MELDRETH PARISH COUNCIL

CHAIRMAN: MR ALAN LAND

Clerk: Mrs J Damant
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AGENDA

To members of the Council:
You are hereby summoned to a meeting of Meldreth Parish Council on Thursday 4th March 2010 at 7.30p.m in the Green Room of Meldreth Village Hall, for the purpose of transacting the following business,

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42/03/10 **To receive any apologies for absence:**

43/03/10 **To receive any Declarations of Interest both personal and prejudicial from Councillors on any item listed on the Agenda:**

44/03/10 **Public Participation: (For up to 15 minutes members of the public may contribute their views and comments to the Parish Council)**

45/03/10 **To sign and approve Minutes of meeting dated 4th February 2010:**

46/03/10 **Matters arising: (no actions information only)**
1. Yellow LInes on Station Road, Melbourn - Melbourn have been contacted by Highways who will be sending them the revised plan, allowing 2 car parking spaces on the length of road between 24 Station Road and the junction with Dolphin Lane.
2. Have received applications for financial assistance from Royston & District Community Transport and Melbourn & Meldreth Self Help Group - these to be discussed in April as they are for 2010/11 funding.

47/03/10 **Planning: Cllrs. Searles, Burlton, Chamberlain, Ray and Land**
Information Only
1. Planning meeting held on 18th February 2010
2. Planning Meeting of 4th March 2010

48/03/10 **Report from District Councillor:**

49/03/10 **Report from County Councillor:**

50/03/10 **Pavilion:**
1. Plans for building improvements

51//03/10 **SCDC Cabinet Meeting on 23rd March - 2 representatives to attend**
Village facilities budget, refuse and recycling services, the housing service and section 106 agreements. Parish council suggestions for other topics are welcomed.

52/03/10 **Playground:**
1. Monthly Report
2. Quotes for maintenance work - report from Recreation Committee
3. May Fayre - insurance and risk assessment

53/03/10 **Twinning with town in France:**
- Responses received - next stage

54/2/10 **HCV - Advisory Freight Map**
1. Request to Highways for signs on the A1198

55/03/10 **Correspondence and Clerk's Report:**
1. Updating the Parish Council's Standing Orders to be in-line with the new Standing Orders advised by NALC
2. Bus Stop sign on the High Street

56/03/10 **Councillors' Reports:**

57/03/10 **To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:**

1. **Cheques for approval and signature including any additional payments:**

Staff salaries and PAYE/NI	£not known yet
Clerk expenses	£not known yet
Grass Cutting	£ 500.00
BT	£ 156.75 vat 21.02
Margaret Hunter - hedge cutting expense	£ 50.00
EON	£ 23.22 (in credit)
Pipex	£ 20.07 (in credit)
CCC Street Lighting	£1,828.94
CPALC - clerk training	£ 70.00 (£35.00 contribution from Orwell)

2. Clerk's request to open an account with Stationery Cupboard in Royston.

58/03/10 **Financial Assistance for 2009/2010:**
1. Melbourn Mobile Warden Scheme
2. Melbourn Library Access Point

59/03/10 **Holy Trinity Church:**
1. Church wall update
2. Closed churchyard update

60/03/10 **Parish Paths Partnership:**
1. Report from Mr Chamberlain
2. Three one-day courses available at a cost of £35 per person, per course.

61/03/10 **Burial Ground:**
Rules and regulations - decision to adopt

62/03/10 **Parish Council Elections:**
Elections - Parish Council elections are scheduled to take place on May 6th, however there is a possibility that the General Election will be scheduled for May 6th, meaning the polls at parish elections cannot be held on the same day. Uncontested parishes will not be affected, whether there is a Parliamentary Election or not. If a General Election is called and there are more nominations than seats for the Parish Council Elections then the New Ordinary day of election for contested parishes will be Thursday 27th May. - This information is subject to change and the advise is to schedule two possible dates.
Will need to schedule possible dates for the Annual Meeting (AGM) -
Uncontested - 6th May, Annual Meeting within 14 days
Contested - 27th May, Annual Meeting within 14 days

63/03/10 **Tree Warden:**
Allocation of a Parish Councillor as Tree Warden.

64/03/10 **Councillors' and Clerk's comments with agenda items for the next meeting:**
Agenda items for next meeting:
Next meeting on 1st April will be the Annual Parish/Village Meeting followed by the Parish Council meeting - Ideas for topics for discussion - Affordable Housing.

65/03/10 **Action Points: if not already covered:**
CAL
Roof tiles on the bus shelter near the station

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Judy Damant, Clerk, Meldreth Parish Council, 25th February 2010