

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM) LGA 1972 sch 12 para 7(2)
CHAIRMAN: Mr Alan Land

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
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Meldreth SG8 6LX

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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 4th May 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 4th May 2017 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Public and Press will be asked to leave the meeting while item 066/05/17 is discussed. *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.*

Clerk: _____

Date: _____

AGENDA

- 035/5/17 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:)LGA 1972 s15(2). The Chairman remains in their seat until they have been reinstated or a new Chairman is voted in. LGA 1972 S15(4). (Chairman has the casting vote) LGA 1972 S15 (3).**
- 036/05/17 Election of Vice Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct: Local Elections (declaration of acceptance of Office) Order 2012/1465, sch 1**
- 037/05/17 To receive any apologies for absence: LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45**
Apologies received from Cllr Lee and Cllr Young (personal reasons)
- 038/05/17 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 039/05/17 Dispensation:**
Cllr Pellat and Cllr Fallon for items concerning the pavilion and football team as they are both members of Meldreth Football Club
- 04005/17 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 041/05/17 To sign and approve Minutes of meeting dated 7th April 2017:**
- 042/05/17 District Councillor Report:**
- 043/05/17 County Councillor Report:**
- 042/05/17 Election of Planning Committee:**
- 043/05/17 Nominations to the following: Working Groups/Key Representatives and Trustees**

Burial Ground Working Group:	Triggs Charity (education) Representative:
Finance Working Group:	Village Hall Representative:
Complaints and Personnel Working Group:	Parish Charities Representative:
Meldreth Recreation Ground Working Group:	Melwood Conservation Representative:
Policies Working Group:	Parish Paths Partnership (PPP) Representative:

Marley/Eternit Working Group:	River Mel Restoration Representative
Mettle Hill Working Group	Melbourn Area Youth Development: (MAYD)
Meldreth Futures Working Group:	SPEP Representative:
Pavilion Working Group:	Mary Course School Fund Representatives:
Tennis Club Working Group:	Tree Warden:
Flood Avoidance Sub Committee:	

- 044/05/17 Tennis Courts:**
Parish Council to set up a new working party to work with the Tennis Club.
Update on court refurbishment project.
- 045/17 Parish Councillor Vacancy:**
The Parish Council have now received permission to co opt a councillor onto the Parish Council, notices have been posted on the notice board and in Meldreth Matters. Deadline for applications is 19th May, cooption can take place at the June meeting.
- 046/05/17 Train Station:**
Response from the Parish Council regarding the decision from Network Rail to halt the extension of the platform project.
- 047/05/17 Proposed closing of the railway crossing on footpath 10:**
The Parish Council have forwarded a response to this proposal to the Secretary of State for Transport. Cllr van de Ven has also responded.
- 048/05/17 Matters arising: (no actions information only)**
- 049/05/17 Planning Extracts:** Cllrs. Land, Searles, Fallon, Lee, Pellatt and Stewart (Full Planning Minutes are available via the Clerk, website or notice board).
Planning meeting held on 20th April 2017:
Land rear of No. 79 High Street, S/1124/17/OL - Erection of 18 dwellings (including affordable) with all matters reserved except for access. Councillors had conducted a site meeting.
Parish Council recommendation: Refusal: The Parish Council also requested that this should go to Planning Committee.
4 Whitecroft Road, S/1187/17/FL - First floor and loft extension. The previous application was refused due to its overbearing size and materials proposed. Parish Council recommendation: Refusal.
Land between Burtons and West Way, off Whaddon Road, S/2939/16/FL – Amendment. Ecology Report update, Amendment to Plot 5, Landscape details and visibility splays. Parish Council recommendation: No Recommendation, all agreed
Planning meeting held on 4th May 2017: verbal report
- 050/05/17 Church Wall:**
Clerk has contacted Mr Llewellyn (architect) who is in the process of putting together a specification, once this has been received it will be sent to Ms Wignall (SCDC) for approval.
- 051/05/17 Meldreth Futures Working Group:**
Update from Group
- 052/05/17 Marley Eternit: Proposed development of 150 dwellings:**
The application will be now be going to the planning meeting in June 2017. Clerk has contacted Mr Philip Kratz and has copied in Cllr Hart. It is hoped that Mr Kratz will be able to be attend the meeting in June on behalf of the Parish Council.
- 053/05/17 Playground:**
1. Monthly Report
Wood on rocking horse has been done.
Playground Quotes:
Clerk putting together the quotes so that work may commence once the nesting season has finished.
The tree at the top of footpath 8, near Howard Road is to be done separately as it appears to be moving, it is still hoped that the Elm tree can be saved.

054/05/17 Recreation Ground:
Clerk is presently getting quotes to have the ditch cleared and the vegetation on the banks cleared.

055/05/17 Pavilion Construction: (LGA 1972 s111)
Update

056/05/17 Security for Pavilion: (Local Government and Rating Act 1997 s31)
Update from Cllr Young

057/05/17 Pavilion Management Programme:
Articles for Cleaner and Overseer have been submitted to Meldreth Matters and notices are in the local One Stop shop.
Payment for plastering for £700.00. Football Club have paid this amount. agreement needed that the Parish Council will reimburse the amount.

058/05/17 Football Club Rental Payments:
Update from Cllr Pellat

059/05/17 Correspondence and Clerk's Report:
Mrs P Gilmore and the Clerk will attend Paxton Nature Reserve on Wednesday 24th May 2.30-5.30pm Clerk has booked tickets and the event is free.

060/05/17 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	confidential	0	March Salaries	LGA 1972 s112	Bacs
Talk Talk	22.31	0	Broadband	TCA 1984	DD
D P Gardens	615	0	Grass and verge cutting April	OSA 1906 s9/10	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
Inland Revenue	confidential	0	PAYE/NI	LGA 1972 s112	2570
SMART pension	confidential	0	Pension contributions	LGA 1972 s112	dd
Melbourn Warden Scheme	375	0	3 & 4 quarter to 31.3.17	LGA 1972 s133	bacs
Arco	65.09	10.85	6 further High vis jackets for volunteers	LGA 1972 s133	bacs
CAPALC	394.56	0	Membership	LGA 1972 s133	2575

Deposits

Office rent April	90
Office rent x 3 missing	270
A J Mills – memorial stone	55

061/05/17 Insurance:
Cllr Pellett and the Clerk to look over insurance quotes.

062/05/17 Tree Survey:
Tree Policy

063/05/17 Mettle Hill:
Update from Cllr Goddin

- 064/0517 Annual Parish Meeting (village meeting)**
Will be held on the 18th May at 7.30pm in the main room of the Village Hall.
- 065/05/17 Councillors' Reports:**
- 066/05/17 Agenda items for the next meeting:**
- 067/05/17 Clerk's appraisal:**

Judy Damant - Clerk - 27th April 2017