacity required of the Chiswick End junction chamber.

Highways will look at the bottleneck at the junction of Whitecroft and Chiswick End, and the feasibility of redirecting drainage across the road, in order to reduce the tremendous volume of water currently expected to flow through the C.C.C. culvert visible from the garden of No. 2 Chiswick End.

Mike Cooper to lift the 'mystery chamber' discovered today half way down the right side of Chiswick End, to investigate which way the line heads toward Howard Road/Elin Way.

South Cambridgeshire District Council to supervise a dye test and monitoring regime, into the ditch on the right side of Chiswick End, at the point where it disappears underground, to establish its path.

Anglian Water will check out any actions possible to trace sewer/surface water links, using a CCTV check.

South Cambridgeshire District Council does not require planning applications to acquire consent from Anglian Water Development Services, for the purpose of linking up with foul and surface water connections. Dr van de Ven to bring this to the attention of the Planning Committee of the District Council and press for a change.

Dr van de Ven would like to clarify that Cam Farm did not flood.

\*Item 6.2 Recreation Ground: ditch – update: Mr Tony Burlton supervised the cleaning and discovered an extra culvert near the footpath. The water is now quite deep but standing water remains on the other side of the path. Dr van de Ven to hold a meeting with Mr Pat Matthews, S.C.D.C. at this awarded watercourse.

Dr van de Ven acknowledges that the High Street and Stocks also have a problem but there is no S.C.D.C. involvement.

**Elin Way redevelopment:** (i) the garages near to Sheltered Housing Community Room. Paul Sexton, Planning Officer, S.C.D.C. to compose a report on the reasons, which lead to the S.C.D.C. Planning Committee's refusal of the garages. Dr van de Ven is hoping to have more details available for the January meeting. (ii) The contractors are currently disconnecting and diverting services at the site in order to make it safe to commence demolition, which is due to start shortly.

It is anticipated that foundations, damp proof course, etc. will commence in February and work on the superstructure of the new buildings in March with handover expected October 2007.

**Permissive Footpath, Malton Lane:** Mrs Course declared a personal and prejudicial interest and left the room. Karen Champion, the Rights of Way Officer, C.C.C had contacted Mr McCraith and Dr van de Ven regarding the wooded area which is jointly owned by local landowners and County Farms but deemed unsafe following the falling of several trees. Mr McCraith explained that C.C.C. does not have the funds to continue to maintain the wooded areas in a safe condition to the satisfaction of the landowner's insurers so that there is insufficient insurance cover to compensate for any claims which may arise. Dr van de Ven asked if volunteers might wish to become involved in maintaining the wood and permissive path which does not form part of the Parish Paths Partnership.

**Gypsy & Traveller Development – Issues and Options Report 1:** Response to the consultation will be reviewed by the District Council in February 2007. Mr Searles confirmed that he had submitted the input to this consultation as agreed by the Parish Council and that this had been acknowledged by S.C.D.C.

**Post Offices:** there has been a recent incident involving a Post Office in South Cambridgeshire. The Police are proactively working with the Post Office giving crime prevention advice and will be sending out information to local communities via their E-COP's system. The Police have asked for vigilance by members of the public and if they see any suspicious activity to report it to the Police on 0845 456 456 4, or if a crime is taking place to call 999.

## 6. Agenda items

### 6.1 Precept: 2007 – 2008

It was proposed Mr Searles, seconded Mr Borgonon that a sub group is set up to discuss. The group will comprise Mr Searles, Mr Ray, Mrs Course, Mr Hawkins and the Clerk. **M.P.C., S.H., P.A.R., R.A.S. Clerk**

### 6.2 Highway matters – speeding in Meldreth

No response from Mr Steve Thulborn to our letter dated 15<sup>th</sup> November 2006. Mr McCraith to chase **D.McC.**  
January Agenda item.

### 6.3 Recreation Ground: ditch – update

See \*Report of District Councillor above.

### 6.4 Pavilion: (i)

#### repairs to roof

As an interim measure or until the building can be replaced, the Clerk to obtain two quotations for making good the roof. **Clerk**

### (ii) options for improvement/replacement of existing building

Internal repairs to be undertaken by the users.

### (iii) payment for hire of Village Hall for meetings

As the Parish Council offers £1,000 annually to the Village Hall, the opinion of Councillors was that the Pavilion Committee and Neighbourhood Watch, who have no funds, should be allowed to use the Village Hall, free of charge for their occasional meetings. Clerk to inform the Village Hall Committee. **Clerk**

### 6.5 Neighbourhood Watch: payment for hire of Village Hall for meetings

See Item 6.4 (iii).

