

## MELDRETH PARISH COUNCIL

Minutes of Parish Council Meeting held Thursday 7<sup>th</sup> September 2006 in The Green Room, Meldreth Village Hall

Present: Mr C.A. Land (Chairman)  
Mr G.V. Borgonon  
Mr A.P. Burlton  
Mrs M.P. Course  
Mrs C.J. Fallon  
Mr S.J. Hawkins  
Mr P.A. Ray  
Mr R.A. Searles

Dr S. van de Ven (Councillor, South Cambridgeshire District Council [S.C.D.C.]

### 1. Apologies for absence:

Mr S.W.J. Chamberlain  
Mr D. McCraith (Councillor, Cambridgeshire County Council [C.C.C.]

### 1. To sign and approve Minutes of meeting dated 6<sup>th</sup> July 2006

The Minutes were signed as a true record. Proposed Mr Searles, seconded Mrs Course.

### 3. Members of the public and press are invited to address the Council

**Mr D. Childerley:** dangerous condition of the skateboard. See Item 6.2.2.

**Mrs R. Childerley:** requested a recycling bank for plastic waste. Dr van de Ven to pursue with the District Council.

S.v.d.V.

**Miss M. Hunter:** Melwood: replacement bench. Mrs Course and Mr Searles will shortly have suitable timber available.

M.P.C./R.A.S.

### 4. Members' declaration of interest for items on the agenda, which may cause a conflict of interest

There were no declarations.

### 5. Report from District Councillor

**Bell Close:** additional street signage to assist emergency services. Bureaucracy has slowed this down and an officer is now dealing with this. A directional sign to specific properties will be erected.

**Travellers Liaison Forum for South Cambs on 5<sup>th</sup> October:** See Item 6.10.

**Abandoned caravans:** Mr Marks, Enforcement Officer, S.C.D.C. and Dr van de Ven will contact the owner, a relative of the Birch family, on his return to Meldreth late September/October.

S.v.d.V.

**Meads footpath:** litter.

**Flooding:** Mr Mike Cooper, Highway Supervisor, C.C.C. visited Meldreth on 2<sup>nd</sup> August and met with Mr Borgonon, Dr van de Ven and the Clerk. Mr Cooper arranged for the gulleys to be cleared and inspected in Chiswick End and is awaiting a written report. At the same time Dr van de Ven is making contact with Mr Patrick Matthews, S.C.D.C., who is responsible for the awarded water course in Chiswick End. Residents and two Parish Councillors, who have knowledge of the water system in Meldreth, together with Dr van de Ven and Mr McCraith have formed a Workshop and this group will meet shortly. The suggestion was made that residents may wish to rotate.

**Mr M. Hunter (as member of the public):** one of many problems has been the lack of infrastructure combined with an increase in building construction. Mr Hunter said that Anglian Water has offered to meet with Mr Cooper. The Clerk reported that Mr Cooper is on annual leave for another week.

### 6. Agenda items

#### 6.1 Land Registration progress

Mr Ray recently attended a Land Registration Seminar and briefly outlined the benefits of registration. *Reference Minutes 18.05.2006, Item 10.2.* It was proposed Mrs Fallon, seconded Mr Borgonon that the Clerk register all Parish Council owned land.

Clerk

#### 6.2 Recreation Ground:

##### 6.2.1 Pavilion – report from P.P.I.T. From Mrs Grimwood – Chair of PPIT's Pavillion sub-committee:

**Mrs Grimwood:-** “the existing Pavilion needs to be replaced as it is damp, inadequate and lacks modern changing and kitchen facilities. Mr Alan Hazelwood, Architect, has agreed to provide a draft specification and plans for a new structure and this will form the basis of an application to funding organisations early in the New Year. The Parish Council and, where appropriate the District Councillor,

were asked if they would support by :

- (i) becoming involved as it needs to be a publically formed group ;
- (ii) funding applications in the name of the Parish Council; Mrs Grimwood: would like the Parish Council to take care of the finances.
- (iii) assistance when dealing with building companies – expertise from Councillors would be an advantage;

**Mr Borgonon:** this is a large and complex project. The Parish Council should support progress of the building and in addition to Mrs Fallon, it was suggested another Councillor becomes involved with the project, possibly to rotate. An estimated cost of a replacement building ~~would~~might be in the region of £50,000 and would require multiple funders. Mr Borgonon was hopeful for support together with a financial contribution from the Parish Council.

