

MELDRETH PARISH COUNCIL

Minutes of Parish Council Meeting held Thursday 6th July 2006 in The Green Room, Meldreth Village Hall

Present: Mr C.A. Land (Chairman)
Mr G.V. Borgonon
Mr A.P. Burlton
Mr S.W.J. Chamberlain
Mrs M.P. Course
Mrs C.J. Fallon
Mr S.J. Hawkins
Mr P.A. Ray
Mr R.A. Searles

*Dr S. van de Ven (Councillor, South Cambridgeshire District Council [S.C.D.C.]), having attended another meeting, arrived at approximately 8.40 p.m.

1. **Apologies for absence:**
Mr D. McCraith (Councillor, Cambridgeshire County Council [C.C.C.]

2. **To sign and approve Minutes of meeting dated 1st June 2006**

The Minutes were signed as a true record. Proposed Mr Hawkins, seconded Mr Ray.

3. **Members of the public and press are invited to address the Council**

Members of staff from Meldreth Manor School: The Objection Sites identified in the Local Development Framework (L.D.F.), and of particular concern is the area currently occupied by Meldreth Manor School.

Mrs Grimwood: referred to the Local Development Framework and the impact it may have on Meldreth. Mr Searles outlined briefly the L.D.F. and described the meaning of Objection Sites which are sites that have been identified, often by developers, but not included in the South Cambridgeshire Local Plan. A public consultation on the L.D.F. is taking place.

Mr Childerley: The Grange – large lorries are using area to reverse. Dr van de Ven asked that these be identified and referred to her for action. **S.v.d.V**

4. **Members' declaration of interest for items on the agenda, which may cause a conflict of interest**
There were no declarations.

5. ***Report from District Councillor**
Item 6.8.

6. **Agenda Items**

6.1 **Annual Return and Audit for year ended 31st March 2006**

The document was signed and dated by the Chairman and the Financial Officer.

6.2 **Clerk's Salary – Review**

Proposed Mrs Course, seconded Mr Hawkins, and with the full agreement of all Councillors, the salary of the Clerk to be increased to £10.18 per hour, Point 24, as recommended by the National Association of Local Councils (NALC), from 1st April 2006.

6.3 **Recreation Ground – maintenance report**

Following a meeting of the Recreation Ground Committee and combined with the recent RoSPA Playground Inspection Report, a list was compiled of work to be done.

The Clerk, under Standing Order Section 74, Item 2, authorised the removal of the following:
three dead elm trees
+ three smaller trees
pollarding of an elder and clearing ancient tree debris from ditch
removal of all arisings
Mr D. Thomas, to carry out this work for the sum of £120.

Pavilion: remedial maintenance and painting. Work will be carried out shortly.

Roundabout: the Parish Council supported the view of the Committee in authorising the Clerk to order 4 triangular replacement sections. **Clerk**

Skateboard: the Clerk to supply financial details on monies spent for repairs to the half-pipe. A site meeting will be convened to assess condition. Mr Land to action. **C.A.L.**

The Pavilion: a P.P.I.T. sub-committee will be held on 24th July in The Green Room, Meldreth Village Hall to discuss fund raising.

Clearing of the ditch: members of the Parish Paths Partnership (P.P.P.) were asked if they would be willing to help. Mr Chamberlain to action. **J.C.**

6.4 Parish Council Consultation on Gypsy and Traveller site provision in South Cambridgeshire

Mr Searles gave the following report:

S.C.D.C. has employed the consultants, cdn planning to complete a Gypsy and Traveller Development Plan document (GTDPD), which will identify planning criteria for Gypsy/Traveller and Showmen sites and locate options for future sites in South Cambridgeshire. This is part of the Council's new Local Development Framework (LDF) setting out policies and proposals for use of land in the district up to 2016. cdn are independent consultants who have conducted similar studies in Essex and South Wales.