### 6.6 Parish Office and succession plan for Clerk

Proposed Mr Borgonon, seconded Mrs Course that a sub group be set to plan. The group will comprise Mr Borgonon, Mr Ray, Mrs Course and the Clerk to consider financial and other implications for a Parish Office and the appointment of a Parish Clerk. **G.V.B., M.P.C., P.A.R., Clerk**

### 6.7 Melbourn by-pass (lay-by): request for an additional refuse container

*(Minutes 02.11.2006, Item 6.4 (i))* Proposed Mr Land, seconded Mr Hawkins, that the Parish Council purchase a second container. **Clerk**

Owing to vandalism, two litterbins are required in the Play Area and the container by the Stocks needs re-concreting. Proposed Mr Chamberlain, seconded Mr Land. Clerk to action. **Clerk**

### 6.8 Code of Conduct Training

Clerk to respond that this Parish Council unanimously considers that a well written pamphlet on the new Code would suffice. **Clerk**

### 6.9 C.C.C. – services provided by Highways Department

Clerk to complete survey. **Clerk**

### 6.10 C.A.L.C. District Association Meeting – 22<sup>nd</sup> November 2006 – update Mr Land

Improved communication between The County and District Councils with devolving additional powers to Parish Councils.

<p><b>7. Planning</b></p> <p><b>Request for the following:</b>  Extension  7 Whitecroft Road  Mr &amp; Mrs Dudley  <i>Planning Minutes: 16.11.2006</i></p> <p>Extension  34 Chiswick End  Mr &amp; Mrs Fuller  <i>Planning Minutes: 16.11.2006</i></p> <p>Change of use of existing buildings  For Theatre Scenery Design Fabrication and Finishing  Malton Barns  Meldreth in the Parish of Orwell  M. Wilsher  <i>Planning Minutes: 07.12.2006</i></p> <p>Single storey side and single storey rear extensions and implementation of approved garage building, Planning Ref. S/0782/99  Mr &amp; Mrs Obuchowicz  <i>Planning Minutes: 07.12.2006</i></p> <p>External alterations, addition of internal first floor for office use and temporary portacabin for office use  College Farm Business Park  William Skinner &amp; Son  <i>Planning Minutes: 07.12.2006</i></p> <p><b>The following have been approved by S.C.D.C.:</b>  Erection of House to Replace Existing Dwelling and Outbuilding, to be demolished on completion  1 Stone Lane  Mr &amp; Mrs R.A. Searles  <i>Planning Minutes: 16.11.2006</i></p> <p>Extension  The Limes  55 High Street  Mr &amp; Mrs R.J. Phillips  <i>Planning Minutes: 16.11.2006</i></p>	<p>Ref: S/2049/06/F</p> <p>Ref: S/2053/06/F</p> <p>Ref: S/2112/06/F</p> <p>Ref: S/2143/06/F</p> <p>Ref: S/2223/06/F</p> <p>Ref: S/1711/06/F</p> <p>Ref: S/1770/06/F</p>
--	---

**Unapproved Minutes of the recent Planning Committee are displayed on the Parish Council Noticeboard.**

<p><b>8. Correspondence ✓ = circulated within the Parish Council</b></p> <p>C.A.L.C. (reference involvement with the East of England Regional Assembly, EERA) ✓  E-mail: Susannah Harris (Youth Banks) ✓  E-mail: Susan van de Ven: (Plastics Recycling) ✓  Cambridgeshire and Peterborough Minerals and Waste (Preferred Options Consultation) ✓  C.A.L.C. (various including The Bulletin, November 2006) ✓  C.C.C. (Cambridgeshire Community Archives Network) ✓  S.C.D.C. (73 High Street, Tree Preservation Order Status) ✓ <b>Planning Committee</b>  Mrs J. Greeves (traffic issues) ✓  Journal of the National Assoc. of Local Councils, November 2006 ✓  C.A.L.C. (various) ✓  South Cams. Crime and Disorder Reduction Partnership Newsletter, July-September 2006 ✓  Andrew Lansley MP CBE (has written to Director of Highways &amp; Access, C.C.C. re traffic and speeding in Meldreth) ✓ <b>Clerk acknowledged</b>  dti Response Centre (reference Post Offices) ✓  S.C.D.C. (Housing: mutual exchanges and S106 Restrictions) ✓  C.C.C. (HCV Newsletter) ✓  COPE (Cambridge Older People's Enterprise) ✓  Mrs W. Esson (excessive street furniture) ✓  Land Registry concerning Memorial Green, Stocks Green and land at Mettle Hill ✓ <b>Clerk</b>  S.C.D.C. (copy conveyance, freehold land at Mettle Hill and abutting Kneesworth Road) ✓ <b>Clerk</b>  Allianz Cornhill (skateboard refund from insurance policy: £109.02)  Ivett &amp; Reed (memorial to the late Susan Woods: £85.00)  Cecil Newling (Cemetery fees for the late George Willis: £230.00)  Meldreth Village Hall Trust (water heater donation for Village Hall: £504.50)</p>
--