**Mr Searles:** warned of a duplication of facilities, which already exist in the village.

**Mr Ray:** said it could be Parish Council lead.

**Mr Searles:** thought it not the best way to proceed. The project would have greater success if lead by those who wanted to use the facility.

**Mr Borgonon:** three groups have expressed an interest: as existing users of the building: the Football, Tennis and Youth Club, ~~existing users of the building~~ but the facility should be available for the whole village.

~~**Mrs Grimwood:** would like the Parish Council to take care of the finances.~~

**Mr Searles:** would like to hear how other similar plans have evolved.

**Dr van de Ven:** suggested the E.U. as a possible source for funding.

**Mrs Grimwood to provide a further update at the October meeting.**

#### 6.2.2 Skateboard

**Mr Hawkins:** the following suggestions were made as the half-pipe is becoming unsafe:

- (i) disposal
  - (ii) patch and repair
  - (iii) replace
  - (iv) replace with improved facility

As stated in the recent RoSPA Report, the present location is unsatisfactory being too near to the football goal posts. Mr Hawkins has had discussions with those who regularly use the ramp ~~and whose~~ preference is for a wooden surface which would not only be environmentally friendly but less expensive in comparison with other materials. Transition Skate Ramps, sub contractors who installed the present skateboard, have outlined the following Options:

(A) £540.00 + VAT: to restore ramp to a useable condition by replacing 1 x 18mm board and 4 x 9mm boards and check all fixings and ensure that ramp is safe for use. The Parish Council was advised that with reasonable wear it should last for a year.

(B) £6,650.00 + VAT: all frameworks to be constructed from 4 x 2 sawn timber, safety barriers, grinding rails and protective strips to be fitted where necessary, all side and back panels to be constructed from 18 mm WBP plywood. All safety barriers to be bolted in place, all grinding rails to be countersunk and screwed in place, all protective strips to be countersunk and riveted in place. Riding surface to be constructed from 9mm WBP birch plywood and 1 layer of 5mm Duraskate. Platforms to be constructed from 1 layer of 18mm birch plywood and 1 layer of 5mm Duraskate. To include removal of existing skateboard.

(C) £10,500.00 + VAT: a larger custom street course.

(D) £20,000.00 + VAT: a concrete construction.

Following a discussion, it was proposed by Mr Searles, seconded Mr Borgonon, that the Parish Council choose Option (A) which will give time to decide on how to replace the current structure with an upgraded ramp. All members were in agreement.

Mr Hawkins to ask Transition Skate Ramps if they would be in a position to carry out Option (A) as soon as possible. Mr Burlton was of the opinion that if repair work is delayed the Parish Council should ask Mr J. Prime to carry out remedial repairs. The Parish Council agreed to this.

Clerk to circulate skateboard information.

**Clerk**

*Subsequent to the meeting, Transition Skate Ramps agreed to carry out Option (A) during the weekend of 9<sup>th</sup>/10<sup>th</sup> September. However, this was not possible as the ramp had deteriorated due to additional vandalism.*

*On Saturday 9<sup>th</sup> September members of the Recreation Ground Committee met on-site and agreed that the skateboard is beyond repair. A painted warning notice: 'danger – keep off' has been displayed and photographed. An Extra-Ordinary Parish Council Meeting has been arranged for Wednesday 13<sup>th</sup> September at 7.00 p.m. on site to discuss the skateboard.*

**6.2.3. Clearing of ditch**

Reference Minutes 06.07 2006, Item 6.3. Mr Burlton to obtain two quotations.

Clerk to enquire from the Community Service Unit the type of assistance they offer which could at a future date assist the Parish Council. **A.P.B.**

**6.2.4. Whirling Platform (repairs)**

Awaiting delivery and installation.

**6.3 Tennis Club - funding request for bench**

The Parish Council agreed to provide a 50% donation towards the cost of a bench. Proposed Mr Borgonon, seconded Mrs Course. The Club reported damage to the Courts. Clerk to respond that the Club must report and obtain an Incident Number from the Police. **Clerk**

Clerk to circulate Allianz Cornhill Insurance Policy to Parish Councillors. **Clerk**

**6.4 Parish Paths Partnership – update**

Possible new link and bridge over River Mel: following meetings with Mr Burlton and Ms Tucker of C.C.C., Mr Chamberlain has made contact with the following:

- (a) Mr Berry, Warden, Melbourn Village College. No progress to report;
- (b) discussions with the Environment Agency;
- (c) attended a meeting with Melbourn Parish Paths Committee to explain ideas on a possible link to their Recreation Ground;

Path No. 5 (Melbourn Moor to College Farm Business Park): gate post at level crossing has been repaired.

