

MELDRETH PARISH COUNCIL

Minutes of Annual General and Parish Council Meeting held Thursday 18th May 2006, The Green Room, Meldreth Village Hall

Present: Mr G.V. Borgonon
Mr A.P. Burlton
Mrs M.P. Course
Mr S.W.J. Chamberlain
Mr S. Hawkins
Mr C.A. Land
Mr R.A. Searles

Mr D. McCraith (Councillor, Cambridgeshire County Council [C.C.C.])

Election of Chairman and Vice Chairman

There being no other nominations, Mr A. Land, proposed Mrs Course, seconded Mr Burlton, was elected Chairman to Meldreth Parish Council for the year 2006/2007.

There being no other nominations, Mr R.A. Searles, proposed Mr Land, seconded Mr Borgonon, was elected Vice Chairman to Meldreth Parish Council for the year 2006/2007.

Declaration of Chairman and Vice Chairman's acceptance of office and agreement to the Code of Conduct

Mr Land, Chairman, Meldreth Parish Council, agreed to abide by the Code of Conduct. Mr Searles, Vice-Chairman, Meldreth Parish Council, agreed to abide by the Code of Conduct.

The Chairman welcomed the three new Parish Councillors to the meeting: Mr Tony Burlton, Mr Steve Hawkins and Mr Paul Ray.

Apologies for absence:

Mrs J. Fallon
Mr P. Ray

Dr S. van de Ven (Councillor, South Cambridgeshire District Council [S.C.D.C.])

To sign and approve Minutes of meeting dated 6th April 2006

The Minutes were signed as a true record. Proposed Mr Chamberlain, seconded Mr Searles.

Matters arising from previous Minutes

10.2 Parish Council owned land
10.7 Village Hall Car Park: speed ramps

Members of the public and press are invited to address the Council

Elections to the following Committees:

(a brief description of each Committee was given)

- (i) **Planning:** Mr Chamberlain, Mrs Course, Mr Land, Mr Ray, Mr Searles. Meldreth Parish Council was in agreement that these persons serve for the year 2006/2007.
- (ii) **Recreation Ground:** Mr Burlton, Mrs Fallon, Mr Land. Meldreth Parish Council was in agreement that these persons serve for the year 2006/2007. The Clerk to ask Mr J. Hanson if he would be willing to serve on this Committee.
- (iii) **Village Hall Representative:** Mr Searles. Meldreth Parish Council was in agreement that these persons serve for the year 2006/2007.
- (iv) **Triggs Charity Representative:** Mrs Fallon, Mrs Inman. Meldreth Parish Council was in agreement that these representatives serve for the year 2006/2007. The Clerk to ask if a representative from the Primary School would be willing to serve on this Committee.
- (v) **Parish Charities Representatives:** Mrs Course, Mrs Fallon. Meldreth Parish Council was in agreement that these representatives serve for the year 2006/2007.
- (vi) **Melwood Conservation Group:** Mr Borgonon, Mr Land. Meldreth Parish Council was in agreement that

these representatives serve for the year 2006/2007.

(vii) **Cemetery Committee:** Mrs Course, Mrs Fallon, Mr Land. Meldreth Parish Council was in agreement that these representatives serve for the year 2006/2007. The Clerk to observe.

(viii) **Community Access Point (C.A.P.):** Mr Borgonon. Meldreth Parish Council was in agreement that this representative serves for the year 2006/2007.

(ix) **Parish Plan Implementation Team (P.P.I.T.):** Mr Borgonon, Mrs Fallon, Mr Ray, Mr Land. Meldreth Parish Council was in agreement that these representatives serve for the year 2006/2007.

(x) **Parish Paths Partnership:** Mr Burlton, Mr Chamberlain. Meldreth Parish Council was in agreement that these representatives serve for the year 2006/2007.

(xi) **River Mel Restoration Group:** Mr Hawkins. Meldreth Parish Council was in agreement that this representative serves for the year 2006/2007.

Members' declaration of interest for items on the agenda

There were no declarations.

Report from District Councillor: A recent visit by Mr Matt Siggery from S.C.D.C. to travellers sites in the District, including Meldreth, had been observed. Dr van de Ven has asked S.C.D.C. that in future she is kept informed of any such visits and wishes to reassure Meldreth residents there is no need for concern as the representative is fully aware of the view of Meldreth, for the site to remain closed to travellers.

Agenda Items

Review of Annual Return and Audit

Deferred to next meeting: 01.06.2006.

Land Registry (Land Registration Act 2002) – Parish Council land

To safeguard the future and avoid any planning boundary disputes it was proposed Mrs Course, seconded Mr Burlton and agreed by all Councillors that land owned by the Parish Council is registered. Mr Burlton, Mrs Course and the Clerk to attend a C.A.L.C. led Workshop on land registration.

Recreation Ground:

Play area Safety Inspection Report

Skateboard and roundabout

The Recreation Ground Committee will study the Inspection Report and recommendations, which includes the skateboard and roundabout and their findings will be referred to full Council for action. When maintenance work is complete RoSPA will be asked to re-visit the site.

