

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: MR C A LAND

**AGENDA**

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Rooms  
Elin Way  
Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 7<sup>th</sup> April 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 7<sup>th</sup> April 2016 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

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- 001/04/16 To receive any apologies for absence:**
- 002/04/16 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 003/04/16 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 004/04/16 To sign and approve Minutes of meeting dated 3<sup>rd</sup> March 2016:**
- 005/04/16 Report from District Councillor:**
- 006/04/16 Report from County Councillor:**  
Request from Cllr van de Ven. Could Meldreth Parish Council fund the room booking fees at Elin Way for Bus Users Meeting and Drainage Meeting. Meldreth already cover the cost for the Rail Users Meeting. The Community Rooms charge £5 per hour.
- 007/04/16 Footway at Biddal's Blvd:**
- 008/04/16 Solar Money Working Group:** (Minutes from 4<sup>th</sup> Meeting on the 17<sup>th</sup> March has been circulated).  
Update from DL
- 009/04/16 Matters arising: (no actions information only)**
- 010/04/16 Melrose:**  
Update on landscaping issues at Melrose. Response awaited from Planning at SCDC  
Concern on the asbestos cement located in the proposed community orchard which adjoins Melrose. Response awaited from Planning at SCDC.
- 011/04/16 Planning:** Cllrs. Land, Searles, Fallon, Hawkins, Lee, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board).  
**Planning meeting held on 17<sup>th</sup> March 2016 – There was no meeting**  
**Planning meeting held on 7<sup>th</sup> April 2016 – Verbal Report**
- 012/04/16 Marley Eternit:**  
Update from Working Party  
Request for funding for new website to inform residents on what is happening  
Request for funding for notice boards
- 013/04/16 Playground:**  
1. Monthly Report  
2. Quotes to extend the fenced area around the play equipment.  
Kompan (£3,086.17) vat £514.36  
J Hill & Co (£5,289) + vat or with additional double leaf gate (£6,462) + vat  
Awaiting quote from Sovereign

- 014/04/16 Pavilion:**  
Update on plans concerning refurbishment.  
Electrical inspection
- 015/04/16 Rugby Group Benevolent Fund:**
- 016/04/16 Correspondence and Clerk's Report:** Other items may be included for information.  
**Village organisations** – These are presently outdated on the website. Are they needed?  
Many people do searches and do not use the parish council website to access this type of information.  
**Children, families and adults services key dataset for Melbourn Division:** has been emailed to cllrs for information  
**Street Sign:** Request concerning the street sign on North End regarding The Paddocks and neighbouring properties has been forwarded to SCDC.  
**Sun Edison Agreement:** this has been sent, awaiting response as to when funding can be expected.  
**Hedge:** Clerk has contacted the relatives of the land owner at Sudely Grove.
- 017/04/16 Street Lighting (CCC)** – The Parish Council were informed that some of the street lights would be turned off during the hours of 12am till 6am. The Parish Council enquired if some of these lights could be turned back on at 5.30am, this was for residents travelling to the station for the early trains. Since this further discussions have taken place within CCC and the lights will now be turned off from 2am till 6am. Unfortunately, there is no option to have the lights turned back on at 5.30am the only option the Parish Council has it to pay £7.70 per light and have them turned on for the whole night.
- 018/04/16 A10 Corridor traffic survey:**  
Information concerning the survey locations have been emailed to all cllrs. Meldreth have four locations: Station Road (Melbourn end); Whitecroft Road (at the 30mph sign); Kneesworth road (just past West Way) and High Street (North End past the junction). Other villages involved include Melbourn, Whaddon, Shepreth, Foxton, Wimpole, Littleington, Fowlmere and Barrington (A10 Group). Meldreth have also requested a further survey to be carried out along the High Street, after the school but before the train station. The information gathered will help with regards to traffic movements.
- 019/04/16 Mettle Hill:**  
- Proposals for alternative uses for Mettle Hill
- 020/04/16 Grass cutting contract:**  
Quotes received from:  
Buchans  
DP Gardens  
Herts & Cambs
- 021/04/16 Councillors' Reports:**  
RAS – Parish Planning Forum Meeting Update and Flood Avoidance Working Group update.
- 022/04/16 External Auditor:**  
The audit commission ceased to exist on the 1<sup>st</sup> April 2015 and a new company – Smaller Authorities' Audit Appointments Ltd has been created recently to take over the appointment of external auditors as of 2017. PJK Littlejohn will continue with the external audit for this financial year 2015/16. Parish Councils have been asked if they wished to opt out of this and find their own external auditors.
- 023/04/16 Internal Auditor**  
Appointment of internal auditor. Mr Bruce Huett has agreed to do this year's internal audit.
- 024/04/16 Indemnity Form: 23 Howard Way S/0746/08/F**  
Public Open Space £2,244.90  
Chair and Vice Chair to sign

**025/04/16 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

**1. Cheques for approval and signature including any additional payments:**

**Payments already made**

Inland Revenue	£	241.25	February PAYE/NI	LGA 1972 s113
Warden Scheme	£	150.00	4 <sup>th</sup> Quarter payment	LGA 1972 s113
Library	£	350.00	Donation	S137
Staff	£	1,120.95	February salaries	LGA 1972 s112
D P Gardens	£	514.16	Grass cutting (February)	OSA 1906 s9/10
Talk Talk	£	20.31	Broadband	TCA 1984
BT	£	157.57	Telephone	TCA 1984

**Payments for approval**

Inland Revenue	£	222.05	March PAYE/NI	LGA 1972 s112
Warton & Clark LLP	£	150.00	Skip hire for pavilion	LGA 1972 s113
Cambridge Water	£	11.37	Burial ground water	
Cambridge Water	£	33.73	Pavilion water	
SCDC	£	48.40	Burial ground rates	
SCDC	£	556.60	Pavilion rates	
LGS Services	£	100.00	Transparency training	LGA 1972 s113
G V Borgonan	£	81.90	Laptop maintenance	LGA 1972 s113
G V Borgonan	£	43.86	CAP – ink/paper	LGA 1972 s113
Eon	£	57.93	Electric for pavilion	LGA 1972

**Deposits:**

There were no new deposits

**026/04/16 Meldreth Matters:**  
Cllrs to do extracts.

**027/04/16 Speedwatch:**  
Sessions will restart in April.  
Whaddon have enquired whether Meldreth would be interested in sharing the costs in obtaining a new kit which would be shared between the two parishes. Mr Borgonan will be obtaining costings.

**028/04/16 AED Machines:**  
Clerk is still progressing what type of machine would be best, though from feedback from the Ambulance Service as long as they are easily accessible at all time the machines themselves are very similar and what parishes would be interested. Shepreth has shown an interest.

**029/04/16 New Councillor:**  
SH will be standing down as of May 2016, process to co-opt will begin so that a new councillor will be able to take over in May.

**030/04/16 Village Meeting: 19<sup>th</sup> May in the Village Hall**

**031/04/16 Agenda items for the next meeting:**

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Judy Damant - Clerk - 1<sup>st</sup> April 2016