Signpost painting: Mr Searles to organise. **R.A.S.**

The next working party is on Saturday 14<sup>th</sup> October and the next committee meeting is on 16<sup>th</sup> October in the Green Room at 7.30 p.m.

**6.5 Flooding – update**

See Item 5.

**6.6 CALC Workshop: Freedom of Information Act - 13.09.2006**

Mrs Course and the Clerk to attend.

**6.7 C.C.C. - Scrutiny Link – update**

- (i) The Clerk has been asked by the Scrutiny Directorate to log all correspondence received from C.C.C. and S.C.D.C. to the Parish Council during the month of September. This information, accompanied by suggestions on how to improve the efficiency of communication from the two offices to Parish Councils, will be sent to Kala Nobbs of the County Council Scrutiny Team.
- (ii) A questionnaire type letter dated 1<sup>st</sup> September from Kala Nobbs is currently on circulation within the Parish Council. Clerk to respond when Councillors have commented.

**6.8 Overgrown hedging**

\*The Clerk has written to Debbie Suckling, Deputy Manager, First Capital Connect, re hedging which is encroaching onto the footpath over the railway bridge and also at Meldreth Station Car Park. Clearing of rubbish is required to the rear garden of 26 High Street, which abuts the Station Platform. Hedging on the opposite side of the railway bridge is the responsibility of Gocold and Mr Davis has agreed to carry out maintenance.

**6.9 Field at Fenny Lane crossroads**

To encourage wildlife, the owners would like advice on meadow and woodland planting. The Clerk to suggest they contact Mr Rob Mungovan, Ecology Officer, C.C.C. and also to refer them to the S.C.D.C. Design Guide which deals with trees suitable for this area. **Clerk**

**6.10 Travellers Liaison Forum for South Cambs. – 5<sup>th</sup> October at 7.30 p.m. – rep. required**

Mr Searles agreed to attend this meeting on the proposals for the location of travellers sites. He will therefore be

absent from the Parish Council Meeting.

## 7. Planning

### Request for the following:

Alteration and Extension to Dwelling Including Lowering of Existing Roof Ref: S/1288/06/F  
6 Brewery Lane  
Mr & Mrs C. Ewbank  
*Planning Minutes: 20.07.2006*

Extension and Porch Ref: S/1289/06/F  
66 Whitecroft Road  
Mr & Mrs Hiscock  
*Planning Minutes: 20.07.2006*

Change of Use from Repair and Maint. of Motor Vehicles Ref: S/0673/06/F  
Including MOT Bay (and Ancillary Contractors Yard) to  
B1 and B8  
College Farm Business Centre  
Cunningham Holdings Ltd.  
*Planning Minutes: 20.07.3006*

Double Garage Ref: S/1307/06/F  
90 High Street  
Mr & Mrs D. Braggins  
*Planning Minutes: 20.07.2006*

Extensions (amendment) Ref: S/2224/05/F  
17 High Street  
Mr & Mrs Remnant  
*Planning Minutes: 20.07.2006*

Extensions (amendment) Ref: S/2224/05/F  
17 High Street  
Mr & Mrs Remnant  
*Planning Minutes: 03.08.2006*

Extension Ref: S/1464/06/F  
55 North End  
Mr R. Winter  
*Planning Minutes: 17.08.2006*

Extension Ref: S/1465/06/F  
57 North End  
Mr R. Winter  
*Planning Minutes: 17.08.2006*

House Ref: S/1466/06/F  
Land adj. 70 North End  
Dr & Mrs K. Humphreys  
*Planning Minutes: 17.08.2006*

### Amendments:

Extensions Ref: S/0661/96/F  
Cornwall House  
Stone Lane  
Mr & Mrs N. Davis  
*Planning Minutes: 17.08.2006*

