MELDRETH PARISH COUNCIL

CHAIRMAN: MR STEPHEN HAWKINS

AGENDA

Clerk: Mrs J Damant
Parish Council Office
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To members of the Public:
You are invited to attend a meeting of Meldreth Parish Council on Thursday 6th June 2013 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business:

Guest Speaker: Mr John Travis will give a presentation on the Melbourn Hub.

056/06/13 **To receive any apologies for absence:**

057/06/13 **Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar)) listed on the Agenda:**

058/06/13 **Public Participation:** [**For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item)**
Guest Speaker – Mr John Travis

059/06/13 **To sign and approve Minutes of meeting dated 2nd May 2013:**
Amendment: 034/05/13 (xi – Mr G V Borgonan seconded, Mr A P Burlton was absent from the meeting)

060/06/13 **Councillors' to sign their Register of Interests:**

061/06/13 **Matters arising: (no actions information only)**

- War memorial cleaning, quotations received still investigating if grants are available
- Bus shelter at North End has now been repaired.
- Dog signs have been received awaiting to be erected on the recreation ground
- Keep out signs have been erected at Mettle Hill
- HCV sign has been erected at Whaddon Gap

062/06/13 **Planning:** Cllrs. Hawkins, Searles, Burlton, Chamberlain, Fallon and Land (Full details of planning meetings are available via the Clerk, website or notice board.

Planning meeting for 16th May 2013

3 Woolpack Way, S/0848/13/FL - Extension to dwelling and erection of porch
Parish Council recommend **Approval** with no comments.

102 High Street, 02/13/SC - TPO being served - The line of Sycamore, Ash and Norway maple along the rear boundary are significant within the skyline of High Street given the openness of the public house car park these trees from a backdrop to the new development.

The Parish Council are in agreement with the proposal of installing a TPO on these trees.

102 High Street, C/11/40/071 - Tree work. The Parish Council have no comment on this and will leave the decision to the Tree Officer (SCDC).

Planning meeting 6th June 2013 (verbal report)

73 High Street - Maycroft Residential Home, S/0913/13/LB - Samved Holdings Ltd, C/o Advina Care Ltd. Part demolition of and alterations to existing building

73 High Street – Maycroft Residential Home, S/0912/13/FL - Samved Holdings Ltd, C/o Advina Care Ltd. Replacement of existing Care Home

063/06/13 **Policies:**
- Financial Risk Assessment:
- asset register
- code of conduct

064/06/13 **Report from District Councillor:**
Cllr van de Ven is the new District Councillor.

065/06/13 **Report from County Councillor:**

066/06/13 **Village Maintenance:**
- Tree at war memorial – update on removal of the metal work and replacement tree.
- Tree guard has been arranged from the National Trust, Clerk has arranged for it to be picked up and painted along with three others which will be used at a later date. Need a place to store the spare tree guards.

067/06/13 **Playground:**
1. Monthly Report
2. Ditch clearing
3. Horse springy

068/06/13 **Update on village meeting held on 23rd May 2013:**

069/06/13 **Correspondence and Clerk's Report:**
The Cherry Tree at the corner of Whitecroft Road has been examined by SCDC and some limbs will be removed.
A large tree on Elin Way (No. 43-45) This has now been cut back.

070/06/13 **S106 Agreement:**
Signing of the S106 Indemnity for 63 High Street (Mr R A Searles and Mr S Hawkins)
Monies received to date and what it has been spent on.

071/06/13 **Recreation Ground:**
Discussion on erecting railings along the play area.

072/06/13 **Village Hall Carpark:**

073/06/13 **Parish Paths Partnership:**

074/06/13 **Whitecroft Road:**
- MHI scheme – update
- repositioning of the interactive speed sign on Whitecroft Road - update from recent meeting

075/06/13 **Councillors' Reports:**

076/06/13 **To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**
1. Cheques for approval and signature including any additional payments:

Payments already made				
Staff salaries		£not known	May salaries	LGA 1972 s112
Inland Revenue		£not known	May PAYE/NI	LGA 1972 s112
Payments for approval				
Jill Towner	£ 60.00	office administration		LGA 1972 s113
Shaw & Sons	£204.00	burial book		LGA 1972 s
D Chappel	£228.00	Bus shelter (north end)		OSA 1906 s9/10
B Huett	£160.00	Internal audit		LGA 1972 s
Equip4work	£184.80	dog fouling signs		OSA 1906 s9/10
Equip4work	£100.80	Keep out signs (mettle hill)		OSA 1906 s9/10
Meldreth VH	£ 55.00	rental		LGA 1972 s113
D P Garden	£514.16	May grass cutting		OSA 1906 s9/10
Talk Talk	£ 15.31	Broadband		TCA

2. Audit

077/06/13 **Burial Ground: Clerk is still looking into these.**
1. Rabbit fencing
2. Removal of earth
3. Working Party date to clear and clean grave stones – now have a list of volunteers

078/06/13 **Agenda items for the next meeting:**

079/06/13 **Action Points: if not already covered:**

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Judy Damant - Clerk 31st May 2013