

MELDRETH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
CHAIRMAN: MR STEPHEN HAWKINS
AGENDA

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

Telephone:(01763) 269928
E-mail: parishclerk@meldreth-pc.org.uk
website:www.meldreth-pc.org.uk

To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 2nd April 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2nd April 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

- 001/04/15 To receive any apologies for absence:**
- 002/04/15 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 003/04/15 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 004/04/15 To sign and approve Minutes of meeting dated 5th March 2015:**
- 005/04/15 Report from District Councillor:**
- 006/04/15 Report from County Councillor:**
- 007/04/15 Matters arising: (no actions information only)**
Street Light Survey is in the process of being completed.
- 008/04/15 Planning:** Cllrs. Hawkins, Searles, Fallon, Land, Pellett and Stewart (Full details of planning meetings are available via the Clerk, website or notice board.
Planning Meeting held on 5th March 2015
Planning Meeting held on 2nd April 2015 (verbal report)
- 009/04/15 Fenny Lane Cross Roads:**
- 010/04/15 Solar Farms:**
Update on Bury Lane Solar Farm (Sunedison)
- 011/04/15 Mettle Hill:**
Update
- 012/04/15 Playground:**
1. Monthly Report
2. Roundabout – CJF,CAL and Clerk to meet to look over brochures for roundabouts.
- 013/04/15 Village Maintenance:**
- Flambards layby
 - Clerk has forwarded contractors information to Mr & Mrs Duncan and contact details for Highways for assistance in clearing the ditch on their land.
- 014/04/15 MAYD**
Decision to support MAYD for the next three years.

- 015/04/15 Correspondence and Clerk's Report:**
- Two signs for the Village Hall Carpark warning people to take extra care during icy or wet weather along with one 'No overnight Parking' have been ordered.
 - Sign for Holy Trinity Church has been ordered.
 - New electric meter will be placed in the pavilion
 - Adopted roads in Meldreth; Access Road to house from North End, Bell Close, Burtons, Bury Lane, Chiswick End, Elin Way, Fenny Lane, Flambards Close, Footpath off Bell Close, Footpath off Elin Way, Footpath off Gables Close, Gables Close, High Street, Howard Road, Kneesworth Road, Malton Lane, Melbourn Bypass, North End, Oakrits, Station Road, Stone Lane, The Grange, West Way, Whaddon Road, Whitecroft Road, Whitecroft Road (c269) and Whitecroft Road (c270)
 - Street Lights – Clerk has contacted CCC to request a list of which lights they are proposing to turn off during the hours of midnight to 6am.
 - Clerk has ordered on 5 aside goal post.
 - CAL is presently looking at the Standing Orders.
 - Clerk has written to Mr Peter Chilvers - The Almshouses, acknowledging that Mr Robert Long and Dr Sandra Webb are the Trustees.
 - Clerk has written to Shepreth Parish Council regarding a 40mph speed limit along North End/Meldreth Road.
- 016/04/15 Policies and Procedures:**
Decision to set up Working groups/Committees to over-look the following:
Standing Orders, Finances and Personnel.
This to be incorporated within the regular parish council responsibilities at the next Annual Meeting of the Parish Council on 7th May 2015.
- 017/04/15 Public Notice:**
'Filming and use of Social Media in Local Council Meetings', to be incorporated within the standing orders'-.
'The Local Government Audit and Accountability Act 2014 and the Openness of Local Government Bodies Regulation 2014 reaffirm the right of the press and public to attend and record the meetings of statutory bodies such as Parish Councils'.
Agreement to publicise the Notice.
- 018/04/15 Highway Items:**
White gates: Request for white gates was not successful through the Minor Highways Improvement Scheme. Decision to go out to tender.
Other Speeding Issues:
- 019/04/15 Bollards:**
War Memorial and Stocks Area
- 020/04/15 Parking situation at Meldreth Station:**
Correspondence from Melbourn Parish Council. There is a proposal for 199 new homes in Melbourn and they would like to know if the train station carpark would be able to accommodate extra vehicles. They have heard differing views; that the carpark at Meldreth is full and vehicles are now parking on the roads to the carpark is being underused. They would like to hear from Meldreth Parish Council as to their views on this.
- 020/04/15 Councillors' Reports:**
DL - Parish Liaison Meeting held at SCDC on 11th March (notes from SCDC have been circulated)
RAS/DS – Parish Planning Meeting held at Melbourn Village College on 12th March
- 021/04/15 Finance Group:**
– Financial Risk Assessment. Clerk and NP have looked through the new Financial Regulations from NALC, to be looked over by all councillors and adopted at the next meeting.
- Financial Assistance request from Meldreth Pre-School.

022/04/15 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

1. Cheques for approval and signature including any additional payments:

Payments already made:

Staff	£not known	March salaries	LGA 1972 s112
D P Gardens	£ 514.16	Grass cutting (March)	OSA 1906 s9/10
Talk Talk	£ 20.31	Broadband	TCA 1984

Payments for approval:

Inland Revenue	£not known	March PAYE/NI	LGA 1972 s112
CCC	£ 2,165.77	Private works	LGA 1972 s
JAB Grounds (A Fuller)	£ 1,000.00	Recreation hedge/trees	OSA 1906 s9/10
JAB Grounds (A Fuller)	£ 760.00	Rabbit fencing at BG	OSA 1906 s9/10
CAPALC	£ 392.72	Annual membership	LGA 1972 s
SCDC	£ 48.00	Burial Ground Rates	LGA 1972 s
SCDC	£ 552.00	Recreation Ground Rates	LGA 1972 s
Cambridgeshire Acre	£ 54.00	Annual membership	LGA 1972
Arco	£ 23.38	Boots for Litter Picker	LGA 1972 s113
Eon	£ 48.35	Electric for pavilion	LGA 1972 s
Unlimited Logos	£ 118.50	Church sign	LGA 1972 s113

Deposits:

OPC March Rent	£ 90.00
Funeral fees	£ 130.00

023/04/15 Annual Parish Meeting:
Village Hall has been booked for the 21st May 2015 at 7.30pm

024/04/15 Burial Ground:
Rabbit fencing has been completed.

025/04/15 Agenda items for the next meeting:
Audit

026/04/15 Action Points: if not already covered:

Judy Damant - Clerk
27th March 2015