## 9. Bills and Payments

Payable	Cheque No.	Net £	V.A.T. £	Total £	Details	Power
C.A.L.C.	001480			10.00	Internal Auditor to attend Workshop	LGA 1972 s 143
Powergen	001481	44.66	2.23	46.89	Pavilion electricity	Misc. Provisions Act 1976 s.19
County Records Officer	001482			12.00	Search fees for Memorial Green and Stocks Green	LGA 1972 s 226
Mr G.B. Goodwin	001483			446.67	Grass Cutting	Open Spaces Act 1906, ss 9/10
R.G. Thompson & Son	001484			623.00	Rec. Grnd. ditch clearing	Open Spaces Act 1906, ss 9/10
Bob Hopper & Co. Ltd.	001485	504.50	88.29	592.79	V/H: water heater + installation	LGA 1972 s 134
Graham V. Borgonon	001486			25.94	C.A.P. ink cartridges	LGA 1972 s 142
Meldreth Village Hall Trust	001487			44.00	Room hire: P.C., P.P.P., P.P.I.T.	LGA 1972 s 134
Revd. Mary Price	001488			30.00	Officiant: Funeral Richard W. Hunt	Section 2 E.F.M. 1962
Revd. Andrew O'Brien	001489			30.00	Officiant: Funeral George Willis	Section 2 E.F.M. 1962
*The Royal British Legion	001494			66.50	Purchase of wreath, £16.50 and donation of £50.00	

\*Precepted 2006/2007

The above payments were approved. Proposed Mr Land, seconded Mrs Fallon.

### 9a. Section 137 Payments

There were no payments.

## 10. Councillors' and Clerk's comments with agenda items for next meeting: 4<sup>th</sup> January 2007 in The Green Room, Meldreth Village Hall.

Mr Peter Chilvers had recently attended a C.A.L.C. Workshop on Internal Auditing.

Planning applications for refurbishment of Listed Buildings: Mr Searles asked if the Planning Committee of S.C.D.C. could review their procedures requiring that single glazing be used on listed buildings as this was now not appropriate given government moves to reduce heat losses from buildings. Dr van de Ven said she would make enquiries.

**S.v.d.V.**

Parish Website: The Parish Council supported Mr Borgonon's suggestion that a pdf format be used for Agendas and Minutes enabling access to previous issues. Mr Ray and Mr Hawkins to regularly review the site and report to Mr Borgonon.

**S.H., P.A.R.**

Fenny Lane verges: Clerk to write to the contractors requesting that upon completion of work they agree to reinstate all verges.

**Clerk**

Litter Collector: Following complaints by members of the public the Clerk was asked to serve a written warning to Mr Foggo.

**Clerk**

The Royal British Legion would like to thank the village and members of the Parish Council for attending the service of Remembrance at the War Memorial on Sunday 12<sup>th</sup> November.

Cleaning of War Memorial: Clerk to obtain quotations.

**Clerk**

Noticeboard opposite Station: Mr Land to carry out repairs.

**A.L.**

Car parking near the Gables: The Clerk was asked to write to the residents requesting that they do not park on the pavement.

**Clerk**

The Clerk read out a letter from Mrs W. Esson expressing concern that the report of the November Parish Council meeting suggested that the Council was considering speed humps or other road furniture in North End to limit speeding traffic. Mr Searles pointed out that the suggestions reported were made by concerned members of the public and that the action taken was to ask for expert advice (see item 6.2). Mr Borgonon said that the only way to further limit speeding traffic was enforcement by police or using powers available to the village.

### Agenda items to date:

Speeding in Meldreth  
Parish Office and succession plan for Clerk  
P.P.I.T. - update  
P.P.P. - update  
Cleaning of War Memorial - quotations  
Pavilion roof - quotations

**The meeting closed at 10.10 p.m.**