Recreation Footpath maintenance (adjacent Howard Road)

Proposed Mr Chamberlain, seconded Mr Borgonon and agreed by all Councillors that Mr Goodwin carries out maintenance to the footpath.

Parish Council representations for:

C.A.L.C. Association Meeting – 31st May – Mr Land agreed to attend.

Pavilion Project – the next meeting will take place in June. The Council did not agree with the suggestion by S.C.D.C. to precept a sum of money towards the Project.

Insurance quotations for year ended 2006/2007

It was agreed to accept the Allianz Cornhill quotation. Proposed Mrs Course, seconded Mr Searles.

Village Hall Car Park: speed ramps

It was agreed to accept the revised estimate of £500 + V.A.T. from John Cobb, to carry out the above work. Proposed Mr Searles, seconded Mrs Course.

Pavements – North End; Litter – Five Acres to Fenny Lane

The Council was encouraged to note that many people routinely collect litter throughout the village.

Discussion ensued which highlighted the poor condition of the surface of the High Street, which would be brought to the attention of Mr David Lines, Head of Traffic Management, C.C.C. when he visits the village later this month for discussion with Mr Borgonon and Mr Searles.

Recreation Ground: seat in Memory of Mick Reid

The Council agreed to purchase a single seat.

Car Parking opposite Sheene Mill – update

Mr Cooper, Highway Supervisor, is in possession of a letter from the Clerk supporting Melbourn Parish Council's request for double yellow lines. Mr Borgonon and Mr Searles will also bring this matter to the attention of Mr Lines.

Parish Paths Partnership – update

Mr & Mrs Graham Ward had organised a Village Walk on 7th May, which covered almost 4 miles.

At a meeting on 15th May the following Action Plan for 2006/07 was identified:

a) refurbishing signposts; clearing of weeds, overhanging trees and hedges on paths; a possible Meldreth to Melbourn school walk; updating waymarking signs where necessary; b) closer liaison with P.P.I.T., the River Mel Restoration Group and Melwood. Clerk to check insurance cover for volunteers.

Village Hall: Chairman and Secretary required

The Parish Council, together with the Village Hall Committee, recognise the vital role the Village Hall has in Meldreth and the need for these vacancies to be filled as soon as possible.

Planning

Request for the following:

Sun Lounge
88 North End
Mr & Mrs M. Gray
Planning Minutes: 20.04.2006 Ref: S/0624/06/F

Extension
55 North End
R. Winter
Planning Minutes: 20.04.2006 Ref: S/0660/06/F

Extension
57 North End
R. Winter
Planning Minutes: 20.04.2006 Ref: S/0661/06/F

Change of use from Repair and Maintenance of
Motor Vehicles, including MOT Bay (and
Ancillary Contractors Yard) to B1 and B8
College Farm Business Centre
Cunningham Holdings Ltd.
Planning Minutes: 20.04.2006 Ref: S/0673/06/F

House and Garage
Land adj. 79 North End
J. Inman
Planning Minutes: 02.05.2006 Ref: S/0722/06/F

Internal and External Alterations to Kitchen and Utility Room
55 High Street
Mr & Mrs R.J. Phillips
Planning Minutes: 02.05.2006 Ref: S/0784/06/LB

Extension
55 High Street
Mr & Mrs R.J. Phillips
Planning Minutes: 02.05.2006 Ref: S/0785/06/F

Extension
27 Oakrits
Mr & Mrs D. Poole
Planning Minutes: 02.05.2006 Ref: S/0777/06/F

Detached House and Garage
r/o 79 High Street
Mr & Mrs S. Bedlow
Planning Minutes: 18.05.2006 Ref: S/0853/06/F

Extended toilet facilities and staff room accommodation
Land at Meldreth Primary School
High Street, Meldreth
Planning Minutes: 18.05.2006 Ref: S/00928/06/CC
Town and Country Planning General Regulations
1992 – Regulation 3

Amendment

Change of Use of Land to Garden and Two Storey Extension Ref: S/0480/06/F
102 High Street
Mr & Mrs A. Tobin
Planning Minutes: 02.05.2006

Tree Work

Total removal of 5 mature Leylandii trees Ref: C/11/40/70
6 Fenny Lane
Mr & Mrs van Essen
Planning Minutes: 02.05.2006

Maintenance of trees Ref: C/11/17/71/02
Plot adjacent to 18 Fenny Lane
Poulson Developments
Planning Minutes: 02.05.2006

The following have been approved by S.C.D.C.:

Extension Ref: S/0149/06/F
81 High Street
Mr P.A. Harmer
Planning Minutes: 20.04.2006

Change of use of land to garden and two storey extension Ref: S/0480/06/F
102 High Street
Mr & Mrs A. Tobin
Planning Minutes: 18.05.2006

The following has been withdrawn by the applicant:

Conversion of Barn into Dwelling and Erection Ref: S/0281/06/F
of 3 Dwellings
Adj. 106 High Street
K & K Mills Developers
Planning Minutes: 20.04.2006

