

**MELDRETH PARISH COUNCIL  
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)**

CHAIRMAN: Mr Alan Land

## AGENDA

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Rooms  
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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> May 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> May 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

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- 032/05/16 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:** The Chairman remains in their seat until they have been reinstated or a new Chairman is voted in. (Chairman has the casting vote).
- 033/05/16 Election of Vice Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:**
- 034/05/16 To receive any apologies for absence:**
- 035/05/16 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 036/05/16 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 037/05/16 To sign and approve Minutes of meeting dated 7<sup>th</sup> April 2016:**
- 038/05/16 Report from District Councillor:**
- 039/05/16 Report from County Councillor:**
- 040/05/16 Councillors' to sign their Register of Interests Forms:**
- 041/05/16 Footway at Biddal's Blvd:**
- 042/05/16 Solar Money Working Group:**  
Report from the Solar WG including projected costs and priorities.  
Jessica Gittoes from Lightsource is enquiring if the Parish Council have come to a decision regarding a request from RSPB Fowlmere?  
Request from the Guides has been forwarded to the Solar WG.  
Request from the Preschool has been forwarded to the Solar WG
- 043/05/16 Request for funding from the solar fund from Cllr van de Ven:**  
The CCC have been putting together a S106 contribution request for the 199 houses proposed for Melbourn which is due to go to appeal in August. This contribution is to improve the connecting footpath between Meldreth Station, across the field, to Station Road, Melbourn. The S106 contribution must be matched by a 10% local contribution and needs to be in place as soon as possible. The full amount of the S106 contribution is £81,600 so the 10% from the Parish Council would be £8,160.00.  
Meldreth, Shepreth and Foxton Community Rail Partnership has applied to the Department for Transport for a grant of £70K, for a ramp leading to the London-bound platform at Meldreth Station. Notification will be received soon as to whether this has been shortlisted and then there will be an interview process with the Dept for Transport on the 10<sup>th</sup> May.
- 044/05/16 SunEdison Solar Fund:**  
Cllr Hart has raised concern regarding the £50,000.00 which was to be received by the Parish Council from Sun Edison in regards to the solar farm situated on Bury Lane.  
Clerk has sent the Agreement, duly signed by the Chairman, at the last meeting on 3<sup>rd</sup> March 2016 but as yet has not received the signed document back from SunEdison. It appears that the company may now be in financial problems.

**045/05/16 Election of Planning Committee:**

**046/05/16 Elections to the following: Working Groups/Key Representatives and Trustee:**

Cemetery Working Group:	Meldreth Recreation Ground Working Group:
Finance Working Group:	Policies Working Group:
Complaints and Personnel Working Group:	Village Hall Representative:
Triggs Charity Representatives:	Parish Charities Representatives
Melwood Conservation Representative:	Parish Paths Partnership (PPP) Representative:
River Mel Restoration Representative	Flood Avoidance Sub Committee:
Mary Course School Fund Representatives:	SPEP:
Melbourn Area Youth Development: (MAYD)	Tree Warden:
Solar Fund Working Group:	Marley/Eternit Working Group:

**047/05/16 Matters arising: (no actions information only)**

**048/05/16 Planning:** Cllrs. Land, Searles, Fallon, Hawkins, Lee, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board).  
**Planning meeting held on 21<sup>st</sup> April 2016**

**104 High Street, S/2519/14/FL** - Erection of six residential flats, bin store and new link with additional commercial (B1 office) space for existing commercial unit. Meldreth PC recommend 'no objections' with comments. 'Are there adequate parking spaces for the commercial units in terms of numbers of employees and the spaces being provided for residents. There is still concern on spillage of vehicles parking along the High Street in this area'.

**104 High Street, S/0558/16/FL** - New carport. Meldreth PC recommend Approval with no comments

**4 Stone Lane, S/0800/16/FL** - Demolition of the existing garage to south/west elevation and the conservatory at the rear, new dormer attic/conversion to the rear. Removal of the existing windows and replacement of same with different style windows including alterations to the window opening, alterations to the existing porch at the front and placement of external insulation to all external elevations to the house. Meldreth PC recommend Approval with comments. 'The Parish Council would like to see details of the proposed windows'.

