

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: Mr Richard Goddin

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Room  
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Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 6<sup>th</sup> December 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 6<sup>th</sup> December 2018 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Clerk: \_\_\_\_\_

Date:29<sup>th</sup> November 2018

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**Motion to exclude Public and Press:** *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item*

## AGENDA

- 596/12/18 To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
- 597/12/18 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPis) include interests held by a member’s spouse, civil partner or similar)) listed on the Agenda:**
- 598/12/18 Public Participation:** [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 599/12/18 To approve and sign Minutes of the Meeting dated 1<sup>st</sup> November 2018:**
- 600/12/18 District Councillor Report:**
- 601/12/18 County Councillor Report:**
- 602/12/18 Office IT Computer System:**  
Website Update

**Working Group Updates/Reports:**

- 603/12/18 Meldreth Futures Working Group:**  
Bicycle planter racks to be planted opposite the shop on SCDC land.  
Bowls Club  
Melbourn Amateur Dramatics Society (MADS)
- 604/12/18 Mettle Hill**  
Update
- 605/12/18 Meldreth Traffic Working Group:**  
Discussion of the possibility of purchasing Mobile Vehicle Activation Signs (MVAS)  
Update from Cllr Goddin regarding the Traffic calming in Haslingfield.
- 606/12/18 MAYD:**  
Update from Cllrs Garner and Gilmore, regarding the invoice (2017/18) received from MAYD

**Planning:**

- 607/12/18 Planning:(Town and Country Planning Act 1990 schedule 1, paragraph 8)**  
(Full Planning Minutes are available via the Clerk, website or notice board).  
Planning meeting held on 22<sup>nd</sup> November 2018  
Planning meeting held on 6<sup>th</sup> December2018: verbal report

## Ongoing Projects

608/12/18

### **Playground:**

Monthly Report from Cllr Fallon

Quote received from Wicksteed for resurfacing the matting others awaited these will then be looked at by the Recreation Ground working group.

Chain spares for cradle swings and handles for springy horse have been received and will be installed.

609/12/18

### **Bench for WW1 Commemorations:**

Update on the bench which is to be placed outside the school.

610/12/18

### **Street light survey: (13 lights along North End and Chiswick End)**

Email has been sent to Balfour Beatty, clerk awaiting response on what lights would be best used.

611/12/18

### **Recreation Ground Compensation:**

Anglian Water have agreed to a compensation of £1000 this will be used to purchase trees to go into the recreation ground.

Update on trees and positioning of them.

612/12/18

### **Cycle Stands:**

Update on the bicycle stands from the S106 agreement with Melbourn development. Cllr van de Ven and Cllr Hales were also looking into this for the Parish Council.

## Administrative /Other

613/12/18

### **Correspondence and Clerk's Report:**

Update on Memorial bench which is to be installed outside the primary school.

Software training can be given, in house, from ROEM they are able to give both Microsoft and Excel training which may be better suited. Clerk has also made enquires with CAP trainers to see if they would also be willing to carry out training.

There has been an issue at the graveyard regarding a grave which was left untidy by the gravedigger, Clerk has reported this to the Funeral Director concerned.

Greater Cambridge Partnership (GCP) – Foxton level crossing

[www.greatercambridge.org.uk/transport/trasport-projects/foxton](http://www.greatercambridge.org.uk/transport/trasport-projects/foxton)

Greater Cambridge Partnership (GCP) – Cambridge South West Park & Ride scheme

[www.greatercambridge.org.uk/transport-projects/m11parkandride](http://www.greatercambridge.org.uk/transport-projects/m11parkandride)

South Cambs Tree Warden Scheme 26<sup>th</sup> November 7pm at Whittlesford Memorial Hall.

Meldreth Tree Warden has been notified`.

Reflector tape has been received and will be put onto the bollards at the stocks.

LGS have been out to the office their fees are £20 per hour and believe it will take up to 10 hours to clear the paperwork and archive other items.

614/12/18

### **Matters arising: (no actions, information only)**

615/12/18

### **Policies:**

Financial Standing Orders

## Finance

616/12/18

### **To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

#### **1. Cheques/internet payment for approval and signature including any additional payments:**

### **Payments already made**

	<b>Gross</b>	<b>Vat</b>		<b>Power</b>	
Staff salaries/PAYE/NI & pensions	1659.65	0	November Salaries	LGA 1972 s112	Bacs & dd
D P Gardens	540	0	November Grass and verge cutting	OSA 1906 s9/10	Bacs
2communes	3360	560	Website setup	LGA 1972 s142	Bacs
PWLB	3728.25	0	Loan repayment	LGA 1972 s133	Bacs

### Payments awaiting Approval

	Gross	Vat		Power	
SP Landscapes	1170.00	195.00	Recreation ditch	OSA 1906 s9/10	Bacs
Mooncraft	60	0	Email issues	LGA 1972 s142	bacs
UK Safety Management	204.00	0	Fixed wire testing	LGA 1972 s144	Bacs
Stationery Cupboard	5.76	.96	Photocopying for Futures Group	LGA 1972 s133	Bacs
BT	406.39	81.28	Telephone and broadband	TCA 1986	DD
David Ogilvie	1160.40	193.40	Memorial bench	S137	bacs

### Deposits

Funeral fees	35.00
Orwell office rent	360.00

**617/12/18 Meldreth, Shepreth and Foxton Community Rail Partnership:**  
Request for £700.00 contribution towards running costs, these costs are match funded by Govia Thameslink Railway and each parish is being asked to contribute £700.

**618/12/18 Funding Request for Bikeability cycle training in schools:**  
Bikeability is offered as a free service to all Cambridgeshire primary schools. This funding has come through the department of transport (DfT) to CCC. Due to growing demand DfT may not be able to provide a guarantee that all of the funding required will be available. CCC have written to all parish, town councils, District Council and schools to see if they would be willing to make a contribution towards this scheme. It currently costs £40 per pupil to participate in the training and the school has on average 80 pupils per year taking part.

### Other Items:

**619/12/18 Budget:**  
Preparation for the 2019/2020 Precept. Update from the Finance Working Group meeting held on 22<sup>nd</sup> November 2018.

**620/12/18 Rail User Group:**  
Meeting to take place on 5<sup>th</sup> December at 7.30 at the Community Rooms. Meldreth Parish Council have already agreed to fund the room hire fees.

**621/12/18 Emilie Agnes Elin Alms Houses:**  
Due to the resignation of Mr Robert Long, it is proposed by the Alms House Trustees to appoint Mr Iain McPhee as the Parish Council representative.

**622/12/18 Councillors' Reports:**  
Cllr Goddin to report the sighting of drones within the village.

**623/12/18 Clerk's Appraisal: Motion to exclude Public and Press:** *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on item.*

**624/12/18 Agenda items for the next meeting:**