The following has been refused by S.C.D.C.:

Erection of Dwelling to replace Existing Dwelling and Ref: S/0282/06/F
Outbuildings to be demolished on completion
1 Stone Lane
(for Mr & Mrs R.A. Searles)
Planning Minutes: 02.05.2006

Correspondence

Royston & District Community Transport (donation: letter of thanks)
Allianz Cornhill (insurance quotation due 1st June 2006)
Department for Constitutional Affairs (guide for Burial Ground Managers)
Mrs Karen Cook (copy of letter sent to Mr P. Sexton, S.C.D.C. re 4 new garages, Elin Way)
Meldreth Tennis Club (donation of £450: letter of thanks)
Moore Stephens (Accounts for the year ended 31st March 2006)
Royston & District Community Transport (donation of £350.00: letter of thanks)
Mr G. Robinson (Footpaths in North End; litter along Fenny Lane and Kneesworth Road)
CALC (various)
S.C.D.C. (Supporting Sport, Directory 2006)
Local Council Review – May 2006
River Mel Restoration Group
C.C.C. (Corporation Plan for 2006-2009)
Cambridgeshire ACRE (Questionnaire: Parish Plans)
C.C.C. (Location and Design of Major Waste Management Facilities)
Cambridgeshire ACRE (Parish Plans)
S.C.D.C. (Supporting Sport, Directory 2006)
Cambridgeshire Fire and Rescue Service (article sent for publication to Meldreth Matters)
Campaign to Protect Rural England [CPRE] (Workshop: 05.10.2006)
Clerks & Councils Direct, May 2006
Meldreth Bowls Club Charity Day: 8th July
College Farm Business Centre (Dr K. Humphreys: copy of letter sent to S.C.D.C.)
O.D.P.M. (Local Authority Byelaws in England: A Discussion Paper)
South Cambridgeshire Strategic Partnership 2004 – 2007
RoSPA (Play area Safety Inspection Report)
CALC (registering Parish Land)

The Bulletin, April 2006
 S.C.D.C. (Parish Planning Pack)
 C.C.C. (Donation: Parish Paths Partnership Scheme 2006-2007)
 Andrew Lansley, MP (concessionary travel in South Cambridgeshire after 01.04.2006)
 War Memorials Trust Bulletin (No. 29)
 E-mail: Mr & Mrs Lynch – verges in Meldreth
 H.M. Revenue & Customs (VAT refund y/e 31.03.06: £626.26)
 Hibbitt & Sons Ltd. (Dungey: memorial application)
 S.C.D.C. (precept: receipt of £17,500 for half year)
 Hibbitt & Sons (Memorial fees for R & J. Dungey: £35.00)

Bills and Payments

Payable	Cheque No.	Net £	V.A.T. £	Total £	Details	Power
Mr G.B. Goodwin	001400			446.67	Grass Cutting	Open Spaces Act 1906, ss. 9/10
Campaign to Protect Rural England (C.P.R.E.)	001401			25.00	Workshop: R.A.S. to attend	Local Government Act 1972, s 143
Allianz Cornhill	001402			1,745.96	Annual Insurance Premium	LGA 1972, s 143
Meldreth Tennis Club	001403			450.00	Contribution to repair/replace fencing	Open Spaces Act 1906, ss 9/10
Playsafety Ltd.	001404	78.00	13.65	91.65	Play Area Annual Inspection	Public Health Act 1875, s. 164
C.A.L.C.	001405			4.60	'The Good Councillors Guide'	LGA 1972 S. 143
Inland Revenue	001409			123.69	Clerk's and Litt. Coll's Tax. Employers NIC	LGA 1972 s. 112
Powergen	001410		1.21	24.28	Pavilion electricity	Misc. Provisions Act 1976 s.19

The above payments were agreed. Proposed Mr Land, seconded Mr Borgonon.

Section 137 Payments

There were no payments.

Councillors' and Clerk's comments with agenda items for next meeting, 1st June 2006 in The Green Room, Meldreth Village Hall.

Scrutiny Committee 23rd May at Shire Hall. R.A.S. and Clerk to attend.

Planning for Gypsy and Traveller Caravan Sites 26th May at Cambourne. R.A.S. to attend.

Bowls Charity Day 8th July. J.F., S.H. and R.A.S. will take part.

Campaign to Protect Rural England (C.P.R.E.) Workshop 5th October 2006. R.A.S. to attend.

Mr Borgonon and Mr Searles agreed to be additional cheque signatories, in addition to Mrs Fallon and Mr Land.

Parish Noticeboards: a coat of Sadolin needs to be applied.

Mr Land to undertake repairs to N/B opposite Station entrance.

A brief discussion took place on recycling of plastic bottles.

Future Agenda items to date:

Review of Annual Return and Audit (deferred from 18.05.2006 meeting)

Car Parking opposite Sheene Mill – update

Review of Standing Orders

Circulation of Documents to Councillors

Parish Path Partnership - update

The meeting closed at 9.30 p.m.