

AGENDA FOR THE ANNUAL MEETING (AGM)

Clerk: Mrs J Damant
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To members of the Council:

You are hereby summoned to attend a meeting of Meldreth Parish Council on Thursday 5^h May 2011 at 7.30 p.m in the Green Room of Meldreth Village Hall for the purpose of transacting the following business:

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- 24/05/11 Election of Chairman and Vice-Chairman:**
- 25/05/11 Declaration of Chairman and Vice-Chairman's Acceptance of Office and Agreement to Abide by the Code of Conduct:**
- 26/05/11 To receive any apologies for absence:**
- 27/05/11 Councillors' to sign their Register of Interests:**
- 28/05/11 To receive any Declarations of Interests both personal and prejudicial from Councillors on any item listed on the Agenda:**
- 29/05/11 Public Participation: [For up to 15 minutes members of the public may contribute their views and comments to the Parish Council - 3mins per item]**
- 30/05/11 To sign and approve Minutes of meeting dated 7th April 2011:**
- 31/05/11 Election of Planning Committee:**
- 32/05/11 Elections to the following: Working Groups/Key Representatives and Trustee:**
- i) Cemetery Working Group
 - ii) Meldreth Recreation Ground Working Group
 - iii) Finance Working Group
 - iv) Primary School Trustee
 - v) Meldreth Village Hall Representative Key Representative
 - vi) Triggs Charity – Key Representatives
 - vii) Parish Charities Key Representatives
 - viii) Melwood Conservation Group Key Representative
 - ix) Parish Paths Partnership Key Representatives
 - x) River Mel Restoration Group Key Representative
 - xi) Flood Avoidance Key Representatives
 - xii) Mary Course School Fund Key Representatives
- 33/05/11 Matters arising: (no actions information only)**
- The Annual Village Meeting will take place on 19th May at Meldreth Primary School
 - Dog Fouling notices to be ordered, these are to be placed at each entrance requiring that 'dogs be kept on leads'. A separate notice to be placed on the playground prohibiting dogs, and a Parish Council contact notice which will be placed on the wall of the pavilion.
- Planning: Cllrs. Hawkins, Searles, Burlton, Chamberlain, and Land Information Only**
Planning meeting held on the 21st April
S/0648/11 – 15 Chiswick End, Mr S Franks, Rear extension to form two-storey dwelling.
Parish Council recommends **Refusal** 'The Parish Council recommends Refusal. The height of the ridge of the rear element will be visible from the road and neighbouring properties. There are too many variable styles, with no cohesive style'.

S/0649/11 – 15 Chiswick End, Mr S Franks, Erection of tiled pitched roof to existing flat roof building, Parish Council recommends **Approval with comments** 'The Parish Council are assuming that there will be no change of use.

S/0029/11 – Land adj to The Tavern and Station Yard, Lodge House Ltd, Erection of five dwellings (three 3 bedroom houses, one 1 bedroom and one 2 bedroom house), Parish Council recommends **Refusal** with comments 'Over development of site for vehicular access especially for emergency vehicles for the rear properties. Lack of garages with inadequate parking. The Beech hedge which is to be retained is actually an overgrown Privet hedge. There is concern about traffic and parking in this area already. The land is quite high behind Tavern Gallery which will accentuate the height of the development'.

S/0642/11 – Meldreth Sports Pavilion, Meldreth Parish Council, Extension, Parish Council recommends **Approval** with no comments.

Planning Meeting held on 5th May (verbal report)

33/05/11 Report from District Councillor:

34/05/11 Report from County Councillor:

35/05/11 Sustainable Parish Energy Partnership (SPEP)

36/05/11 Pavilion:

1. Planning
2. Roof

37/05/11 Playground:

1. Monthly Report
2. May Fayre

38/05/11 Bus Stop and Yellow Lines:

39/05/11 Correspondence and Clerk's Report:

40/05/11 Audit:

41/05/11 Mary Course Community Fund:

Allocation of the Primary School prize money for 2011

42/05/11 Melwood Financial Assistance:

43/05/11 To receive details of cheques to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payments:

1. Cheques for approval and signature including any additional payments:

Staff salaries and PAYE/NI	£not known yet
Clerk expenses	£not known yet
G B Goodwin grass cutting	£500.00
G V Borgonon - expenses - website	£ 32.95
D J Thomas – tree work for Melwood	£120.00
CPALC Membership	£525.23

44/05/11 Holy Trinity Church:

1. Church wall update

45/05/11 Carpark repairs:

46/05/11 Parish Paths Partnership:

47/05/11 Councillors' Reports:

48/05/11 Agenda items for the next meeting:

49/05/11 Action Points: if not already covered:

Judy Damant, Clerk, Meldreth Parish Council, 27th April 2010