

**MELDRETH PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL**

CHAIRMAN: MR C A LAND

**AGENDA**

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Rooms  
Elin Way  
Meldreth SG8 6LX

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**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 1<sup>st</sup> October 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 1<sup>st</sup> October 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

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**Exclusion of public and press on item 179/10/15 - 'Public bodies (admissions to meetings) 1960 s1(2) and Local Government Act 1972 s100(s)'**

- 151/10/15** To receive any apologies for absence:
- 152/10/15** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:
- 153/10/15** Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]
- 154/10/15** To sign and approve Minutes of meeting dated 3<sup>rd</sup> September 2015:
- 155/10/15** Report from District Councillor:
- 156/10/15** Report from County Councillor:
- 157/10/15** Proposed changes to Planning Consultations:
- 158/10/15** Solar Farms:  
**SunEdison (Bury Lane)** on the one-off Community Benefit payment of £50,000.  
**Awaiting confirmation before agreement can be signed on projects being put forward.**  
**Update from Lightsource (Substation)** A request has been received from Lightsource with a request the Meldreth PC and Melbourn PC consider a donation to Fowlmere RSPB Nature Reserve.  
Clerk has informed Lightsource of the Village Hall solar panel project and they are happy with the decision.  
**Working Group** – the group consisting of 5 volunteers and 2 parish councillors will commence it's meetings. Terms of Reference.
- 159/10/15** **Matters arising: (no actions information only)**  
Joint Partnership with other Parish Councils - another meeting to be arranged.  
Website training still to take place with Clerk, CAL and Mr Borgonon  
Councillor training to be held in Meldreth on 24<sup>th</sup> October 9-3pm  
Installation of Play Equipment, first stage will commence on Monday 5th October for a duration of 5 working days on site. This will be followed by the installation of the wetpou surfacing which has been scheduled to start on Monday 12th October 2015, weather depending.  
Minor Local Improvements Grants: (LSTF) - Clerk has sent in a request for Cycle racks to be placed at the station.
- 160/10/15** **Overnight Parking along Station Road:**  
Cllr van de Ven has been arranging a site meeting with the Highways department so investigate the possibility of signs for the layby to stop HCVs from parking overnight.

- 161/10/15** **Planning:** Cllrs. Hawkins, Searles, Fallon, Land, Pellatt and Stewart (Full details of planning meetings are available via the Clerk, website or notice board).  
**Planning meeting held on 17<sup>th</sup> September 2015**
- 72 North End, S/2242/15/TP** - Beech and Horse Chestnut shorten branches  
Meldreth Tree Warden has inspected the trees and is in agreement with the proposed work.
- 6 The Old Mill Court, S/2263/15/TP** - Location of trees is at 102 High Street. Remove stems and cut back branches of Sycamore tree that overhangs 6 Old Mill Court. Meldreth Tree Warden has inspected the trees. The trees were mature before planning application on 1-2 High Street and are part of the rural character of this location. This should have been taken into account previously when planing and building regulations were given The Parish Council would assume any authorised tree work would be with the permission of the tree owner. Any tree work should be the minimum for public safety.
- 31 High Street, S/2131/15/FL** - Proposed extension and alterations to existing garage.  
Meldreth Parish Council recommend 'No Objections' with no comments.
- Planning meeting held on 1<sup>st</sup> October 2015 – verbal report**
- 162/10/15** **Eternit:**
- Proposed Planning – representatives will be attending the meeting on 5<sup>th</sup> November
  - New signage – the old Eternit sign to be replaced by a sign for the Sports and Social Club - update
  - Registering as a 'Community Asset' – report from CAL
- 163/10/15** **Village Maintenance:**  
**Pedestrian Sign** - Is there a possibility of a pedestrian crossing sign near Fieldgate's. Highways recommend two signs at a cost of £550 per sign including installation. This request was superseded for an extension of the footway to Fieldgates during the September meeting, however following a recent site meeting with Highways they felt this would not be plausible as the telegraph pole and the stench pipe would need to be moved. Another option could be to move the footway around the back of the stench pipe.
- 164/10/15** **Playground:**
1. Monthly Report
  2. Clerk seeking quotes to extend the fenced area around the play equipment.
  3. Report from RAS on condition of trees within the play area.
  4. Quotes are being sought to strim vegetation on the ditch and remove tree stumps within the ditch along with other various tree works around the recreation ground.
- 165/10/15** **Pavilion:**  
Update
- 166/10/15** **Meldreth Manor School:**  
Update
- 167/10/15** **Mettle Hill:**  
Report from Philippa Hart  
Update on questionnaires
- 168/10/15** **Correspondence and Clerk's Report:** Other items may be included for information.  
Correspondence received from SCDC concerning Inspectors Report on Community Levy Infrastructure – emailed to cllrs.  
Upgrading the planning process at SCDC – workshop on 14<sup>th</sup> October RAS to attend.  
Cambridgeshire Flood and Water Supplementary Planning Document – consultation process runs until 16<sup>th</sup> October comments and view can be submitted via their website  
<http://consult.huntingdonshire.gov.uk/portal/pp/spd/fw> – emailed to cllrs  
CWCG – Commonwealth War Graves Commission. Letter has been received stating that the £15 received to maintain the one war grave in Fenny Lane burial ground is stopping. The grave has been recently inspected and they feel that the 'level of overall maintenance was classed as good, for which I commend you and your team. However, it is unlikely that any extra work is required at this point in time. I am therefore cancelling the current agreement with immediate effect'. The money received was originally for the maintenance of the grave and not for the upkeep of the cemetery it is situated in.  
Clerk has met with Mike Cooper and he has agreed to make repairs to the footpath in the recreation ground, he also advised on the footway along Station Road see item 163/09/15