Erection of house and garage following demolition of existing bungalow 110 High Street Mr & Mrs J.E. Price <i>Planning Minutes: 07.09.2006</i>	Ref: S/2179/04/F
Extension 55 North End Mr R. Winter <i>Planning Minutes: 07.09.2006</i>	Ref: S/1464/06/F
Extension 57 North End Mr R. Winter <i>Planning Minutes: 07.09.2006</i>	Ref: S/1465/06/F
<b>Tree Work (Tree Preservation Order status)</b> 45 North End Mrs S. Ray <i>Planning Minutes: 17.08.2006</i>	Ref: C/11/17/71/02
<b>The following have been approved by S.C.D.C.:</b>	
Extension 2 Whitecroft Road Mr & Mrs N. Wigg <i>Planning Minutes: 17.08.2006</i>	Ref: S/1061/06/F
Change of Conditions of Planning Permission (S/1933/02/F (Allowed on Appeal) to allow replacement of 2 caravans by 2 Mobile Homes and Erection of Day Room <i>Planning Minutes: 17.08.2006</i>	Ref: S/0455/06/F
Extension and Porch 66 Whitecoft Road Mr & Mrs Hiscock <i>Planning Minutes: 07.09.2006</i>	Ref: S/1289/06/F
Change of use from repair and maintenance of motor vehicles College Farm Business Centre (for Cunningham Holdings Ltd.) <i>Planning Minutes: 07.09.2006</i>	Ref: S/0673/06/F
Change of use from agricultural land to car parking (retrospective application) Bury Lane Fruit Farm (for E.W. Pepper Ltd.) <i>Planning Minutes: 07.09.2006</i>	Ref: S/0687/05/F
Alterations and extension to dwelling including lowering of existing roof 6 Brewery Lane (for Mr & Mrs C. Ewbank) <i>Planning Minutes: 07.09.2006</i>	Ref: S/1288/06/F
Erection of 7 guest rooms The Sheene Mill Station Road (for Mr & Mrs S. Saunders) <i>Planning Minutes: 07.09.2006</i>	Ref: S/0200/05/F
<b>The following application has been withdrawn:</b>	
Double garage 90 High Street	Ref: S/1307/06/F

**Draft Minutes of the recent Planning Committee are displayed on the Parish Council Noticeboard.**

**8. Correspondence ✓ = circulated within the Parish Council**

- Land Registration (notes on C.A.L.C. Workshop) ✓
- S.C.D.C. (Village services and amenities) ✓
- C.C.C. (Scrutiny/Town and Parish Council Link) ✓
- Allianz Cornhill (clarification on insurance cover for volunteers) ✓
- C.A.L.C. x 2 (various) ✓
- The Bulletin, July 2006 ✓
- S.C.D.C. (Gambling Act 2005 – Draft Policy) ✓
- C.C.C. (Regional Spatial Strategy for the East of England) ✓
- S.C.D.C. (Gypsy and Traveller Development Plan Document) ✓
- River Mel Restoration Group (Minutes – 10.07.2006) ✓
- C.C.C. (Trading Standards Newsletter) ✓
- S.C.D.C. (Travellers Liaison Form – 5<sup>th</sup> October 2006) ✓
- Social of Local Council Clerks (Regional Conference 04.10.2006) ✓
- Cambridgeshire ACRE (Planning Ahead, July 2006) ✓
- The Standards Board for England (Issue 30, July 2006) ✓
- Wicksteed Leisure Ltd. (whirling platform: quotation for replacement parts) ✓
- StoneGuard News, Summer 2006 ✓
- Holy Trinity Church Christmas Tree Festival: 25<sup>th</sup>/26<sup>th</sup> November 2006 ✓
- Environmental Campaigns (ENCAMS: Parish Council guide to local environmental quality) ✓
- Julie & Peter Draper (ref. planning application, land adj. 70 North End) ✓
- Raglan Housing Association Ltd. (Elin Way development – design change) ✓
- War Memorials Trust (Summery 2006) ✓
- C.C.C. (booklets: Cambridgeshire Scrutiny and A to Z of Council Services) ✓
- Wicksteed Leisure Ltd. (whirling platform repairs: acknowledgement of order) ✓
- C.A.L.C. (Executive Summary Report) ✓
- Environment Agency (Meldreth flood map – enlarged version) ✓
- Campaign to Protect Rural England (C.A.L.C. request that Parish Councils give their support) ✓
- One-Stop disabled access (reply to letter from Clerk) ✓
- Moore Stephens (audited Annual Return for y/e 31<sup>st</sup> March 2006) ✓
- C.C.C. (Quality Town and Parish Councils and Scrutiny) ✓
- Clerks & Councils Direct, September 2006 ✓
- South Cambs. Magazine, Autumn 2006 ✓
- S.C.D.C. (village services and amenities information booklet) ✓
- South Cambridgeshire Crime and Disorder Reduction Partnership Newsletter, April-June 2006 ✓
- Magpal – Friends of Magpas, August 2006 ✓
- Sir David Lloyd Jones (reference College Farm planning application) ✓
- Mr & Mrs Lynch (reference College Farm planning application) ✓
- Mr R. Course (drainage with reference to College Farm planning application) ✓