Aims of the GTDPD are to:

- ask for the views of local Gypsies, Travellers and Showmen
- ask for the views of the settled community, parish councils and other partners and stakeholders
- develop guidelines for the selection of Gypsy/Traveller and Showmen sites
- identify broad areas and individual locations for potential sites
- recommend preferred options for sites
- review currently unauthorised Gypsy, Traveller and Showmen sites within the district

The GTDPD will be subject to extensive public consultation and scrutiny by local councillors and planning inspectors, before it is formally adopted as council policy in 2008/2009.

This meeting was one of two held but was attended by all the parishes that have Traveller Sites.

Consultations had already been held with Gypsies and Travellers and the consultants had visited a number of sites including Meldreth. Mr Searles was able to establish that they had been made well aware of the concerns of the Meldreth showmen about the possibility of the Meldreth site reopening.

The assessment of the needs for additional pitches within South Cambridgeshire has been completed and has concluded that 110 to 130 extra pitches are required. There was some concern at the meeting that this might involve some double counting.

The consultants responded to questions regarding the size of new Travellers and Showmen sites. They will recommend the size of sites, even though the new Government Circular 1/2006 makes no recommendation on size and cdn say 'small is better'.

The first report from their consultations on Issues and Options will be issued in September 2006 followed by further consultations. A second report, which will include the number and location of proposed sites will be issued in late 2006 or early 2007.

6.5 Parish Path Partnership – update

14th June: eight volunteers and four councillors were joined by a Duke of Edinburgh Bronze Award student to clear overhanging trees, brambles and collect litter on Paths 9 and 9a.

Mr Chamberlain reported on a meeting with Ms Chris Tucker, who has recently taken over from Steve Tabbitt as the C.C.C. P3 Officer for Meldreth, which included completed work and what is planned for the current year.

Path 6 near to Woolpack Way: Councillors Hawkins and Searles cleared a large tree.

Path 2: still difficult to cross the fields and bridge at Eternit end which is partially blocked by overhanging trees and bushes. This will be discussed at the next Paths Meeting on 17th July.

Signpost Painting: a small working party, led by Mr Searles, will carry out this work. **R.A.S.**

Equipment: Mr Burlton to purchase 6 litterpicks.

A.P.B.

Insurance for volunteers: the Clerk has written to Allianz Cornhill requesting further clarification.

Possible new link and bridge over River Mel: Mr Chamberlain has contacted Mr Berry, Warden of Melbourn Village College; the Environment Agency; Mr John Cooper, C.C.C. for advice. A meeting with Melbourn Parish Paths Committee is planned to explain Meldreth's ideas on a possible link to their Recreation Ground.

The Clerk was asked to write letters of thanks to Mr Stephen Marshall and Mrs Sandra Searles, for their administrative and press liaison support. **Clerk**

6.6 C.A.L.C. courses – open discussion by previous participants

All courses had been worthwhile, particularly on Planning and the course for New Councillors had proved particularly beneficial. Councillors and the Clerk are encouraged to keep up-to-date with new legislation through regular training. **All Councillors and Clerk**

6.7 Fly posting

This is not permitted. Councillors to remove notices from Bus Shelters, telegraph poles and lamp posts.

All Councillors

6.8 *Report from District Councillor

Item 5. deferred from earlier in the meeting.

Meldreth Sheltered Housing Community Room: a leasing agreement is being finalised for use of office space by the Parish Council and the Community Access Point (C.A.P.)

Local Development Framework (L.D.F.): Objection Sites. A Public Consultation is taking place and the Parish Council will respond to areas in Meldreth.

Mettle Hill: three of the abandoned caravans have been removed.

Recreation Ground ditch: discussed under Item 6.3.

7. Planning

Request for the following:

Extension
2 Whitecroft Road
Mr & Mrs N. Wigg
Planning Minutes: 15.06.2006

Ref: S/1061/06/F

Change of Use from Repair and Maintenance of Motor
Vehicles Including MOT Bay (and Ancillary Contractors Yard)
To B1 and B8.
College Farm Business Centre
North End
Cunningham Holdings Ltd.
Planning Minutes: 15.06.2006

Ref: S/0673/06/F

Request from the owners of 24 Howard Road to purchase part of the
'parking area' to the rear, to be used to extend their garden.
Planning Minutes: 06.07.2006

Request from prospective purchaser of 53 High Street to purchase the
adjacent green area at the end of Bell Close, to extend the garden.
Planning Minutes: 06.07.2006

Tree work (Tree Preservation Order status)

1 Stone Lane
Mr R.A. Searles
Planning Minutes: 15.06.2006

Ref: C/11/17/71/02

The following have been approved by S.C.D.C.

