

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

CHAIRMAN: MR STEPHEN HAWKINS

AGENDA

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5th June 2014 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 5th June 2014 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business.

Guest Speaker: Mr James Fisher, Planning Officer SCDC who will speak to the Council about Community Infrastructure Levy (CIL) which will be replacing S106 payments.

133/06/14 Election of Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:

134/06/14 Election of Vice-Chairman and signing of the Acceptance of Office and Agreement to Abide by the Code of Conduct:

135/06/14 Declaration of Elected Parish Councillors to sign their Acceptance of Office and Agreement to Abide by the Code of Conduct:

136/06/14 To receive any apologies for absence:

137/06/14 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:

138/06/14 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]

139/06/14 To sign and approve Minutes of meeting dated 1st May 2014:

140/06/14 Councillors' to sign their Register of Interests:

141/06/14 Co option of new councillors:

Section 21 of the Representation of the People Act 1985 gives the Parish Council the power of co-option to fill vacancies remaining unfilled following an ordinary election.
There are 3 vacancies.

142/06/14 Report from District Councillor:

143/06/14 Report from County Councillor:

144/06/14 Bury Lane Solar Park:

Possible contribution to the community by the developers.

145/06/14 Community Infrastructure Levy:

146/06/14 Election of Planning Committee:

147/06/14 Elections to the following: Working Groups/Key Representatives and Trustee:
*Due to there only being six elected councillors this item may need to be revisited once new councillors have been co-opted/elected onto the council.

- i) Cemetery Working Group:
- ii) Meldreth Recreation Ground Working Group:
- iii) Finance Working Group:
- iv) Village Hall Representative:
- v) Triggs Charity Representatives:
- vi) Parish Charities Representatives:
- vii) Melwood Conservation Representative:
- viii) Parish Paths Partnership (PPP) Representative:
- ix) River Mel Restoration Representative:
- x) Flood Avoidance Sub Committee:
- xi) Mary Course School Fund Representatives:
- xii) SPEG:
- xiii) Melbourn Area Youth Development: (MAYD)
- xiv) Tree Officer

148/06/14 Matters arising: (no actions information only)
The railings along the play area have now been completed.

149/06/14 Planning: Cllrs. Hawkins, Searles, Burlton, Chamberlain, Fallon, Land and Stewart (Full details of planning meetings are available via the Clerk, website or notice board.
Planning Meeting held on 22nd May 2014

15 West Way, S/0658/14/FL -First floor single storey extension above existing garage conversion. Amended Plans. Recommendation – **Refusal with comments** :- Please see comments to original application, The committee that a ridged tiled roof and brick facings would be more in keeping with the street as opposed to Flat Roof and tile and timber facings which are not in keeping with the building .

Valley Farm, Station Road, S/0903/14/FL - Demolition of existing extensions. Erection of new side & rear extensions. Recommendation – **Approval with comments**:-This is a good application in keeping with the area and superior to previous applications.

63 High Street 'The Chapel', S/0920/14/NM - Non material amendment to S/1200/13/FL for alterations to garage roof height, roof materials and design. This is for Information Only – no comments needed.

82 High Street, S/0831/14/NM - Non material amendment to S/1589/13/FL for removal of proposed rear car parking, retention of front driveway gates and removal of three roof-lights. This is for Information Only – no comments needed.

SCDC Decisions: - S/0089/14/FL, 104 High Street has been granted permission for erection of new commercial unit, conversion of existing barn into 2 no. residential units.
S/0157/14/FL, 32 Chiswick End has been granted permission for a single front extension to existing bungalow.

Planning Meeting 5th June 2014 – Verbal Report

150/06/14 Annual Village Meeting 2014:
Update on items discussed at the village meeting.

151/06/14 Maycroft Invitation:

152/06/14 Playground:
1. Monthly Report

153/06/14 Melbourn Liaison Issues:
- MAYD
- Lunch Club

154/06/14 Mettle Hill:

- 155/06/14 Correspondence and Clerk's Report:**
- Rospa have broken down their invoices and the Parish Council have been paying for a disability inspection, this has now been removed. However, this can be put back onto the inspection when there is new equipment which is specifically designed for disabled access.
 - The new litter bin for the recreation ground has been received.
 - There are new doors on the burial ground shed.
 - Benches and bus shelters have been maintained.
- 156/06/04 Audit 2014**
- 157/06/14 Village Hall Carpark:**
- 158/06/04 Posting of final minutes on the website:**
- 159/06/14 Speedwatch and Signage:**
- bollards for Fenny Lane/Whitecroft Road.
 - clearing of ivy from trees.
 - cut back of the hedge at the corner of Fenny Lane and Whitecroft Road
- 160/06/14 Parish Paths Partnership:**
- 161/06/14 Councillors' Reports:**
- 162/06/14 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
LGA Local Government Act; TCA Telecommunications Act; OSA Open Spaces Act; PHA Public Health Act; PCA Parish Council Act
- 1. Cheques for approval and signature including any additional payments:**
- Payments already made**
- | | | | |
|--------------|------------|--------------------------------------|----------------|
| Staff | £ 1108.30 | May salaries | LGA 1972 s112 |
| J Damant | £ 17.90 | Expenses | LGA 1972 s113 |
| D P Gardens | £ 514.16 | Grass cutting (May) | OSA 1906 s9/10 |
| Hill Trident | £ 7,114.50 | 2 nd payment for railings | OSA 1906 s9/10 |
| BT | £ 167.14 | Telephone | TCA 1984 |
| Talk Talk | £ 15.31 | Broadband | TCA 1984 |
| PWLB | £ 3,728.25 | Loan | LGA 1972 |
- Payments for approval**
- | | | | |
|---------------------|------------|-------------------------------|----------------|
| Inland Revenue | £ 219.15 | May PAYE/NI | LGA 1972 s112 |
| Wickstead | £ 10.08 | Hand grips for play equipment | OSA 1906 s9/10 |
| Rospa | £ 36.00 | Checklist | OSA 1906 s9/10 |
| Rospa | £ 106.80 | Annual inspection | OSA 1906 s9/10 |
| Rospa | £ 40.20 | Disabled inspection | OSA 1906 s9/10 |
| Glasdon | £ 169.93 | Litter bin | OSA 1906 s9/10 |
| Cambridgeshire ACRE | £ 48.00 | Membership | LGA 1972 s114 |
| CAPALC | £ 657.70 | Affiliation fees | LGA 1972 s114 |
| D Chappell | £ 370.00 | Bus shelter maintenance | OSA 1906 s9/10 |
| D Chappell | £ 320.00 | Bench maintenance | OSA 1906 s9/10 |
| D Chappell | £ 185.00 | Burial ground shed doors | OSA 1909 s9/10 |
| Insurance | £ 1,310.27 | Insurance incl pavilion | LGA 1972 |
- Deposits:**
- | | | | |
|-----|------------|-------------------------|--|
| OPC | £ 90.00 | Rent | |
| CCC | £ 652.37 | Grass cutting grant | |
| HMR | £ 3,242.18 | VAT for general account | |
- 163/06/14 Burial Ground:**
- 164/06/14 Agenda items for the next meeting:**
- 165/06/14 Action Points: if not already covered:**

Judy Damant - Clerk
30th May 2014