- 169/10/15 Highway Items:**  
Proposed speed limit along North End/Meldreth Road. Shepreth PC are in support of Meldreth trying to get the speed limit reduced to 40mph. A letter have been sent out to all residents in Shepreth and Meldreth who will be directly affected, so far the response from residents has been positive.
- 170/10/15 Footway at Biddal's Blvd:**  
Update
- 171/10/15 Co-option:**  
Notice of position has been sent to Andrew Frances (SCDC). When the legal amount of time has been met and if there are no requests for an election from residents, SCDC will inform the Clerk, who will begin the process of cooption.
- 172/10/15 Street Lighting:**  
Clerk has requested that lights be turned on at 5.30am and not 6am for those residents walking to the station for the early trains.
- 173/10/15 Councillors' Reports:**
- 174/10/15 Financial Assistance:**  
Melbourn Library
- 175/10/15 Audit:**  
Meldreth Parish Council have a clear audit for 2014/15 with no comments from the external auditor. Pages 2 and 4 attached.
- 176/10/15 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**  
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act  
**1. Cheques for approval and signature including any additional payments:**  
**Payments already made**
- |                              |            |                               |                |
|------------------------------|------------|-------------------------------|----------------|
| Staff                        | £ 1,121.35 | September salaries            | LGA 1972 s112  |
| D P Gardens                  | £ 514.16   | Grass cutting (September)     | OSA 1906 s9/10 |
| Talk Talk                    | £ 20.31    | Broadband                     | TCA 1984       |
| <b>Payments for approval</b> |            |                               |                |
| Inland Revenue               | £ 221.65   | September PAYE/NI             | LGA 1972 s112  |
| UK Safety Management         | £ 94.80    | PAT testing of office         | LGA 1972 s113  |
| PKF Littlejohn               | £ 360.00   | External Audit                | LGA 1972       |
| Unlimited Logos              | £ 216.00   | banners x 3 for Mettle Hill   |                |
| Resolve Home Energy          | £ 6,300.00 | Solar panels for village hall | LGA 1972 s113  |
| <b>Deposits:</b>             |            |                               |                |
| SCDC                         | £27,750.00 | 2 <sup>nd</sup> Precept       |                |
| Orwell Parish Council        | £ 180.00   | Office rent Aug & Sept        |                |
| Dignity Funerals             | £ 50.00    | Funeral fees                  |                |
- 177/10/15 Local Highway Improvement Initiative 2013/17: Deadline 2<sup>nd</sup> November**  
Report from SH - Chicanes and White gates
- 178/10/15 Agenda items for the next meeting:**
- 179/10/15 Clerk:**

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Judy Damant - Clerk  
25<sup>th</sup> September 2015