

**MELDRETH PARISH COUNCIL**  
**MEETING OF THE PARISH COUNCIL**  
CHAIRMAN: MR STEPHEN HAWKINS  
**AGENDA**

Clerk: Mrs J Damant  
Parish Council Office  
Sheltered Housing Communal Rooms  
Elin Way  
Meldreth SG8 6LX

Telephone:(01763) 269928  
E-mail: [parishclerk@meldreth-pc.org.uk](mailto:parishclerk@meldreth-pc.org.uk)  
website:[www.meldreth-pc.org.uk](http://www.meldreth-pc.org.uk)

**To members of the Council:**

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> March 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

**To members of the Public:**

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5<sup>th</sup> March 2015 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

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- 342/03/15 To receive any apologies for absence:**
- 343/03/15 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 344/03/15 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 345/03/15 To sign and approve Minutes of meeting dated 5<sup>th</sup> February 2015:**
- 346/03/15 Report from District Councillor:**
- 347/03/15 Report from County Councillor:**
- 348/03/15 Matters arising: (no actions information only)**  
Street Light Survey is in the process of being completed.
- 349/03/15 Planning:** Cllrs. Hawkins, Searles, Fallon, Land, Pellett and Stewart (Full details of planning meetings are available via the Clerk, website or notice board.  
**Planning Meeting held on 19<sup>th</sup> February 2015 (there was no planning meeting)**  
**Planning Meeting held on 5<sup>th</sup> March 2015 (verbal report)**
- 350/03/15 Fenny Lane Cross Roads:**
- 351/03/15 Solar Farms:**  
Update on Bury Lane Solar Farm (Sunedison)  
Documentation regarding Community Benefit for sub station has been signed and sent back (Lightsource).
- 352/03/15 Mettle Hill:**
- 353/03/15 Playground:**  
1. Monthly Report  
2. Hedging around play equipment and trees along footpath will be carried out within a few weeks.  
3. Roundabout – Clerk has contact Mr D Chappel who will report back once he has inspected the equipment.  
4. CJF and Clerk to look for 5a side football posts
- 354/02/15 Pavilion:**

- 355/03/15 Village Maintenance:**
- Flambards layby – Reply from Highways. Correspondence has been sent to Mr Cooper CCC, who has replied stating that 'I have checked our records and I am very sorry but the contents of my letter dated 5<sup>th</sup> January 2006 appear incorrect'.
  - Ditch at the recreation ground has been skimmed.
  - RAS has received a verbal request from the Vicar to correct the spelling mistake of 'Holy Trinity' on the sign opposite the station entrance.
- 356/03/15 Station Road Fence:**  
The damaged fence near the Station – Network Rail will repair the damaged sustained by the vehicle accident but will not be replacing the fence.
- 357/03/15 Correspondence and Clerk's Report:**
- Street naming at Station Yard, High Street
  - Royston & District sent their thanks for the recent donation.
  - Good Companions (over 60's) sent their thanks for the recent donation (see item 364/03)
  - In the process of ordering two signs for the Village Hall Carpark warning people to take extra care during icy or wet weather.
  - Clerk contacted SDCDC 'Home Link' regarding the faulty street light (item 319/02/15) to see what housing association was responsible, response was sent to Cllr van de Ven 'I have spoken to one of the housing officers and they have advised it will either be Cambridgeshire County Council or South Cambs environmental health team.
  - Memorial Bell – is presently with the bell ringers, the donation of £2000 will be used as a 10% contribution towards the remaining grant coming from AmeyCespa. The money will be held by the Parish Council until a go ahead has been given by the Bell Ringers.
  - Parish Liaison Meeting at Cambourne on 11<sup>th</sup> March 2015 6.30-7.45pm
  - Working party needed to go through the Standing Orders as they may need to be updated
- 358/03/15 Village Hall:**  
Car park update – disabled bay. Clerk has met with contractor who has agreed that putting in hash marks is the best way forward. The company will be carrying out work in the area and will include this work at the same time, this will help keep the cost down. Clerk also mentioned that the area can get quite slippery during icy conditions, Mr Candler stated that this was the surface requested but that all surfaces can be slippery and recommended that a sign be placed within the car park area warning users that the area can be slippery (see item 356/03)
- 359/03/15 Almshouses:**  
Emilie Agnes Elin Almshouses – Mrs Lesley Fairbridge has resigned and Mr Robert Worthington-Long has taken her place as a Trustee for the Almshouses. Dr Sandre Webb has been reappointed as a Trustee. Messrs Hewitsons no longer act for the Almshouses as the Trustees are now covering all paperwork themselves. Clerk to write to acknowledge these changes with the councils agreement.
- 360/03/15 Parking Issues outside the One Stop Shop:**  
Report regarding the site meeting held on 26<sup>th</sup> February.
- 361/03/15 Speedwatch and Signage:**
- cut back of the hedge at the corner of Fenny Lane and Whitecroft Road
  - cut back of ivy from trees – report from CAL
- 362/03/15 Councillors' Reports:**
- 363/03/15 Finance Group:**
- Financial Risk Assessment

**364/03/15 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**

LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act

**1. Cheques for approval and signature including any additional payments:**

**Payments already made**

Staff	£not known	February salaries	LGA 1972 s112
D P Gardens	£ 514.16	Grass cutting (February)	OSA 1906 s9/10
Talk Talk	£ 20.31	Broadband	TCA 1984
J Damant	£ 78.46	exp – Norton and stamps	LGA 1972 s113

**Payments for approval**

Inland Revenue	£not known	February PAYE/NI	LGA 1972 s112
Staples	£ 158.88	Ink and keyboard	LGA 1972 s113
Alan Keena	£ 14.99	Ink	LGA 1972 s113
Over 60's	£ 240.00	Reissue of cheque (name changed) S137	
D P Gardens	£ 514.16	Reissue of cheque 2425	OSA 1906 s9/10

**Deposits:**

OPC February Rent	£ 90.00
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**365/03/15 Annual Parish Meeting:**

Date to be set

**366/03/15 Burial Ground:**

Rabbit fencing will be carried out within the next few weeks.

**367/03/15 Agenda items for the next meeting:**

**368/03/15 Action Points: if not already covered:**

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Judy Damant - Clerk  
27<sup>th</sup> February 2015