51 High Street

Ref: S/2403/05/LB

Mr & Mrs Jeffreys
Planning Minutes: 06.07.2006

Sun Lounge
88 North End
Mr & Mrs Gray
Planning Minutes: 06.07.2006

Ref: S/0624/06/F

Extension
27 Oakrits
Mr & Mrs D. Poole
Planning Minutes: 06.07.2006

Ref: S/0777/06/F

House and Garage
Land Adj. 79 North End
(for Mr J. Inman)
Planning Minutes: 06.07.2006

Ref: S/0722/06/F

Amendment
Addition of two roof lights one each side of the side elevations
Mr P. Norman
Planning Minutes: 06.07.2006

Ref: S/0762/05/F

The following have been refused by S.C.D.C.

55 High Street
Mr & Mrs Phillips
Planning Minutes: 06.07.2006
Extension
55 High Street
Planning Minutes: 06.07.2006

Ref: S/0784/06/LB

Ref: S/0785/06/F

55 North End
Mr R. Winter
Planning Minutes: 06.07.2006
57 North End
Mr R. Winter
Planning Minutes: 06.07.2006

Ref: S/0660/06/F

Ref: S/0661/06/F

Maycroft Residential Care Home
73 High Street
(for Aermid Health Care Ltd.)
Planning Minutes: 06.07.2006

Ref: S/0498/06/F

The following has been approved by C.C.C.

Town and Country Planning Act 1990
Cambridgeshire County Council, in pursuance of powers under the above
Act hereby **GRANT** planning permission subject to the following
Condition:
Extended toilet facilities and staff room accommodation
to comply with Section 51 of the Planning and Compulsory
Purchase Act 2004
Land at Meldreth Primary School

Ref: S/00928/06/CC

Withdrawal

Detached House and Garage
R/O 79 High Street
Mr & Mrs S. Bedlow

Ref: S/0853/06/F/PLS

A request from S.C.D.C. to the following:

College Farm Business Centre
Change of use:

Ref: S/0673/06/F

. The Parish Council has recommended that vehicle numbers, hours
of operation and the number of vehicular movements to and from the

site is limited to normal business hours. *Planning Minutes: 20.04.2006*
 . S.C.D.C. Officers are of the opinion that it would be unreasonable to condition either the hours of operation or the number of vehicular movements, reference letter from S.C.D.C. dated 06.06.2006 *Planning Minutes: 15.06.2006*

8. Correspondence ✓ = circulated within the Parish Council

- S.C.D.C. (College Farm Business Centre, Change of Use: *Planning Minutes: 15.06.2006*) ✓ **(Planning Committee)**
- Dr K.W. Humphreys (relating to change of use: College Farm) ✓ **(Planning Committee)**
- S.C.D.C. (Election of Parish Council Member to the Standards Committee) ✓
- MAGPAS (Newsletter, May 2006) ✓
- S.C.D.C. (booklet and information on domestic abuse) ✓
- C.A.L.C. (Training on Land Registry: 12.07.2006) ✓
- Allianz Cornhill (Parish Path Partnership insurance cover) ✓ + copy: **John Chamberlain, P.P.P.**
- Cambridge Water Village Life Fund ✓ + copy: **Meldreth Matters**
- Society of Local Council Clerks and C.A.L.C. (various) ✓
- War Memorials Trust (A.G.M. Notice – 17.07.2006) ✓
- Cambridgeshire ACRE Magazine (Summer 2006) ✓
- S.C.D.C. (South Cambridgeshire LDF. Public Cons. On ‘Objection Sites’ and ‘Site Allocation Policies Representations’) ✓
- Mrs J. Jones (Cemetery: application to surround memorial tree) ✓
- Age Partnership Group (practical information for employers) ✓
- University of Wales (review of the Quality Parish Council Scheme) ✓
- S.C.D.C. (Fenny Lane developments: piping of ditches) ✓
- C.C.C. (street lighting maintenance) ✓
- South Cambridgeshire Community Safety Strategy 2005 – 2008 ✓
- S.C.D.C. (College Farm Business Centre – acknowledgement of response to Ref: S/0673/06/F) ✓
- Association of Burial Authorities (Summer Edition, 2006) ✓
- C.C.C. (St. Andrew’s St./Hobson St. Consultation 26th June – 19th August 2006) ✓
- Local Council Review, July 2006 ✓
- The Standards Board for England (Town and Parish Standard: 07) ✓
- S.C.D.C. (changes to personnel) ✓
- Clerks & Councils Direct (July 2006) ✓
- Cambridgeshire ACRE (Notice of A.G.M. 05.09.2006) ✓
 - S.C.D.C. (recycling credit received: £390.02)
 - C.C.C. (grass cutting donation: £769.72)
 - Commonwealth War Graves Commission (maintenance of war graves in Meldreth Cemetery): £15.00)