**Planning meeting held on 5<sup>th</sup> May 2016 – Verbal Report**

**049/05/16 Marley Eternit:**  
Update from Working Party

**050/05/16 Playground:**  
1. Monthly Report  
2. Rospa inspection has been carried out. Recreation Working Group have looked over the report and Mr Chappel has been asked to paint the green bench in the play area and put a new cap onto the small gate, however it was agreed that the Clerk contact Hill Trident as the report also states that the gaps within the small gate could cause entrapment of fingers. The new zip wire was also raised by Rospa and the Clerk has contacted Sovereign Play, who installed the equipment, so see if they can remedy the concerns raised by Rospa, this includes the gaps on the platform and the swing seat. The Clerk will also purchase two new baby swings and new brackets for the larger swings.

**051/05/16 Pavilion:**  
Update on the proposed refurbishment

**052/05/16 Rugby Group Benevolent Fund:**  
Update from the Football team regarding funding request.

**053/05/16 Correspondence and Clerk's Report:** Other items may be included for information. A10 Corridor Meeting will now be held on Tuesday 17<sup>th</sup> May at Melbourn Hub, 7-9pm.  
Councillor training:  
Request to place 4 gazebos and a badminton net with posts for a wedding reception taking place in the Village Hall in August.  
Dog bin post on Elin Way to be repaired – wood was rotting.

Grass cutting Risk assessment received from Dennis Vacher (CCC) sent to D P Gardens Parish Council Pension Scheme – Wednesday 25<sup>th</sup> May at Brampton or Thursday 26<sup>th</sup> May at Fulbourn – for councillors to attend as it is the council who is the employer.

**054/05/16 Information Commissioners Office:**  
Report from the Clerk as to why the Parish should be a member.

**055/05/16 Mettle Hill:**  
New proposal from Mr T Birch

**056/05/16 Councillors' Reports:**

**057/05/16 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**  
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

**1. Cheques for approval and signature including any additional payments:**

**Payments already made**

Staff	£1199.85	0	April salaries	LGA 1972 s112
Talk Talk	£ 20.31	0	Broadband	TCA 1984

**Payments for approval**

D P Gardens	£ 540.00	0	Grass cutting(March)	OSA 1906 s9/10
DP Gardens	£ 540.00	0	Grass cutting(April)	OSA 1906 s9/10
D P Gardens	£ 35.00	0	Removal of self seeding trees near BG	OSA 1906 s9/10
Inland Revenue	£ 216.73	0	April PAYE/NI	LGA 1972 s112
Playsafety Limited	£ 117.60	19.60	Rospa Inspection	OSA 1906 s9/10
G V Borgonan	£ 10.00	0	Domain name	LGA 1972 s113
Capalc	£ 390.98	0	Annual membership	LGA 1972

**Deposits:**

Jeremy Rule	£50.00		Burial fees	
Bassingbourn PC	£24.16		Transparency training	
Whaddon PC	£24.16		Transparency training	
Fowlmere PC	£24.16		Transparency training	
VAT	£3,706.89		S106 repayment of VAT	

**058/05/16 Speedwatch:**  
Mr Borgonan has forwarded information regarding both the portable speedwatch speed indicator devices and the fixed devices. These signs can flash 'SLOW DOWN' or THANK YOU, with an indicator of the speed being travelled. These signs are different to the speedwatch equipment which were discussed at last months meeting.

**059/05/16 Speed limit changes on North End, Meldreth and Meldreth Road, Shepreth:**  
This is joint venture between Meldreth and Shepreth Parish Councils. The project has been agreed by CCC and the costings have now been received. Lining £449.36; Signage and posts £1333.92 and TRO Advertisement £1000.00. Total cost £2,983.28; this does not include administration fees and vat. Costings will be divided 50/50 with Shepreth. Shepreth have been notified and have agreed to the work progressing. CCC have been notified that all is in agreement and that they can now proceed.

**060/05/16 AED Machines:**  
Meeting being arranged for June for neighbouring clerks/councillors and Well Medical to talk about the latest ipad defibrillator. Final date still to be arranged.

**061/05/16 New Councillor:**  
There have been two enquiries. If an election has not been called for then SCDC will notify the Clerk and a notification for co-option will be placed at the beginning of May.

**062/05/16 Village Meeting: 19<sup>th</sup> May in the Village Hall**

**063/05/16 Agenda items for the next meeting:**  
A10 Meeting; Eternit/Marley update; Update from the Annual Village Meeting; Solar funding;Co option of new councillor; Councillor training; Clerk vacation in June; Parish Council Website