**9. Bills and Payments**

Payable	Cheque No.	Net £	V.A.T. £	Total £	Details	Power
S.C.D.C.	001431			47.27	Uncontested Parish Election	LGA 1972 s. 111
Unlimited Logos	001432	151.34	26.48	177.82	Direction sign opposite Station	LGA 1972 s. 144
Mr G.B. Goodwin	001433			446.67	Grass Cutting	Open Spaces Act 1906, ss. 9/10
Mr D.J. Thomas	001434			50.00	Rec. Grnd. : maint. to Ash Tree	Open Spaces Act 1906, ss. 9/10

Mr J. Chamberlain	001439			20.00	P.P.P. expenses	Highways Act 1980 ss. 43, 50
Knighton Tool Supplies	001440			101.34	6 Litterpicks	Highways Act 1980 ss. 43, 50
Meldreth Village Hall Trust	001441			58.00	Room hire: P.C., P.P.I.T., P.P.P.	LGA 1972 s. 134
Powergen	001442			2.49	Rec. Grnd.: Pavilion electricity	Misc. Provisions Act 1976 s.19
Comberton Village College	001443			51.48	Youth Club Asst: P.C. donation 27.04.2006 - 13.07.2006	Local Government Act 1972 s. 112
Mr G.B. Goodwin	001444			446.67	Grass Cutting	Open Spaces Act 1906, ss. 9/10
Mr G.V. Borgonon	001445			6.57	Clerk's computer: spam filtering upgrade	LGA 1972 s. 1972
Moore Stephens	001446	250.00	43.75	293.75	Annual Return and Audit for y/e 31.03.2006	LGA 1972 s. 111
Mr D.J. Thomas	001447			60.00	Lifting 2 x lime trees owned by P.C. adjacent 22 North End	Open Spaces Act 1906, ss. 9/10
Mr K.J. Taylor	001452			303.50	Rec. Grnd. Fitting of bench (Memory Mick Reid); treat 6 benches, prepare and treat Pavilion door. Price includes material and labour.	Open Spaces Act 1906 s. 9 & 10

The above payments were agreed. Proposed Mr Searles, seconded Mr Hawkins.

**9a. Section 137 Payments**

There were no payments.

**10. Councillors' and Clerk's comments with agenda items for next meeting, 5<sup>th</sup> October 2006 in The Green Room, Meldreth Village Hall.**

\*Clerk has written for a second time to First Capital Connect requesting maintenance is carried out to overgrown hedging parallel to the railway bridge and at Meldreth Station Car Park.

Chiswick End: Clerk has e-mailed residents providing an update on flooding.

22 North End: Clerk authorised lifting of two lime trees.

Grass cutting – tenders have been sent out. October Agenda item.

River Mel Restoration Group will be hosting the Cam Valley Forum Workshop on 16<sup>th</sup> September, 9.30 a.m. Meldreth Village Hall. All welcome.

Sheltered Housing ~~Open~~ Official Opening of new facility Event: 27<sup>th</sup> September, 2.00 p.m. Councillors and Clerk to attend.

Holy Trinity Church Christmas Tree Festival: 25<sup>th</sup>/26<sup>th</sup> November 2006. Mr Land, assisted by Mrs Fallon to action.  
**A.L., J.F.**

C.A.L.C. – Annual General Meeting followed by Extra-Ordinary General Meeting 14<sup>th</sup> October 2006 including Buffet Lunch.

Mr Searles had attended a meeting of the new Village Hall Committee. Volunteers and officers agreed to take on various tasks.

Mr Searles suggested, and all agreed, that P.P.I.T. be a standard item on all agendas. **Clerk**

Mr Ray, at the request of Cambridgeshire ACRE, to participate in a presentation on the work involved with a Parish Plan.

Mr Goodwin to be asked to trim hedging around play area. **Clerk**

Royston Town Council wish to achieve Quality Status. Mr Borgonon has agreed to attend an informal meeting on 28<sup>th</sup> September 2006.

Fenny Lane crossroads: ~~concrete highways barrier to ditch barrier~~ needs repairing due to recent traffic accident. Clerk to report. to Highways. **Clerk**

Potholes – near Station entrance. Clerk to inform Highways. **Clerk**

High Street resurfacing: Clerk to enquire from David Lines when this work will be done. **Clerk**

**Agenda items to date:**

East of England Campaign to Protect Rural England - questionnaire

Grass Cutting – contract for next 3 years

P.P.I.T. - update

P.P.P. – update

The meeting closed at 10.20 p.m.