

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

CHAIRMAN: Mr Alan Land

AGENDA

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
E-mail: parishclerk@meldreth-pc.org.uk
website:www.meldreth-pc.org.uk

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 2nd June 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2nd June 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 093/05/16.

-
- 064/06/16 To receive any apologies for absence:**
- 065/06/16 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 066/06/16 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 067/06/16 To sign and approve Minutes of meeting dated 5th May 2016:**
- 068/06/16 Report from District Councillor:**
- 069/06/16 Report from County Councillor:**
- 070/06/16 Co option of New Councillor:**
- 071/06/16 Network Rail – Closure of the Level Crossing near Flambards.**
Two rounds of Public consultation on the closing of 140 level crossings on the Anglia route, one of which will be in Meldreth. First round of consultations are to be held in June to consult on initial options for the crossing closures, and the second in August/September to consult on the preferred option for the Transport and Works Act Order (TWAo). There will be pre-meetings for local strategic stakeholders and they would be pleased if Parish Councillors attend that session, further details to be provided. There is to be a promotion flyer for local communities and a leaflet to addresses in the vicinity of the level crossing affected which is across footpath 10 beside St John's Farm near Fieldgate's. Clerk has requested the flyer pertaining to Meldreth and forwarded information to Steve Marshall (P3 Footpaths).
ACTION REQUIRED:
- 072/05/16 Speedwatch:**
Update from Mr Borgonon. It is unlikely that Bassingbourn can field a viable Speedwatch at present but Steeple Morden & Litlington are now keen to join Meldreth & Whaddon in purchasing a kit thereby quartering the purchase price for the public purse and maximising the use of the equipment. This means a reduced cost price of around £600 per village, with VAT reclaimable. Meldreth have agreed to this in principle see item 027/04/16.
ACTION REQUIRED:
- 072/06/15 Grass cutting on SCDC land:**
Some of the areas which were previously carried out by SCDC are now, supposedly, under the jurisdiction of CCC. Clerk is awaiting confirmation on this and has suggested a site visit with both CCC and SCDC to clarify the situation. If the areas in question are under CCC control then it will need to be included into the Parish Council grass cutting schedule, Clerk has also asked for a costing from the grass cutter to see what the extra costs would be, this had not been precepted for.
ACTION REQUIRED:

- 073/06/16 Solar Money Working Group:**
 Cycle racks at corner of Bell Close/High Street – awaiting response from Land Officer at SCDC regarding permission to place these racks as the land is owned by SCDC and not the Parish Council.
 Decision on how best to run this. Financial request form to be sent out to all organisations looking at funding.
ACTION REQUIRED:
- 074/06/16 SunEdison Solar Fund:**
 Update on the £50,000 donation from SunEdison
- 075/06/16 Matters arising: (no actions information only)**
 Information Commissioners Office: Meldreth PC have subscribed as a data controller
 Clerk attended the Pension Talk on 26th May.
 CAL to attend the Highways Open day on 27th June at Wittlesford
 CAL and AY to attend the Rails Users Meeting on 15th June
 Clerk has met with Christine Knight to begin the process of putting together an Agreement between the Parish Council and the Meldreth Tennis Club. Clerk has also given Mrs Knight a financial assistance form to complete this is in regards to funding the relaying of a new surface on the tennis courts. The Parish Council owns the tennis courts. This item to be discussed in July.
 The North End Street sign at the end of Cam Farm opposite Malton Lane which appears to be falling off its base has been reported to Diane Duncan at SCDC.
- 076/06/16 Planning:** Cllrs. Land, Searles, Fallon, Hawkins, Lee, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board).
Planning meeting held on 19th May 2016
9 Gables Close, S/0999/16/FL - Proposed single storey side extension. Meldreth Parish Council recommend 'Support' with comments. The proposed building goes right up to the footway which may cause an obstruction during the building process.
29 Elin Way, S0937/16/FL - Proposed single storey side and rear extension. Meldreth Parish Council recommend 'Support' with no comments.
Planning meeting held on 2nd June 2016 – Verbal Report
- 077/06/16 Marley Eternit:**
 Public meeting on the 25th May, update from Working Party.
- 078/06/16 A10 Meeting:**
 AY was unable to attend the meeting, however report from Orwell PC is that there is concern regarding doctors surgeries and the lack of places available and with ongoing development this will become more of a problem. Developments do contribute S106 to the NHS, however it is up to the NHS as to where they give the money, it does not always come back to the area in which it was originally given.
- 079/06/16 Playground:**
 1. Monthly Report
 2. Rospa inspection has been carried out.
 Bench to be painted.
 New cap on the small gate.
 Gaps in the small gate to be looked at.
 Zip wire being inspected by Sovereign.
 Zip wire seat being inspected by Sovereign.
 The Clerk has requested two new baby swings and new brackets for the larger swings from Wickstead.
 New fencing to extend the play area, along with another small gate, will be carried out on the 14th June.
- 080/06/16 Pavilion:**
 DS has not received a third quotation, this will now hold up the proceedings as another quote is sought.
- 081/06/16 Correspondence and Clerk's Report:** Other items may be included for information.
- City Deal. The next Cambourne to Cambridge and Western Orbital Local Liaison Forum will be held on Tuesday 14th June, agenda has been circulated to councillors.
 - Speed reduction stickers for Wheelie Bins – average order is 500 with a total cost of £210.00, you can also put in an order for a bulk pack with contains 50 at a cost of £43.50.