9. Bills and Payments

Payable	Cheque No.	Net £	V.A.T. £	Total £	Details	Power
Directions Plus	001421			50.00	Disability study carried out on behalf of P.P.I.T. – a donation	LGA 1972 Sched. 14 para. 27
Mr G.B. Goodwin	001422			801.67	Grass Cutting; Rec. Grnd. and Cemetery hedging maintenance	Open Spaces Act 1906, ss. 9/10
Orchard Street Furniture	001423	259.79	45.46	305.25	Seat in memory of Mick Reid for Rec. Grnd.	Parish Councils Act 1957, s.1
Mr P.A. Ray	001424			20.00	P.P.I.T. – reimbursement for stand at Church Fete	LGA 1972
Society of Local Council Clerks	001425			22.99	Practitioners Guide	LGA 1972 s. 143
Mr D. Thomas	001428			120.00	Rec. Grnd. removal of dead trees	Open Spaces Act 1906, ss. 9/10

The above payments were agreed. Proposed Mr Borgonon, seconded Mr Searles.

9a. Section 137 Payments

There were no payments.

10. Councillors’ and Clerk’s comments with agenda items for next meeting, 7th September 2006 in The Green Room, Meldreth Village Hall. (No meeting during August).

River Mel Restoration Group: Progress Meeting – 10th July, 8.00 p.m. in The Green Room, Meldreth Village Hall.

Fenny Lane: the Environment Agency to replace the temporary piping leading to the construction site with an 18” pipe below bed level. It is anticipated this work will be carried out during September.

Triggs Charity, reference Minutes of Annual General Meeting held 18.05.06, Item 7 (iv). The Clerk has again spoken to Meldreth Primary School, who will endeavour to appoint a representative.

Local Development Framework (L.D.F.) Consultation: Councillors Borgonon, Course, Ray and Searles to convene a meeting and incorporate a response to the 4 Objection Sites that have been identified which includes 120 dwellings on the Meldreth Manor site, development of the Chiswick Supplies site and developments to either side of the A10, affecting Meldreth and Melbourn. **G.V.B., M.P.C., P.A.R., R.A.S.**

Litter Collector: Mr Land and the Clerk to meet with Mr Foggo. **C.A.L.**

Cleaning of seats: Mrs Course to action the work in the Cemetery and at the Stocks. **M.P.C.**

Refuse container along the by-pass layby: the Clerk to enquire from S.C.D.C. on the frequency of refuse collection. **Clerk**

Noticeboard opposite the Station: approval was given to the amended design. Proposed Mr Ray, seconded Mr Borgonon. **C.A.L.**

Cemetery: The Parish Council is unable to grant permission to Mrs J. Jones for a memorial area. Clerk to inform. **Clerk**

Overgrown hedging at the Station and over the railway bridge: the Clerk has asked First Capital Connect if they would carry out maintenance. An acknowledgement has been received.

The meeting closed at 9.45 p.m.