

MELDRETH PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

CHAIRMAN: MR STEPHEN HAWKINS

AGENDA

Clerk: Mrs J Damant
Parish Council Office
Sheltered Housing Communal Rooms
Elin Way
Meldreth SG8 6LX

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To members of the Public:

You are invited to attend a meeting of Meldreth Parish Council on Thursday 2nd May 2013 at 7.30 p.m in the Green Room of the Village Hall for the purpose of transacting the following business:

- 025/05/13 Election of Chairman**
- 026/05/13 Election of Vice-Chairman:**
- 027/05/13 Declaration of Chairman and Vice-Chairman's Acceptance of Office and Agreement to Abide by the Code of Conduct:**
- 028/05/13 To receive any apologies for absence:**
Apologies have been received from Mr A P Burlton.
- 029/05/13 Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:**
- 030/05/13 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 031/05/13 To sign and approve Minutes of meeting dated 4th April 2013:**
- 032/05/13 Councillors' to sign their Register of Interests:**
- 033/05/13 Election of Planning Committee:**
- 034/05/13 Elections to the following: Working Groups/Key Representatives and Trustee:**
- i) Cemetery Working Group:
 - ii) Meldreth Recreation Ground Working Group:
 - iii) Finance Working Group:
 - iv) Village Hall Representative:
 - v) Triggs Charity Representatives:
 - vi) Parish Charities Representatives:
 - vii) Melwood Conservation Representative:
 - viii) Parish Paths Partnership (PPP) Representative:
 - ix) River Mel Restoration Representative:
 - x) Flood Avoidance Sub Committee:
 - xi) Mary Course School Fund Representatives:
 - xii) SPEG:
 - xiii) Melbourn Area Youth Development:
 - xiv) Tree Officer
- 035/05/13 Matters arising: (no actions information only)**
- War memorial cleaning, quotations received still investigating if grants are available
- 036/05/13 Planning:** Cllrs. Hawkins, Searles, Burlton, Chamberlain, Fallon and Land (Full details of planning meetings are available via the Clerk, website or notice board.)
Planning meeting for 18th April 2013
Malton Farm, S/0411/13/LB - Erection of post and rail fence within curtilage of listed building
Parish Council recommends **Approval** with no comments

102 High Street, S/0570/13/FL - Rear extension and new garage/office

The Parish Council recommend 'No Recommendation' with comments:

The Parish Council feel that it is not possible to comment on this application as it has been presented as there needs to be a Change of Use for the land from Business Use to Residential for the loss of the car parking spaces from the pub. The Parish Council have been advised by the Planning Officer that a revised application has been requested.

SCDC Decisions: 3 Gables Close, S/0293/13/FL – permission has been granted for Change of Use of land to garden and erection of boundary fence.

Planning meeting 2nd May 2013 (verbal report)

No Meeting

037/05/13

Kneesworth Road (Mettle Hill):

- Monies have been transferred and all documentation signed – presently with the solicitors.
- Keep out signs to be erected

038/05/13

Report from District Councillor:

There is no District Councillor a new one will be elected on May 2nd 2013.

039/05/13

Report from County Councillor:

040/05/13

Village Maintenance:

- Tree at war memorial – can the metal work be removed?
- Old notice board to be erected at Whitecroft Road/Elin Way.

041/05/13

Playground:

1. Monthly Report
2. Ditch clearing

042/05/13

Dates for the village meeting:

The Annual Village Meeting will be held at the primary school on May 23rd. Meeting will commence at 7.30pm but the room will be open from 6.30 for residents to browse the displays.

043/05/13

Correspondence and Clerk's Report:

Clerk has had concern raised over some of the verge cutting where some householders have chosen to cut their own verges – this has now been rectified and the grass cutter has been informed.

Both trees have been looked at, one being removed and the other cut back at the Community Rooms on Elin Way.

A large tree on Elin Way (No. 43-45) has been reported to SCDC to see who is responsible (SCDC or the householder). The tree will need cutting back as it is obscuring the light.

044/05/13

S106 Agreement:

Signing of the S106 Agreement for 63 High Street (Mr R A Searles and Mr S Hawkins)

045/05/13

Recreation Ground:

Electric inspection for the pavilion.

Discussion on erecting railings along the play area.

RoSPA report has been received, Clerk has asked Dave Chappel to look at the chicken spring to see if a better bolting system can be used. Rest of the report is in accordance and there are no high risk factors to consider.

046/05/13

Village Hall Carpark:

- Repairs

047/05/13

Parish Paths Partnership:

048/05/13

Whitecroft Road:

- MHI scheme
- repositioning of the interactive speed sign
- resurfacing of the road near the Jephson site

049/05/13

Foxton, Shepreth & Meldreth Rail Users Group:

- request to have the kissing gate replaced at the end of the footpath near the station.

050/05/13 Councillors' Reports:

051/05/13 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

1. Cheques for approval and signature including any additional payments:

Payments already made

Staff salaries	£not known	April salaries	LGA 1972 s112
Inland Revenue	£not known	April PAYE/NI	LGA 1972 s112

Payments for approval

Talk Talk	£ 15.31	Broadband	TCA
LCR	£ 16.00	Annual membership	LGA 1972 s144
Staples	£ 155.00	Filing cabinet	LGA 1972 s113
RoSPA	£ 143.40	annual inspection	LGA 1972
Harlton Parish Council	£ 42.00	JF & DS training	LGA 1972
Mr A P Burlton	£ 28.55	Boots for Mick	LGA 1972 s113
Cambridge Water	£ 30.33	Water for Cemetery	OSA 1906 s9/10
Cambridge Water	£ 92.36	Water for Pavilion	OSA 1906 s9/10
D P Garden	£ 514.16	March grass cutting	OSA 1906 s9/10
D P Garden	£ 15.00	chip clearing	OSA 1906 s9/10
D P Garden	£ 514.16	April grass cutting	OSA 1906 s9/10
Mr G V Borgonon	£ 10.00	web hosing	LGA 1972 s113
Mrs J Towner	£ 70.00	Office admin	LGA 1972 s113
D Chappel	£ 185.00	Bus stop repairs	OSA 1906 s9/10
D Chappel	£ 151.00	Notice Boards	OSA 1906 s9/10
PWLB	£2,189.69	May Loan repayment	LGA 1972 s113
S Hawkins	£ 33.29	supplies for fp6	OSA 1906 s9/10
S Hawkins	£ 43.14	supplies for fp6	OSA 1906 s9/10
S Hawkins	£ 331.68	supplies for fp6	OSA 1906 s9/10

2. Internet banking

3. Audit

052/05/13 Burial Ground:

1. Rabbit fencing
2. Removal of earth
3. Working Party date to clear and clean grave stones

053/05/13 Agenda items for the next meeting:

054/05/13 Action Points: if not already covered:

Judy Damant - Clerk
26th April 2013