- 082/06/16 Annual Meeting (Village Meeting):**
Update on items raised by residents.
- New Questionnaire to be circulated to all households with the final selection of uses for Mettle Hill. It was agreed, by all at the meeting, that it is better to take the time and make sure that the decision is the correct one.
ACTION REQUIRED:
 - Update on the Pavilion. It was asked as to what is happening with the pavilion as it has now been 8 years. The pavilion has been an ongoing item and it was decided that a refurbishment would be the better option as the cost to extend the pavilion was going to be too expensive, (see item 080/06/16)

- 083/06/16 Village Maintenance:**
Kerbing along North End at the bend near No. 22
Kerbing along North End near the Victorian Post Box near No. 72.
Estimated cost for both areas is £12,200.00
ACTION REQUIRED:

- 084/06/16 Keeping Britain Tidy:**
New Glow in the Dark dog fouling signs which is part of the 'We're Watching You' campaign from Keeping Britain Tidy. Melbourn are doing there own but this could be a joint venture with Shepreth as the cost of the notices are £25 each but you need to purchase a limited amount of 10. Shepreth Parish Council are interested in a shared project.
ACTION REQUIRED:

- 085/06/16 Councillors' Reports:**

- 086/06/16 Boundary Changes:**
The district council are to remain the same as the wards will not be changing; however the proposed changes to the County Council will have an affect on the working partnership of the district and county councillors for Shepreth, Meldreth and Melbourn.
Agreement of response to these changes. Draft letters have been circulated.
ACTION REQUIRED:

- 087/06/16 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
1. Cheques/internet payment for approval and signature including any additional payments:

Payments already made

	Gross	Vat		Power	
Staff	unknown	0	April Salaries	LGA 1972 s112	Bacs
Talk Talk	20.31	0	Broadband	TCA 1984	DD
D P Gardens	540	0	Grass cutting	OSA 1906 s9/10	Bacs

Payments awaiting Approval

	Gross	Vat		Power	
J Damant	14.43	0	Expenses	LGA 1972 s133	Bacs
Inland Revenue	unknown	0	PAYE/NI	LGA 1972 s112	Cheque
ICO	35	0	Data protection	LGA 1972 s133	Cheque
Sovereign Play Design	641.08	106.85	Fence at play area	OSA 1906 s9/10	Bacs
Cambridgeshire ACRE	54	9	Membership	LGA 1972 s144	Cheque
Big Day	54	9	Banners for village meeting	LGA 1972	Bacs
David Chappell	45	0	Repair of dog post	OSA 1906 s9/10	Bacs
Unlimited Logos	74.4	12.4	'Have Your Say' Signs	LGA 1972	Bacs

Solar Account

Melbourn 1 st Guides	£449.00	Donation	Tent	Bacs
Meldreth Preschool	1500	Donation	New Equipment	Bacs

Deposits:

	Amount	
GV Borgonon	10	CAP printing proceeds
Barton PC	24.16	Transparency Training

088/06/16**Audit:**

Figures have been inspected by the internal auditor, now needS to be agreed and signed off by the Parish Council.

ACTION REQUIRED:**089/05/16****Insurance Policy for 2016/17:**

NP has looked over the documents.

ACTION REQUIRED:**090/06/16****Councillor Training:**

Clerk is trying to arrange training for end of June, will contact those councillors who are interested in attending.

091/06/16**Clerk Vacation:**

Clerk will be away 20/06/16 – 24/06/16 – Mrs Walmsley is available to cover the office if required.

092/06/16**Agenda items for the next meeting:**

Meldreth Tennis Courts – agreement, funding request

Meeting closed to Public & Press

Time:

093/05/16**Conduct of the District Councillor:**

Motion to exclude Public and Press Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as the publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted. It is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

Meeting reopened to Public and Press.

Time:

Judy Damant - Clerk - 26th May 2016